ANNOUNCEMENT/NOTICE BOARD OF EDUCATION WORK SESSION

November 16, 2016
6:30 p.m.
Education Service Center - Board Room

## PURPOSE:

1. Patriot High School Course Proposal (10 minutes)
a. CTE Course in Construction I and II
2. Falcon High School Proposed Graduation Requirements (10 minutes)
3. Falcon High School Course Proposals and Updates (10 minutes)
a. Career Math
b. Introduction to Landscape Design, Installation and Irrigation
c. Linux Programming I
d. Composition 1
e. Digital Photography II
f. Algebra III
g. Intermediate 3D Art
h. Intermediate 2D Art
i. Pre-AP Studio Art
4. Administrative Staffing Calibration Report ( 10 minutes)
5. Substitute Staff Usage and Performance (10 minutes)
6. Update to Stakeholder Grievance Procedure

KEA, KEA-R, KEA-E Stakeholder Grievance Process (10 minutes)
7. New/Revised Job Descriptions (5 minutes)
a. Coordinator of Academic Performance
b. Coordinator of Professional Learning
c. Data Analyst (Academic Systems Administrator)
d. Data Technician
e. Professional Learning Specialist
f. Senior Data Analyst R \& D
g. Title Program Specialist
8. Alternative Licensure ( 10 minutes)
9. Student Count and Amended Budget Update (10 minutes)
10. Monthly Financial Report (10 minutes)
11. Individualized Education Performance Report (10 minutes)
12. Culture \& Care Report ( 10 minutes)
13. Policy and Procedure Review (10 minutes)
a. AE, AE-R Accountability/Commitment to Accomplishment
b. EC-R Buildings/Grounds/Property Management

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c. ECAC Vandalism
d. EDE Waste Management and Recycling
e. EEAEG, EEAEG-R Use of Wireless Communication Devices While Operating a District

Vehicle
f. GCLC Length of Instructional Staff School Year
g. GDK Educational Support Staff Schedules and Calendars
h. JHCA Open/Closed Campus
i. JLC, JLC-R Student Health Services and Records
j. JLCA Physical Examination of Students
14. AD-R School District 49 Identity, Vision, Mission and Philosophy: Operating the Cultural Compass (A User's Guide) (10 minutes)
15. 3B Follow-Up ( 10 minutes)
16. Monthly Chief Officer Reports (10 minutes)
17. Chief Education Officer Performance Review Portfolio (15 minutes)

DATE OF POSTING: November 10, 2016

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## BOARD OF EDUCATION AGENDA ITEM 1

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Dan Mulay, Principal, Patriot High School |
| TITLE OF AGENDA ITEM: | CTE course in Construction I \& II |
| ACTION/INFORMATION/DISCUSSION: | Request approval to offer course for 2017-18 school year |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Provide a capstone course for the construction trades program at Patriot High School.

RATIONALE: This course is intended to phase out Mass Production in Woods, which is currently in existence at PHS. This will be the main course in the Woods program and contains Units 1-5 of the PACT core, which allows students to work toward the PACT Core certification.

RELEVANT DATA AND EXPECTED OUTCOMES: See attached description.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Guaranteed, viable curriculum in Construction trades. |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation | Course based on DACUM analysis leading to PACT certification <br> in construction trades. |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | CTE offering exclusively at PHS. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Skills foundation based on industry analysis and viable workplace <br> skills. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Meets the specific needs of industry and a growing numbers of <br> students. |

FUNDING REQUIRED: None AMOUNT BUDGETED: None
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move for action at December regular meeting to offer course for 2017-18 school year.

APPROVED BY: Andy Franko, iConnect Zone Leader,
DATE: $11 / 9 / 16$

## Falcon District 49 Course Proposal

Proposals must be received by DCPC no later than November 25, 2008
(fill in the yellow sections)


Before submitting any course proposal, be sure it meets the following:

- Course must be sustainable, not teacher dependent (course does not end if teacher leaves)
- Course topic appeals to a variety of students
- Course does not already exist in the district

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Course Name: Construction I
    Building: Patriot High School
    Requestor: Nikki Lester
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Subject
Class:
Size:

## COURSE CONTENT

## Course description:

This course addresses the building industry's need for workers in the skilled trades. It applies the Developing a Curriculum (DACUM) occupational analysis process to ensure that the skills of the newly trained workforce match employer workforce needs. DACUM grew out of the vocational college system in the 1960s and early 1970s, and is based on three premises: (1) expert workers can better describe their job than anyone else, (2) any job can be effectively described in terms of the competencies that successful workers in that occupation perform, and (3) the specific knowledge, skills, attitudes and tools required by workers in order to correctly perform their job can also be described.

## Rational for Course:

This course is intended to phase out Mass Production in Woods, which is currently in existence at Patriot High School. This will be the main course in this program and contains Units $1-5$ of the PACT core, which allows students to work towards the PACT Core certification.

What standards/benchmarks will be met in this course?

CONP.01.01.a Interpret drawings used in project planning.

CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize proposec

CONP.01.02.c Demonstrate use of tools, machinery, equipment and other resources commonly used in design and construction.

MA10-GR.HS-S.4-GLE.1-EO.d Make geometric constructions. (CCSS: G-CO)
DPCP.01.04.b Build models using referenced drawings and sketches.
MA10-GR.HS-S.4-GLE.4-EO.a.ii Use volume formulas for cylinders, pyramids, cones, and spheres to solve problems.? (CCSS: G-G

CONP.01.02.c Demonstrate use of tools, machinery, equipment and other resources commonly used in design and construction.
MA10-GR.HS-S.4-GLE.4-EO.a
Explain volume formulas and use them to solve problems. (CCSS: G-GMD)

CONP.01.01.a Interpret drawings used in project planning.
CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize proposec
MA10-GR.HS-S.4-GLE.4-EO.b.i Identify the shapes of two-dimensional cross-sections of three-dimensional objects, and identify th two-dimensional objects. (CCSS: G-GMD.4)

CONP.01.01.a Interpret drawings used in project planning.
MA10-GR.HS-S.4-GLE.4-EO.b
Visualize relationships between two-dimensional and three-dimensional objects. (CCSS: G-GMD)
CONP.01.01.a Interpret drawings used in project planning.
CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize proposec
MA10-GR.HS-S.4-GLE.5-EO.a.iii Apply geometric methods to solve design problems. ? (CCSS: G-MG.3)

CONP.01.01.a Interpret drawings used in project planning.
CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize propose
CONP.01.02.c Demonstrate use of tools, machinery, equipment and other resources commonly used in design and construction.
MA10-GR.HS-S.4-GLE.5-EO.a Apply geometric concepts in modeling situations. (CCSS: G-MG)
CONP.01.01.a Interpret drawings used in project planning.

CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize proposec
RWC

RWC10-GR.10-S.1-GLE.1-EO.a
Present information, findings, and supporting evidence clearly, concisely, and logically such that organization, development, substance, and style are appropriate to purpose, audience, and task. (ל

CONP.01.02.b Identify sources of information concerning state of the art tools, equipment, materials, technologies and methodologies. DPCP.01.03.b Use communication skills and strategies to work effectively with people. (including clients, team members, and others).

RWC10-GR.10-S.1-GLE.1-EO.c Make decisions about how to establish credibility and enhance appeal to the audience

CONP.01.02.b Identify sources of information concerning state of the art tools, equipment, materials, technologies and methodologies.
DPCP.01.03.b Use communication skills and strategies to work effectively with people. (including clients, team members, and others).

RWC10-GR.10-S.4-GLE.1-EO.d Identify and evaluate potential sources of information for accuracy, reliability, validity, and timeli
CONP.01.03.b Explain rationale for a specific scheduling procedure.
RWC10-GR.12-S.1-GLE.1-EO.e Choose specific words and word order for intended effect and meaning

CONP.01.04.b Explain the importance of workers being OSHA certified.

CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize proposec

RWC10-GR.12-S.2-GLE.2-EO.c Use reading and note-taking strategies (outlining, mapping systems, skimming, scanning, key wo connections within and across informational texts

CONP.01.01.a Interpret drawings used in project planning.
CONP.01.01.b Use architect's plan, manufacturer's illustrations and other materials to communicate specific data and visualize proposec

Evidence of student interest:
For the past 3 years there has been a basic woods program in existence at Patriot High School that has shown student interest. It is gaining more momentum now that we have partnered with the HBA.

Teacher training/qualifications needed:
The instructor for this course will be CTE endorsed in Architecture and Construction

## Space/Resources needed:

Work shop and lab in modular at Patriot High School
Will there be a cost involved? ${ }^{C} \mathrm{Yes}^{\circledR}$ No (If yes, must attach budget)


## CURRICULUM ALIGNMENT

Describe how this course fits into the current curriculum offered. (i.e. Is it part of a sequence? How is it similar/different from existing courses? Is it part of a focus/academy program? What other courses might be impacted?)
It will replace an existing class to help align this pathway.

Prerequisites: None

## ASSESSMENT

What are the measured student outcomes/learnings for this course?
By the end of Construction II students will successfully completed their PACT core certification.

How will students demonstrate their learning? What types of assessments will be used?
Students will demonstrate learning through the majority of hands on application and assessments. The assessments will be logged on their Skill Achievement Record (SAR) - In order to graduate with a PACT certificate, students must complete 80 percent of the line items listed on the SAR at the end of each unit. A line item is considered complete when a student performs the skill at a competency level of 2 or above (on a 3 point scale). The 80 percent completion is required throughout PACT for Core Units $1-4$ and for each chosen trade. The PACT Core units teach the knowledge, skills, and abilities that students who are interested in working in the trades need to master, regardless of their trade-specific choice.

In addition to answering the questions above, please attach the following:

- A course syllabus
- An itemized budget page (if course will incur one-time and/or recurring costs)


## Patriot High School Construction

## District/49



BOARD OF EDUCATION AGENDA ITEM 2

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Cheryl DeGeorge, Principal at Falcon High School |
| TITLE OF AGENDA ITEM: | Falcon High School Proposed Graduation Requirements |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Colorado Department of Education has created graduation guidelines and when the class of 2021 starts $9^{\text {th }}$ grade in the fall 2017, Colorado school districts will begin implementing revised local high school graduation requirements that meet or exceed the Colorado Graduation Guidelines approved in September 2015 by the Colorado State Board of Education. This includes offering a list of options that students may use to demonstrate their readiness for college and careers in order to graduate from high school. Falcon High School and Falcon Middle School have been working together over the last several months to ensure that we meet the State's expectations and have the information available to our students and their families prior to registration for the 2017_2018 freshman class.

RATIONALE: We in the Falcon Zone want to ensure that our students enter high school knowing what the graduation requirements are and the various pathways that are possible for meeting those requirements. Our goal is to ensure that we meet or exceed all state guidelines, as well as meet our district expectations. We are proposing one diploma with three possible endorsements: 1. Career Ready, 2. College Ready, or 3. College 12+. A student may earn one, two or all three endorsements.

RELEVANT DATA AND EXPECTED OUTCOMES: Currently over half of our students do not choose to attend a 4 -year college. We want to ensure that every student that receives a diploma from Falcon High School is prepared to attend a four year college and/or enter a two year college and has a marketable skill set for their chosen career.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Rock |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Students will be required to demonstrate that they have met the <br> State Standards/Expectations and have planned for and acquired <br> the skills needed to be successful in their career and/or college. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Students will work with counselors and ICAP advisors to plan <br> and complete a customized course of study to ensure that <br> students meet their educational and career goals |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Approval of 2021 and beyond graduation requirements for Falcon High School.

## District

## Falcon High School

Graduation Requirements Beginning with the Class of 2021

## Colorado Department of Education

The Colorado Department of Education has created graduation guidelines and when the class of 2021 starts $9^{\text {th }}$ grade in the fall 2017, Colorado school districts will begin implementing revised local high school graduation requirements that meet or exceed the Colorado Graduation Guidelines approved in September 2015 by the Colorado State Board of Education. This includes offering a list of options that students may use to demonstrate their readiness for college and careers in order to graduate from high school.

## Higher Education Admission Requirements (HEAR) - Current

4 years English
4 years Math
3 years Science
(to include two lab-based courses)
3 years Social Studies
1 year Foreign Language
2 years of Academic Electives

## NCAA Requirements

## *Division I

4 years English
3 years of Math
2 years of Science (1 lab based)
2 years of Social Studies
4 years of additional academic classes and/ or Foreign Language

## *Division II

3 years English
2 years of Math
2 years of Science (1 lab based)
2 years of Social Studies
3 years of additional academic classes and/ or Foreign Language
2 years additional of Math, Science, English
*Additional information available at: eligibilitycenter.org

## One Falcon High School Diploma:

3 Possible Endorsements

Students may earn one , two or all three

## Diploma Endorsement: Career Ready

2 years Math \& minimum assessment score as defined by CDE
2 years English \& minimum assessment score as defined by CDE
2 years Science
2 years Social Studies to include Civics
1 year Foreign Language or Practical Art
1 year PE
1 semester Health
6 year-long electives (or 12 semester classes)
*Industry Certification and/or Internship to include Capstone project

Potential Assessments:
ie. College Placement Exam, ACT, SAT, PARCC, ASVAB, CMAS

## Diploma Endorsement: College Ready

4 years Math \& minimum assessment score as defined by CDE
4 years English \& minimum assessment score as defined by CDE
3 years Science \& minimum assessment score as defined by CDE
3 years Social Studies to include Civics
2 years of the same Foreign Language
1 year PE
1 semester Health
8 year-long electives (or 16 semester classes)
*2 years MUST be academic electives as defined by HEAR and NCAA
Certification and/or Internship to include Capstone project (optional)
Potential Assessments:
ie. College Placement Exam, ACT, SAT, PARCC, ASVAB, CMAS

## Diploma Endorsement: College 12+

4 years Math \& minimum assessment score as defined by CDE
4 years English \& minimum assessment score as defined by CDE
4 years Science \& minimum assessment score as defined by CDE
4 years Social Studies to include Civics
2 years of the same Foreign Language
1 year PE
1 semester Health
6 year long electives (or 12 semester classes)
*2 years MUST be academic electives as defined by HEAR and NCAA Minimum of 12 college level credits or equivalent coursework with a C or better

Certification and/or Internship to include Capstone project (optional)
Potential Assessments:
ie. College Placement Exam, ACT, SAT, PARCC, ASVAB, CMAS

## Diploma Endorsement Options? istrict

## Career Ready

2 years Math \& *min. assessment score 2 years English \& *min. assessment score 2 years Science
2 years Social Studies to include Civics 1 year Foreign Language or Practical Art 1 year PE
1 semester Health
6 year-long electives
(or 12 semester classes)
Industry Certification and/or Internship
to include Capstone project
*minimum assessment score defined by CDE

## College Ready

4 years Math \& *min. assessment score 4 years English \& *min. assessment score 3 years Science \& *min. assessment score 3 years Social Studies to include Civics 2 years of the same Foreign Language 1 year PE
1 semester Health
8 year-long electives
(or 16 semester classes)
*2 years MUST be academic electives as defined by HEAR \& NCAA

Certification and/or Internship to include Capstone project (optional)
*minimum assessment score defined by CDE

## College 12+

4 years Math \& *min. assessment score 4 years English \& *min. assessment score 3 years Science \& *min. assessment score 4 years Social Studies to include Civics
2 years of the same Foreign Language
1 year PE
1 semester Health
6 year-long electives
(or 12 semester classes)
*2 years MUST be academic electives as defined by HEAR \& NCAA
Minimum of 12 college level credits
(3-4 classes)

Certification and/or Internship to include
Capstone project (optional)
*minimum assessment score defined by CDE

Potential Assessments:

## i.e. College Placement Exam, ACT, SAT, PARCC, ASVAB, CMAS

## The Best Choice to Learn, Work and Lead

## Our Process:

- FMS and FHS working collaboratively to develop straw horse graduation requirements
- Finalization of draft requirements by FMS and FHS
- Community Meeting to present draft requirements at FMS on 9/21/16
- Presentation on websites and available for comment for ~ a month
- Presentation of final requirements to SACs at both FHS and FMS, Building Leadership at FMS and FHS, as well as FHS Principal's Council


## District

## Questions??

## The Best Choice to Learn, Work and Lead

## District

# Falcon High School 

## Course Name Changes and Additions

## The Best Choice to Learn, Work and Lead

## Course Name Changes

To avoid confusion with CE courses:

- College Algebra changed to Algebra III
- Composition 1 changed to Essentials for Writing

To standardize CTE course names at all D49 High Schools:

- 2D Art changed to Intermediate 2D Art
- 3D Art changed to Intermediate 3D Art
- Art I changed to Pre-AP Art


## Proposed New Courses at FHS ${ }^{\text {istrict }} / 19$

- Digital Photography II
- Linux Programming I
- Introduction to Landscape Design,

Installation, and Irrigation

- Career Math


## Digital Photography II

This course will be an additional class as part of the Arts Pathway. This semester long course meets a need by offering students the opportunity to expand their learning from the Beginning Digital Photography class. It will focus on digital photography beyond the basics, in terms of design and description. Communication factors include color, visual design, lighting, graphics, and aesthetics.

## Linux Programming I

Linux Programming I course is the next step in the expansion of the growing IT pathway at Falcon High School. Linux is an industry standard that students and industry have expressed an interest in at FHS

## Introduction to Landscape Design, Installation, and Irrigation

The next course in the growing Agricultural Pathway at FHS. This course is the only one of its kind at the High School level in the state of Colorado. It is a program that offers many cross-curricular opportunities for students. Students will be able to receive 10 Hour OSHA card training, design and apply the principles of art in preparing the residential landscape, prepare a site and install various aspects of landscaping, grow and maintain various aspects of landscaping, develop a Mathematical understanding of irrigation systems, assemble a simple irrigation system, and may have the opportunity to intern in the industry with possibility of future employment.

## The Best Choice to Learn, Work and Lead

## Career Math

There has long been a concern at FHS that we do not have math options for students that are not headed to a four year college or do not need higher levels of math for their degree option or career training. This class in conjunction with our Financial Algebra class, offers other options for those students. It focuses on specific math skills needed in various careers and is an alternative to the higher level math classes need for some four year college programs.

## District/10

## Questions ????

## The Best Choice to Learn, Work and Lead

BOARD OF EDUCATION AGENDA ITEM 3.a

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Cheryl DeGeorge, Principal at Falcon High School |
| TITLE OF AGENDA ITEM: | Career Math (FHS Course Proposals and Updates) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: There has long been a concern at FHS that we do not have math options for students that are not headed to a four year college or do not need higher levels of math for their degree option or career training. This class in conjunction with our Financial Algebra class, offers other options for those students. It is a practical math class with an application rather than theoretical approach.

RATIONALE: Career Math covers material designed for career technical or general studies students who need to study particular mathematical topics. Topics may include measurement, algebra, geometry, trigonometry, graphs, and/or finance. These are presented on an introductory level and the emphasis is on applications. This is a course to provide students with the math skills needed for various trades. It focuses on specific math skills needed in various careers and is an alternative to the higher level math classes need for some four year college programs.

Additional math option for students choosing a career path not requiring traditional college prep math courses.
RELEVANT DATA AND EXPECTED OUTCOMES: Many programs at PPCC and other technical schools require this type of a math class. We are modeling this class after Math 107 at PPCC and plan to work with PPCC to eventually offer this course for college credit as well in many of their programs.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a $\underline{\text { trustworthy }}$ recipient of taxpayer investment |  |
| :---: | :---: |
| Rock \#2-Research, design and implement programs for intentional community participation |  |
| Rock \#3- Grow a robust portfolio of distinct and exceptional schools |  |
| Rock \#4-Build firm foundations of knowledge, skills and experience so all learners can thrive. | Approval of the additional math class provides an opportunity for students interested in various pathways to meet their math requirements and obtain the math skills they need to succeed in their chosen professions. |
| Rock \#5- Customize our educational systems to launch each student toward success | Approval of the additional math class provides an opportunity for students interested in various pathways to meet their math requirements and obtain the math skills they need to succeed in their chosen professions. |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move Career Math class at Falcon High School for action at next regular board meeting.

Title: Career Math PPCC Aligned Course

Course Description: Covers material designed for career technical or general studies students who need to study particular mathematical topics. Topics may include measurement, algebra, geometry, trigonometry, graphs, and/or finance. Topics presented at an introductory level and the emphasis is on applications.

## STANDARD COMPETENCIES:

1. Demonstrate knowledge and use of ratios, proportions, and percents.
2. Demonstrate knowledge and use of units of measure.
3. Demonstrate knowledge and use of signed numbers.
4. Demonstrate knowledge and use of powers of ten and scientific notation.
5. Demonstrate knowledge and use of algebraic operations.
6. Demonstrate knowledge and use of algebraic equations and formulas.
7. Demonstrate knowledge and use of angles.
8. Demonstrate knowledge and use of triangles.
9. Demonstrate knowledge and use of circles and polygons.
10. Demonstrate knowledge and use of geometric solids.
11. Demonstrate knowledge and use of graphs.

## TOPICAL OUTLINE:

I. Demonstrate knowledge and use of ratios, proportions, and percents.
A. Write the comparison of two numbers by means of a ratio.
B. Write a ratio as a fraction, a decimal numeral or a unit ratio.
C. Solve a proportion.
D. Recognize, set up, and solve direct and indirect proportion applications.
E. Convert fractions and decimal numbers to percent numbers and vice versa.
F. Solve rate/base/percentage problems.
II. Demonstrate knowledge and use of units of measure.
A. Identify significant digits.
B. Identify which of two numbers is more accurate or more precise.
C. Round numbers off correctly depending on the accuracy or precision required.
D. Use dimensional analysis in problem solving.
III. Demonstrate knowledge and use of signed numbers.
A. Know and use the rules for adding, subtracting, multiplying, and dividing signed numbers.
B. Find the powers and roots of signed numbers.
B. Know and use the rules for order of operations in problems with signed numbers.
IV. Demonstrate knowledge and use of powers of ten and scientific notation.
A. Convert to and from scientific notation.
B. Multiply, divide, and find powers of numbers in scientific notation.
V. Demonstrate knowledge and use of algebraic operations.
A. Recognize "like terms".
B. Add and subtract like terms.
C. Multiply and divide monomials.
D. Apply the distributive law.
VI. Demonstrate knowledge and use of elementary algebraic equations and formulas.
A. Check the solution of an equation.
C. Solve and check the linear equations, including those containing grouping symbols and fractions.
C. Evaluate and solve formulas.
VII. Demonstrate knowledge and use of angles.
A. Recognize, draw, and/or define an acute angle, obtuse angle, right angle, and straight angle.
B. Recognize, draw, and/or define vertical, complementary, supplementary, alternate interior, alternate exterior and corresponding angles.
C. Change degree-minutes to degrees-tenths and vice versa.
D. Add and subtract the measures of angles.
E. Solve angle problems.
VIII. Demonstrate knowledge and use of triangles.
A. Identify and draw acute, obtuse, isosceles, equilateral and right triangles.
B. Use the Pythagorean Theorem to solve a right triangle.
C. Find the perimeter and area of a triangle.
D. Solve similar triangle problems.
IX. Demonstrate knowledge and use of circles and polygons.
A. Identify squares, rectangles, parallelograms, and trapezoids.
B. Find the perimeter and area of a quadrilateral.
C. Identify regular pentagons, hexagons, and octagons.
D. Find the perimeter and area of regular polygons.
E. Identify diameter, radius, circumference, arc, and sector of a circle.
F. Find the circumference, area, arc length, and sector of a circle.

X Demonstrate knowledge and use of geometric solids.
A. Describe and identify prisms, cylinders, pyramids, cones, and spheres.
B. Identify the critical characteristics of geometric solids.
C. Find the surface area and volume of geometric solids.
XI. Demonstrate knowledge and use of graphs.
A. Sketch and read line, bar, circle, and coordinate plane graphs.
C. Use graphs to interpret data.

## Complete syllabus to be completed

BOARD OF EDUCATION AGENDA ITEM 3.b

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | David Kranz |
| TITLE OF AGENDA ITEM: | Introduction to Landscape Design, Installation, and Irrigation <br> (FHS Course Proposals and Updates) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Introduction to Landscape Design and Installation is the next course series in the growing Agricultural Pathway at FHS. This course is the only one of its kind at the High School level in the state of Colorado. It is a program that offers many cross-curricular opportunities for students. Students will be able to receive 10 Hour OSHA card training, design and apply the principles of art in preparing the residential landscape, prepare a site and install various aspects of landscaping, grow and maintain various aspects of landscaping, develop a Mathematical understanding of irrigation systems, assemble a simple irrigation system, and may have the opportunity to intern in the industry with possibility of future employment.

There is growing interest in this pathway from within FHS as well as outside the school and the district.
RATIONALE: Course Description: This course is designed to introduce students to the opportunities in the landscape industry. Students will be exposed to the design aspect of landscaping and preparing their own landscape design. Students will also be exposed to various typed of landscape construction and maintenance. In the second semester, the students will be involved in preparing and installing their own irrigation system. Finally, the students might be given the opportunity to do an internship with a local landscape company in Colorado Springs. Throughout, the focus will be on the many careers in the landscape industry. Students will also have an opportunity to learn and become familiar with the FFA, and develop their own Supervised Agricultural Experience Program. There is a $\$ 25$ course fee for the 10 hour OSHA Training card.

RELEVANT DATA AND EXPECTED OUTCOMES: Better flow through pathways across zones.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3— Grow a robust portfolio of <br> distinct and exceptional schools | $\underline{\text { Rock \#4— Build firm foundations of }}$Rnowledge, skills and experience so all learners <br> kan thrive. |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Approval of additional CTE Agriculture courses supports the <br> continued need for development of various academic pathways <br> for Falcon High School Students |
| Approval of the additional upper level Agriculture class provides <br> an opportunity for students interested in this pathway to progress <br> and possibly earn college credit and/or certifications. |  |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move Introduction to Landscape Design, Installation, and Irrigation course at FHS for action at next board meeting.

BOE Work Session November 16, 2016
Item 3.b continued

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: November 4, 2016

# >CareerSafe 

## SAFETY EDUCATION FOR AMERICA'S FUTURE

## WHAT IS CAREERSAFE®?

The CareerSafe online program is the first of its kind. It is an interactive, Y2Y (Youth To Youth) online program that addresses the high priority safety training needs of young workers. With the CareerSafe philosophy, "StartSafe. StaySafe.", students will learn about their rights and responsibilities in the workplace and gain valuable knowledge about how they can protect themselves and others. Throughout the program, students explore a wide range of occupational safety and health topics including Introduction to OSHA, common physical and health hazards, hazard identification, and how to protect themselves from hazards, all intended to help them StartSafe. StaySafe. ${ }^{\circ}$

## NEED FOR CAREERSAFE ${ }^{®}$

In the United States, more than 2 million youth work in agricultural production, which is among one of the country's most hazardous industries. According to Ann Bartuska, USDA Deputy Under Secretary for Research, Education and Economics, ""Agriculture is one of the most dangerous industries in the nation, and as such, thousands of youth are injured and hundreds are killed every year by hazards found on the farm." CareerSafe ${ }^{\circ}$, the National Youth Safety Initiative, has partnered with Penn State University to develop a national approach to youth farm safety education through the Safety in Agriculture for Youth (SAY) project. The goal of the SAY project is to reduce the risk of injury or death for young people on farms.

## DELIVERY COST \& PAYMENT

Our mission at CareerSafe ${ }^{\circ}$ is to deliver Safety Education for America's Future. Our vision is to advance and enhance OSHA's outreach by providing every young worker with workplace safety training prior to taking their first jobs. To this end, we are committed to offering affordable, informative and innovative online safety training to reach as many young workers as possible. The cost for the online OSHA 10-Hour General Industry (Agriculture) course is $\$ 25$ per student.

For more information regarding payment options and instructions, visit our website or email us at orders@careersafeonline.com.

## BENEFITS FOR STUDENTS

Once a student successfully completes the online CareerSafe OSHA 10-Hour General Industry (Agriculture) training course, the student will receive an OSHA Outreach 10-Hour General Industry course completion card through our authorized trainer. Upon completion of the course, the student should understand the fundamentals of common safety and health hazards in the workplace.

Young workers will develop a safety mindset and acquire marketable skills for a competitive edge.

## COURSE DESCRIPTION

CareerSafe's OSHA 10-Hour General Industry (Agriculture) training course consists of interactive modules discussing various safety tips and procedures one should follow while working in the workplace.

The modules include:

- Introduction to OSHA (Part 1)
- Introduction to OSHA (Part 2)
- Walking Working Surfaces
- Safety \& Health Programs
- Emergency Action
- Personal Protective Equipment
- Machine Guarding
- Electrocution Hazards
- Fire Prevention \& Protection
- Hazardous Communications
- Tractor Safety
- Safety Around Livestock
- Confined Spaces

Each module contains a brief assessment, which must be successfully completed before the student can move on to the next module. Once all modules have been viewed and the corresponding assessments are passed, there is a comprehensive final assessment.

Once the student successfully completes the course a printable certificate is available. The student will also receive their OSHA 10-Hour General Industry wallet card by mail 4-6 weeks after completion.

# > CareerSafe 

## SAFETY EDUCATION FOR AMERICA'S FUTURE

## I. INTRODUCTION TO OSHA [PART 1]

This module will serve as an introduction to the OSHA Program, what it stands for, and its purpose.
This module includes:

- Explain why OSHA is important to workers
- Explain worker rights under OSHA


## II. INTRODUCTION TO OSHA [PART 2]

This module will serve as an introduction to the OSHA Program, what it stands for, and its purpose.
This module includes:

- Discuss employer responsibilities under OSHA
- Discuss the use of OSHA Standards
- Explain how OSHA inspections are conducted
- Utilize helpful worker safety and health resources
- Explain worker rights under OSHA


## III. WALKING WORKING SURFACES

This module provides information on the safety concerns and precautions associated with various walking and working surfaces

This module includes:

- Describe the environments where OSHA's standards for walking/working surfaces apply
- List the general requirements for the maintenance of walking/working surfaces
- Define the terms floor opening, floor hole and wall opening
- Describe the various methods for guarding openings and other walking/working surface conditions
- List the primary fall protection methods
- Guardrails
- Safety Nets
- Personal Fall Arrest Systems


## IV. SAFETY \& HEALTH PROGRAMS

This module explains the science of ergonomics and how to prevent ergonomic-related injuries and illnesses. It will also cover additional health related topics such as weather stress.

This module includes:

- Define ergonomics and explain its importance
- Explain risk factors affecting ergonomics
- Identify proper lifting techniques


# > CareerSafe <br> SAFETY EDUCATION FOR AMERICA'S FUTURE <br> <br> V. EMERGENCY ACTION 

 <br> <br> V. EMERGENCY ACTION}

The purpose of this module is to help an individual StartSafe and StaySafe in case they are faced with an emergency situation. This module helps demonstrate the importance of planning for any emergency that might occur.

This module includes:

- The importance of emergency planning
- General emergency preparedness
- Define the term Emergency Action Plan (EAP)?
- List preparation guidelines for different emergency situations
- Describe the term walk-about and the importance
- Understand the importance of exit routes


## VI. PERSONAL PROTECTIVE EQUIPMENT

The module will cover how to be as safe as possible when working in an area where you may need personal protective equipment (PPE).

This module covers:

- Explain why PPE is important
- List the different types of PPE
- Recognize the situations in which different types of PPE should be used
- Describe how to use the different types of PPE
- List employer responsibilities toward affected employees


## VII. MACHINE GUARDING

This module explains how to be safe when working with machines or in an area where machines are being operated.

This module includes:

- Explain the importance of machine guarding
- Describe common types of machine guarding
- Identify and describe common caught-in/between hazards
- Identify and describe common struck-by hazards
- Identify ways to eliminate hazards that may lead to injury when using forklifts, cranes or slings when handling materials
- List actions that can reduce or eliminate these types of hazards
- Recognize employer requirements

SAFETY EDUCATION FOR AMERICA'S FUTURE

## VIII. ELECTROCUTION HAZARDS

This module will provide information that helps you recognize and avoid common electrocution hazards in the work environment.

This module covers:

- Identify common electrocution hazards
- Describe types of electrocution hazards
- Protect yourself from electrocution hazards
- Recognize employer requirements to protect workers from electrocution hazards
- Contact with power lines and energized sources
- Describe proper Lockout/Tagout procedures
- Explain using Ground Fault Circuit Interrupters (CFCI)
- Describe inspecting extension cords and portable tools


## IX. FIRE PREVENTION \& PROTECTION

The module will cover the precautions to take to prevent fires and the steps to take in order to protect individuals if a fire was to occur at the workplace.

This module covers:

- Describe how to protect individuals in the event of a fire
- State the key components of fire prevention plan
- Explain the steps to take to identify, avoid, control and report fire hazards
- Identify agriculture fire situations and emergencies


## X. HAZARDOUS COMMUNICATIONS

This module explains the potential hazards of chemicals that individuals may encounter in the workplace and how to work safely with these chemicals including pesticides.

This module covers:

- Describe the importance and basics of chemical safety
- Describe the "Right-to-Know" Law
- Identify the requirements of a hazard communication program and its alignment with the Globally Harmonized System of Classification and Labeling of Chemicals (GHS)
- Explain the purpose of Safety Data Sheets (SDS)
- Recognize features of warning labels and pictograms

SAFETY EDUCATION FOR AMERICA'S FUTURE

## XI. TRACTOR SAFETY

The module provides information that will enable individuals to recognize hazards associated with tractors.
This module covers:

- Identify tractor operation hazards and their prevention
- Recognize lighting and marking components of tractors
- Distinguish between traditional tractors and high-speed tractors, in relation to safe operation
- Understand public policy that governs tractor operation for all employees


## XII. SAFETY AROUND LIVESTOCK

This module provides information that will enable individuals to recognize hazards associated when working with livestock.

This module includes:

- Identify livestock handling hazards
- Understand animal behavior
- Utilize safe handling practices for livestock
- Recognize safety precautions for livestock handling environments


## XIII. CONFINED SPACES

This module provides information that will enable individuals to recognize hazards associated with agriculture confined spaces.

This module includes:

- Define a confined space
- Understand the difference between a confined space and a "permit required" confined space
- Identify agricultural confined spaces
- Recognize hazards of agricultural confined spaces
- Distinguish engulfment hazards associated with grain handling and trenching SAFETY EDUCATION FOR AMERICA'S FUTURE


## CAREERSAFE ALSO PROVIDES OPTIONAL MODULES FOR EACH OSHA 10-HOUR COURSE. THE MODULES ARE INTENDED TO PROVIDE ADDITIONAL CONTENT TO STUDENTS THAT MAY BE RELEVANT TO THEIR CAREER FIELD. THESE MODULES ARE NOT REQUIRED TO RECEIVE THE OSHA 10-HOUR WALLET CARD.

THE OSHA 10-HOUR GENERAL INDUSTRY (AGRICULTURE OPTIONAL MODULES INCLUDE:

- Flammable and Combustible Liquids
- Hand and Power Tools
- Crane Operations
- Stairways and Ladders
- Bloodborne Pathogens
- Disaster Preparedness
- Welding \& Cutting
- Excavations
- Preventing Workplace Violence


# Introduction to Landscape Design, Installation, and Irrigation 

Instructor: Mr. Kranz<br>719-495-1149 ext 2083<br>dkranz@d49.org

## Course Description:

This course is designed to introduce students to the opportunities in the landscape industry. Students will be exposed to the design aspect of landscaping and preparing their own landscape design. Students will also be exposed to various typed of landscape construction and maintenance. In the second semester, the students will be involved in preparing and installing their own irrigation system. Finally, the students might be given the opportunity to do an internship with a local landscape company in Colorado Springs. Throughout, the focus will be on the many careers in the landscape industry. Students will also have an opportunity to learn and become familiar with the FFA, and develop their own Supervised Agricultural Experience Program. There is a $\$ 25$ course fee for the 10 hour OSHA Training card

## Course Content:

- 10 Hour OSHA card training
- Designing and Applying the Principles of Art in preparing the residential landscape.
- Preparing a site and installing various aspects of landscaping.
- Growing and maintaining various aspects of landscaping.
- Mathematical understanding of irrigation systems
- Assembling a simple irrigation system
- Opportunity to intern in the industry with possibility of future employment


## Assessments:

Assessments (e.g. unit exams, unit projects, etc.) will constitute $85 \%$ of the student's overall achievement grade. Upon return to the student, all assessments will contain both a grade as well as clear and concise teacher feedback in order to inform both student and parent of the justification for the grade received. In addition, rubrics (when applicable) will accompany/be made available for the assessment with the intention of providing additional clarity of the feedback received.

## Coursework:

Coursework (e.g. assignments, quizzes, etc.) will comprise $15 \%$ of a student's overall achievement grade.
Upon return to the student, all summative coursework will contain both a grade as well as clear and concise teacher feedback, in order to inform both student and parent of the justification for the grade received. In addition, rubrics (when applicable) will accompany/be made available for the coursework, with the intention of providing additional clarity of the feedback received.

Absence/Make-up Policy:
Students are allowed TWO class days to complete coursework items for each class day in which an absence occurs. In the event the assessment/coursework was assigned prior to and ultimately due the class period in which the absence occurred, the student will be expected to make up the assessment/coursework the day upon his/her return to class.

Late Coursework Policy:
Any coursework not turned in when due will be considered late and thus be ineligible for a redo/retake. However, the late summative coursework items may still be turned in for full credit if done so within THREE school days from the original due date. In some cases, if any coursework is turned in late for that unit, there is NO redo/retake on the assessment for that unit!

Assessment and/or Coursework Redo/Retake Policy:
Students will be allowed ONE redo/retake for any given assessment and/or coursework item, if that assessment is granted a redo/retake*. The deadline to complete a redo/retake is FIVE school days (one week) from the date upon which the original assessment and/or coursework item has been graded and returned to the student. After the five-day deadline has passed, the opportunity to "retake" ends for that specific assessment and/or coursework item. Please plan accordingly!

Requirements for a redo/retake of an assessment: All coursework assigned during the course of the unit must meet BOTH of the following two criteria:

1) Must be completed at a satisfactory level (C or higher (refer to description above).
2) Turned in either when due (i.e. on-time) or within the three-day late period.

If both of the above criteria are met, the student is deemed eligible for a redo/retake of the summative assessment, if that assessment is granted a redo/retake.
*Notes:

- Not all assessments and/or coursework items are eligible for a redo/ retake (e.g. final assessments, mid-term assessments, etc.).
- The individual teacher will clearly communicate if an assessment and/or coursework item does not qualify for a redo/retake prior to and/or during the assigning of the assessment and/or coursework item.
- If the student chooses to redo/retake an assessment and/or coursework item, the higher of the two scores received (original or redo/retake) will be the final grade earned on that specific assessment and/or coursework item.


## Coursework:

- Every other week article review - students will select an article related to agriculture, read it, and complete a review sheet. The first 15 minutes of class will be dedicated to this assignment. Article reviews will be due the following week.
- Coursework - may be given and collected for a grade. Some coursework will require additional time and effort outside of class (homework). It will be the responsibility of the student to ensure that each assignment is completed and turned in on time.
- Unit assessments - each unit will have additional assessments that will be assigned accordingly. These assessments may be individual or group assignments, presentations, or exams/quizzes.


## Grading:

See the Falcon High School website for the Competency Grading Rubric

## Classroom Rules and Expectations:

- Show up to class on time and prepared each day.
- Be an active participant in your own learning.
- Set high expectations for yourself and give $100 \%$ to meet your expectations.
- Be respectful to all classmates, the teacher, guests, equipment, and facilities.
- Keep safety in mind at all times, especially around equipment and tools. Save horseplay for after school.
- Leave the classroom and facilities as neat as you found them.
- Cell phones and iPods are not allowed in the classroom, unless instructed to use them by the teacher.
- ABSOLUTELY no tobacco, drugs or alcohol at any time anywhere on school property or on field trips. It's the law!
- No pocket knives.


## Proper Clothing to be Worn When Working:

- Clothing should fit properly and not be loose fitting
- Pants and long sleeved shirts should be worn to protect arms and legs
- Jewelry should be removed and stored in a safe place
- Boots or shoes should cover the entire foot
- Long hair must be tied back in a pony-tail
- Safety glasses/goggles must be worn at all times.
- Gloves should be worn to protect hands from burns, sharp materials, or hazardous materials.
- Ear plugs should be worn when working near loud equipment
- Face masks should be worn when working with hazardous materials
*Mr. Kranz reserves the right to make adjustments to the course and schedule when in the best interest of the class.

BOARD OF EDUCATION AGENDA ITEM 3.c

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Gary Butcher |
| TITLE OF AGENDA ITEM: | Linux Programming I (FHS Course Proposals and Updates) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Linux Programming I course is the next step in the expansion of the growing IT pathway at Falcon High School. Linux is an industry standard that students and industry have expressed an interest in at FHS.

RATIONALE: Linux Programming I: A student who successfully completes this program will gain additional programming skills and abilities consistent with STEAM guidelines and standards. The activities and projects incorporated in this curriculum will focus on project-based learning, student/peer directed scenarios requiring cooperation and team work. It will also require that teams successfully create a semester capstone project. Description: This course is designed to help students acquire a sound foundation for preparing to pass CompTIA's Linux+ Certification exams LX0-101 and LX0-102. This CompTIA Certification is designed to meet industry demands by increasing focus on the configuration of network services and security. This course will cover Ubuntu Linux and will equip all students with the information necessary to remain current with industry standards.

RELEVANT DATA AND EXPECTED OUTCOMES: Our cybersecurity program continues to grow at FHS. This class will assist students wanting to pursue a career in cyber security and will also help further prepare them for Cyber Patriot Competitions.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3— Grow a robust portfolio of <br> distinct and exceptional schools | $\underline{\text { Rock \#4— Build firm foundations of }}$ |
| Roce <br> knowledge, skills and experience so all learners <br> can thrive. | Approval of additional CTE IT courses supports the continued <br> need for development of various academic pathways for Falcon <br> High School Students. |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Approval of the Additional upper level IT class provides an <br> opportunity for students interested in this pathway to progress <br> and possibly earn college credit. |

FUNDING REQUIRED: N/A AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move Linux Programming I course at Falcon High School for action at next regular board meeting.

## Falcon District 49 Course Proposal

Proposals must be received by DCPC no later than November 25, 2008
(fill in the yellow sections)


Before submitting any course proposal, be sure it meets the following:

- Course must be sustainable, not teacher dependent (course does not end if teacher leaves)
- Course topic appeals to a variety of students
- Course does not already exist in the district

```
Course Name: Linux Programming I
    Building: Falcon High School
    Requestor: Gary Butcher & Nikki Lester
```

| Subject:Linux : Program ming |  |  | Elective | Length:_1_ | Sem. | $\begin{aligned} & \text { Year: } \\ & 16 / 17 \end{aligned}$ | Grade: 11/12 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Class: 24 Size: | Min: | 15 | Max: 24 | HEAR(HS):_X_ | Yes | No | FTE: |

## COURSE CONTENT

Course description:
This course is designed to help students acquire a sound foundation for preparing to pass CompTIA's Linux+ Certification exams LXO-101 and LXO-102. This CompTIA Certification is designed to meet industry demands by increasing its focus on the configuration of network services and security. The course will cover Ubuntu Linux and will equip all students with the information necessary to remain current with industry changes.

## Rational for Course:

A student who successfully completes this programming course will gain additional problem solving skills and abilities consistent with STEAM guidelines and standards. The activities incorporated into this curriculum will focus on project-based, student/peer directed scenarios requiring cooperation and team work. It will also require that teams successfully create a semester capstone project.

What standards/benchmarks will be met in this course?
This course will address the following 2016 ISTE Standards: 1. Empowered Learner, 2. Digital Citizen,
3. Knowledge Constructor, 4. Innovative Constructor, 5. Computational Thinker, 6. Creative Communicator, and 7. Global Collaborator.

## Evidence of student interest:

Recently there has been increased interest in taking this course by students wanting to pursue a career in cyber security. It also will assist students in achieving more successful participation in Cyber Patriot Competitions.

Teacher training/qualifications needed:
The instructor for this course will be Dr. Gary Butcher who has over 10 years of teaching several other programming languages ranging from JavaScript to $\mathrm{C}++$ to Java and Visual Basic. Each of these languages are used regularly by IT industry professionals.

## Space/Resources needed:

The existing computer lab will be used for this course. The proposed software program is open source. Will there be a cost involved? $\mathrm{Yes}^{\bullet}$ No (If yes, must attach budget) Is this course taught in another school?
If yes, where?

## CURRICULUM ALIGNMENT

Describe how this course fits into the current curriculum offered. (i.e. Is it part of a sequence? How is it similar/different from existing courses? Is it part of a focus/academy program? What other courses might be impacted?)
Currently there are several pathways available for students wanting to pursue an IT career requiring programming skills. This will offer an additional option for students wanting to learn a second or third programming language.

## Prerequisites:

The preferred prerequisite is $\mathrm{C}++$ programming which gives students the foundation to ensure success.

## ASSESSMENT

What are the measured student outcomes/learnings for this course?
By the end of the semester students will demonstrate knowledge and abilities which will create a sound foundation for preparing to pass CompTIA's Linux+ Certification exams LXO-101 and LXO-102. This CompTIA Certification is designed to meet industry demands by increasing its focus on the configuration of network services and security.

How will students demonstrate their learning? What types of assessments will be used?
Students will demonstrate mastery primarily through code writing and program creation. In class written exercises will be incorporated as new topics and concepts are introduced and reviewed.

## In addition to answering the questions above, please attach the following:

- A course syllabus
- An itemized budget page (if course will incur one-time and/or recurring costs)


## SYLLABUS FOR LINUX OPERATING SYSTEMS

## General Course Information

## Instructor:

## Classroom:

## Prerequisites:

C++ or other Object-Oriented Programming Class

## Instructional Materials:

CompTIA Linux Certification Study Guide
Ubuntu Operating Manual

## Course Description:

This course is designed to provide students with a strong foundation for preparing and successfully passing the CompTIA Linux+ LX0-101 Exam 1 and the CompTIA Linux+ LX0-102 Exam. The CompTIA Linux certification is designed to meet industry demands that include individuals possessing knowledge on hardware, software, configuration of network services, and security.

## Course Overview: <br> First 9 Weeks - Part I The CompTIA Linux+ LX0-101 Exam 1

Chapter 1 Exploring Linux Command-Line Tools 3
Chapter 2 Managing Software 45
Chapter 3 Configuring Hardware 105
Chapter 4 Managing Files 177
Chapter 5 Booting Linux and Editing Files 225

## Second 9 Weeks - Part II The CompTIA Linux+ LX0-102 Exam 265

Chapter 6 Configuring the X Window System, Localization, and Printing 267
Chapter 7 Administering the System 329
Chapter 8 Configuring Basic Networking 383
Chapter 9 Writing Scripts, Configuring E-Mail, and Using Databases 4
Chapter 10 Securing Your System

## Evaluation:

Evaluation will include worksheets, chapter reviews, in-class projects, and a capstone semester project. The anticipated weighting of each of these categories is:

| Worksheets - | $25 \%$ |
| :--- | :--- |
| Chapter Reviews - | $25 \%$ |
| In-class Projects - | $25 \%$ |
| Capstone Semester Project - | $25 \%$ |

All instructional materials for this class are open source and available to students at no charge.
NOTE: While in the computer lab, you are expected to demonstrate time management, selfdiscipline, and respect for others as you prepare for a successful career in the IT industry.

BOARD OF EDUCATION AGENDA ITEM 3.d

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Cheryl DeGeorge, Principal at Falcon High School |
| TITLE OF AGENDA ITEM: | Essentials for Writing (Renaming / Adding Course Title) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School offers Composition 1 and PPCC Composition 121 (for concurrent enrollment). This often causes confusion for our students. Our current Composition 1 class is called designed as a class for struggling writers, thus the desire to change the name to Essentials for Writing.

Course Description Essentials for Writing: This semi-self-paced course is designed to help students with basic composition skills. This includes essay writing, short-constructed response, and grammar skills. Students will receive one-on-one help with writing assignments from other classes, peer-reviews, and instruction in grammar and essay writing.

RATIONALE: This will clarify expectations for students and avoid confusion between PPCC course titles for concurrent enrollment and pure high school courses.

RELEVANT DATA AND EXPECTED OUTCOMES: Clarity for concurrent enrollment.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Similar course titles between PPCC college course and the high <br> school classes causes confusion for many students. We want to <br> remove that confusion and clarify pathways for students. |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move course name change to Essentials for Writing at Falcon High School for action at December board meeting.

BOARD OF EDUCATION AGENDA ITEM 3.e

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Cheryl DeGeorge, Principal at Falcon High School |
| TITLE OF AGENDA ITEM: | Digital Photography II (FHS Course Proposals and Updates) |
| ACTION/INFORMATION/DISCUSSION: | Discussion/Action |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: 1. Addition of Digital Photography II course as part of the growing Arts pathway at Falcon High School

RATIONALE: Digital Photography II: This course will be an additional class as part of the Arts Pathway. This semester long course meets a need by offering students the opportunity to expand their learning from the Beginning Digital Photography class. It will focus on digital photography beyond the basics, in terms of design and description. Communication factors include color, visual design, lighting, graphics, and aesthetics.

RELEVANT DATA AND EXPECTED OUTCOMES: Over 110 students currently enrolled in the Beginning Digital Photography course being offered in FHS's Arts Pathway, have expressed interest in furthering their knowledge in this field. At least one section of this course will be filled every semester, if approved. It may provide an additional opportunity for students in this Pathway to earn college credit through articulated credits.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

$\left.$| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3-Grow a robust portfolio of <br> distinct and exceptional schools | Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | | Approval of additional CTE Art courses supports the continued |
| :--- |
| need for development of various academic pathways for Falcon |
| High School Students. | \right\rvert\,

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move Digital Photography II Course at Falcon High School for action at next regular board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: November 4, 2016

Title: Digital Photography II
(Articulate with PPCC)
Course Description: Expands upon the beginning digital photography class. Focuses on digital photography in terms of design and communication factors including color, visual design, aphics, and aesthetics.

## STANDARD COMPETENCIES:

I. Demonstrate camera selection, care, and maintenance. (I)
II. Apply and assess concepts of aperture control, f-stops, and exposures. (II) (IX)
III. Create photographs demonstrating experimentation of aperture control, f-stops, and exposures. (II) (IX)
IV. Assess and apply the advanced digital image adjustments. (III)
V. Compare different advanced color management systems. (IV)
VI. Apply the digital printing process. (VII)
VII. Dramatize the variety of types of photography shoots. (V)
VIII. Analyze and determine the depth of field in photographs. (V)
IX. Create and experiment with depth of field in a series of photographs. (V)
$X \quad$ Appraise and restore digital photographs. (V) (VI)
XI. Assess advanced methods of digital import/input. (IV)
XII. Determine and use methods of digital export/output. (VII) (X)
XIII. Design and determine external lighting techniques. (VIII)
XIV. Organize archival data. (X)
XV. Apply advanced digital color to the photographs. (IV) (VI)

## TOPICAL OUTLINE:

I. Purchasing equipment
A. Camera
B. Lenses
C. Filters
D. Flash
II. Exposure basics
A. Bracketing
B. Light
C. Meters
D. Photographers histogram
III. Adjustment basics
A. Levels
B. Curves
C. Color correction
D. Color management
IV. Visual design consideration
A. Aesthetics
V. Color correction
A. Enhancing an image
VI. Advanced printing concerns
A. Printing technology options
VII. Advanced lighting issues
A. WWW
B. Multimedia
VIII. Advanced camera techniques
IX. Outputting and archiving images

Complete syllabus to be developed

BOARD OF EDUCATION AGENDA ITEM 3.f

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Cheryl DeGeorge, Principal at Falcon High School |
| TITLE OF AGENDA ITEM: | Algebra III (Renaming / Adding Course Title) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School offers College Algebra and PPCC Math 121 College Algebra (for concurrent enrollment). This often causes confusion for our students. Our current College Algebra class is called Algebra III in many other districts. It is in fact a preparatory class for a true College Algebra class.

Course Description: Algebra III provides a step between Algebra II and PreCalculus. Students will begin the course with a brief overview of algebra, equations and inequalities, and functions and their graphs. In addition, students will explore exponential and logarithmic functions, linear and nonlinear systems, graphing of the conic sections; study sequences and series, permutations and combinations, the binomial theorem, and theory of equations.

RATIONALE: This will clarify expectations for students and avoid confusion between PPCC course titles for concurrent enrollment and pure high school courses.

RELEVANT DATA AND EXPECTED OUTCOMES: Clarity for concurrent enrollment.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Similar course titles between PPCC college course and the high <br> school classes causes confusion for many students. We want to <br> remove that confusion and clarify pathways for students. |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move course name change to Algebra III at Falcon High School for action at December board meeting.

BOARD OF EDUCATION AGENDA ITEM 3.g

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Eric Canuel |
| TITLE OF AGENDA ITEM: | Intermediate 3D Art (Renaming / Adding Course Title) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School and Sand Creek High School offer Advanced 3D Art, and Vista Ridge does not have a similarly named course. As we attempt to align all three of our schools it is necessary to rename them so we can coordinate the course descriptions. By having Intermediate 3D Art replace Advanced as a course title, it will allow us to more sensibly structure our pathways upward into Pre-AP and AP courses.

Intermediate 3D Art Course Description: This class further develops on the concepts learned in the Intro to 3D Art course and extends knowledge of artistic technique and historical content. Students will focus on creating more indepth projects-in both size and level of difficulty. A variety of media will be used, possibly including but not limited to ceramics, fiber, wheel throwing, plaster, wire, plastic, wood, mixed media, and recycled materials. Students will further develop their abilities to critically problem-solve, analyze, brainstorm, and reflect on their own artwork and the artwork of others.

RATIONALE: Create common course titles and course descriptions.
RELEVANT DATA AND EXPECTED OUTCOMES: Better flow through pathways across zones.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Similar courses throughout the zones will accommodate students <br> transferring between zones. |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move course name change to Intermediate 3D Art in D49 high schools for action at December board meeting.

BOARD OF EDUCATION AGENDA ITEM 3.h

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Eric Canuel |
| TITLE OF AGENDA ITEM: | Intermediate 2D Art (Renaming / Adding Course Title) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School offers Advanced 2D Art, Sand Creek offers Art I and Vista Ridge offers Intro to 2D Art. These 3 courses are primarily the same. As we attempt to align all three of our schools it is necessary to rename them so we can coordinate the course descriptions. By having Intermediate 2D Art replace all of these course titles, it will allow us to more sensibly structure our pathways upward into Pre-AP and AP courses.

Intermediate 2D Art Course Description: This class further develops on the concepts learned in the Intro to 2D course and extends knowledge of artistic technique and historical content. A variety of media will be used, possibly including but not limited to graphite, charcoal, ink, colored pencil, printmaking, pastel, mixed media, watercolor paint, and acrylic paint. Students will further develop their abilities to critically problem-solve, analyze, brainstorm, and reflect on their own artwork and the artwork of others.

RATIONALE: Create common course titles and course descriptions.
RELEVANT DATA AND EXPECTED OUTCOMES: Better flow through pathways across zones.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Similar courses throughout the zones will accommodate students <br> transferring between zones. |

## FUNDING REQUIRED: N/A AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move course name change to Intermediate 2D Art in D49 high schools for action at next regular board meeting.

BOARD OF EDUCATION AGENDA ITEM 3.i

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Brandon Ager |
| TITLE OF AGENDA ITEM: | Pre-AP Studio Art (Renaming / Adding Course Title) |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Sand Creek H.S. and Vista Ridge H.S. have a common course preceding Advanced Placement Studio Art. The art teachers at these schools would like this course to be titled Pre-AP. Pre-AP would take the place of Art I at Sand Creek H.S. and Vista Ridge H.S. The class fee and course descriptions will stay the same as the $\operatorname{Art} I$ description. Falcon H.S. does not currently have a course preceding AP Studio Art. Students that have been taking AP Studio Art two years in a row will now enroll in Pre-AP, then Ap Studio Art.

RATIONALE: Create common course titles.
RELEVANT DATA AND EXPECTED OUTCOMES: Better understanding of flow to classes.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3— Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Similar courses throughout the zones will accommodate students <br> transferring between zones. |

FUNDING REQUIRED: N/A AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move course name change to Pre AP Art in D49 high schools for action at the next regular board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: November 4, 2016

## BOARD OF EDUCATION AGENDA ITEM 4

| BOARD MEETING OF: | November 16, 2016 |
| ---: | :--- |
| PREPARED BY: | Paul Andersen, Director of Human Resources |
| TITLE OF AGENDA ITEM: | Administrative Staffing Calibration Report |
| ACTION/INFORMATION/DISCUSSION: | Information |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Since the district reorganization in 2010-11, we have changed the number and function of administrators-pushing more administrative support to zones and schools, while reducing the overall number of administrators district-wide. Nevertheless, our stakeholders express persistent questions and claims (on surveys and in other communications) that the innovation configuration has increased administrative ratios and caused duplication of functions.

## RATIONALE:

A careful analysis of administrative positions will provide the Board of Education information they can use to direct senior administration and set strategic priorities. This review will include an update on ratios relative to district budget and student enrollment.

## RELEVANT DATA AND EXPECTED OUTCOMES:

This report will inform the Board of the status of the ratios related administrative staffing.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Calibrating administrative staffing on an ongoing basis will <br> support this efficiency and foster trust. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: None AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only
APPROVED BY: Peter Hilts, Chief Education Officer
DATE: October 31, 2016

## Administrative Staffing Calibration Process

Board of Education Work Session<br>November 16, 2016<br>Paul Andersen, Director of Human Resources

## Report Overview

- Began tracking administrative staffing in 2014
- Use SY2009-10 as baseline
- Established two ratios in 2015:
- Primary: Students to Administrators
- Secondary: Administrator Salary as a percent of Budget
- For this report, reviewed all years for consistency so that all years include positions paid on the administrative pay schedule
- Removed deans, instructional coaches, and team coaches
- Added a review of grant funded administrative positions


## Primary Measure: <br> Students Per Administrator



THE BEST DISTRICT TO LEARN, WORK \& LEAD

## Administrator Salary as Percent of Budget (DAGR)

School Year
District Adjusted Gross Revenue

Administrator Salary Admin\$ as \% Total of DAGR

| $2009-10$ | $\$ 82,606,917$ |
| :--- | :--- |
| $2010-11$ | $\$ 82,231,159$ |
| $2011-12$ | $\$ 77,807,474$ |
| $2012-13$ | $\$ 79,075,985$ |
| $2013-14$ | $\$ 83,753,680$ |
| $2014-15$ | $\$ 89,952,930$ |
| $2015-16$ | $\$ 94,150,863$ |
| $2016-17$ | $\$ 97,555,973$ |


| $\$ 6,429,369$ | $7.78 \%$ |
| :--- | :--- |
| $\$ 6,142,520$ | $7.47 \%$ |
| $\$ 5,059,625$ | $6.50 \%$ |
| $\$ 5,634,733$ | $7.13 \%$ |
| $\$ 5,864,786$ | $7.00 \%$ |
| $\$ 6,386,562$ | $7.10 \%$ |
| $\$ 6,753,907$ | $7.17 \%$ |
| $\$ 7,108,344$ | $7.29 \%$ |

# Secondary Measure: Administrator Salary as Percent of Budget 



## Combined Measures

## District



THE BEST DISTRICT TO LEARN, WORK \& LEAD

## Distribution of Administrative Positions SY2016-17

iConnect Zone, 7, 9\%

Sand Creek Zone, 13, 17\%

POWER Zone, 16, 21\%


## Grant-Funded Positions

- Some positions are funded in whole or in part through multiple sources
- Other funding sources may include:
- Grants
-Federal programs
- State programs
- Special education and ELL funds
- For SY2106-17, 6.75 FTE totaling \$705,000 are funded by sources other than the general fund
- An historical view is detailed an accompanying document


## District/ 19

## QUESTIONS?

## El Paso County School District 49

Administrative Positions Funded in Whole or in Part by Other Than General Fund

FTE

|  | $\mathbf{2 0 0 9 - 1 0}$ | $\mathbf{2 0 1 0 - 1 1}$ | $\mathbf{2 0 1 1 - 1 2}$ | $\mathbf{2 0 1 2 - 1 3}$ | $\mathbf{2 0 1 3 - 1 4}$ | $\mathbf{2 0 1 4 - 1 5}$ | $\mathbf{2 0 1 5 - 1 6}$ | $\mathbf{2 0 1 6 - 1 7}$ |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Federally Funded | 0.80 | 0.70 | 0.50 |  |  |  | 0.50 | 0.75 |
| State Funded | 0.20 |  |  |  |  | 1.00 | 2.86 | 2.86 |
| Special Education | 2.20 | 1.30 | 1.50 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| ELL |  |  |  | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Other Grant |  |  |  |  |  |  | 0.14 | 0.14 |
| Total FTE | 3.20 | 2.00 | 2.00 | 3.00 | 3.00 | 4.00 | 6.50 | 6.75 |

Salary

|  | $\mathbf{2 0 0 9 - 1 0}$ | $\mathbf{2 0 1 0 - 1 1}$ | $\mathbf{2 0 1 1 - 1 2}$ | $\mathbf{2 0 1 2 - 1 3}$ | $\mathbf{2 0 1 3 - 1 4}$ | $\mathbf{2 0 1 4 - 1 5}$ | $\mathbf{2 0 1 5 - 1 6}$ | $\mathbf{2 0 1 6 - 1 7}$ |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federally Funded | $\$ 60,610$ | $\$ 60,678$ | $\$ 42,500$ |  |  |  | $\$ 43,282$ | $\$ 63,425$ |
| State Funded | $\$ 17,456$ |  |  |  |  | $\$ 96,025$ | $\$ 255,266$ | $\$ 327,276$ |
| Special Education | $\$ 197,924$ | $\$ 118,500$ | $\$ 106,141$ | $\$ 168,800$ | $\$ 172,200$ | $\$ 183,200$ | $\$ 187,700$ | $\$ 206,940$ |
| ELL |  |  |  | $\$ 68,600$ | $\$ 89,122$ | $\$ 91,100$ | $\$ 93,200$ | $\$ 94,700$ |
| Other Grant |  |  |  |  |  |  | $\$ 12,978$ | $\$ 13,188$ |
| Total Salary | $\$ 275,990$ | $\$ 179,178$ | $\$ 148,641$ | $\$ 237,400$ | $\$ 261,322$ | $\$ 370,325$ | $\$ 592,426$ | $\$ 705,529$ |

Salary per FTE

|  | $\mathbf{2 0 0 9 - 1 0}$ | $\mathbf{2 0 1 0 - 1 1}$ | $\mathbf{2 0 1 1 - 1 2}$ | $\mathbf{2 0 1 2 - 1 3}$ | $\mathbf{2 0 1 3 - 1 4}$ | $\mathbf{2 0 1 4 - 1 5}$ | $\mathbf{2 0 1 5 - 1 6}$ | $\mathbf{2 0 1 6 - 1 7}$ |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federally Funded | $\$ 75,762$ | $\$ 86,683$ | $\$ 85,000$ |  |  |  | $\$ 86,564$ | $\$ 84,567$ |
| State Funded | $\$ 87,278$ |  |  |  |  | $\$ 96,025$ | $\$ 89,254$ | $\$ 114,432$ |
| Special Education | $\$ 89,966$ | $\$ 91,154$ | $\$ 70,760$ | $\$ 84,400$ | $\$ 86,100$ | $\$ 91,600$ | $\$ 93,850$ | $\$ 103,470$ |
| ELL |  |  |  | $\$ 68,600$ | $\$ 89,122$ | $\$ 91,100$ | $\$ 93,200$ | $\$ 94,700$ |
| Other Grant |  |  |  |  |  |  | $\$ 92,700$ | $\$ 94,200$ |
| Total Salary/FTE | $\$ 86,247$ | $\$ 89,589$ | $\$ 74,320$ | $\$ 79,133$ | $\$ 87,107$ | $\$ 92,581$ | $\$ 91,142$ | $\$ 104,523$ |

Some positions are funded through multiple sources.

BOARD OF EDUCATION AGENDA ITEM 5

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Paul Andersen, Director of Human Resources |
| TITLE OF AGENDA ITEM: | Substitute Staff Usage and Performance |
| ACTION/INFORMATION/DISCUSSION: | Information |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Substitute teachers, sometimes referred to as guest teachers, are an important segment of our workforce and provide invaluable contributions to the educational process. Unfortunately, the current supply of effective substitute teachers falls short of the demand. This report will inform the board regarding the challenges the district faces with regard to substitute teaching.

## RATIONALE:

The current supply and demand imbalance is having a negative impact on instruction in our schools. The administration must seek solutions to address this challenge.

## RELEVANT DATA AND EXPECTED OUTCOMES:

The board will be better informed regarding the district's current challenges related to substitute teachers and strategies under consideration to confront these challenges.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Substitute teachers participate in the education of our students. <br> Evaluating and improving our substitute program will benefit all <br> students. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | land |

FUNDING REQUIRED:
AMOUNT BUDGETED:
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:
APPROVED BY: Peter Hilts, Chief Education Officer $\quad$ DATE: October 31, 2016
Brett Ridgway, Chief Business Officer

## El Paso County School District 49

Subsitute Teacher Statistics
Full 2015/16 School Year

| FULL DAY 9,287 / HALF DAY 2,698 | Total | \% |  | FALCON | \% of Total | SAND CREEK | \% of Total | POWER | \% of Total | ICONNECT | \% of Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ABSENCES | 11,985 |  |  | 3,348 | 28\% | 3,673 | 31\% | 3,744 | 31\% | 1,220 | 10\% |
| UNFILLED | 1,348 | 11\% |  | 377 | 28\% | 472 | 35\% | 368 | 27\% | 131 | 10\% |
| REASON |  |  |  |  |  |  |  |  |  |  |  |
| DOCK | 266 | 2\% |  | 139 | 52\% | 68 | 26\% | 48 | 18\% | 11 | 4\% |
| EXTRA HELP | 844 | 7\% |  | 269 | 32\% | 262 | 31\% | 209 | 25\% | 104 | 12\% |
| LOA (MED/MIL/ADM/JURY/WC) | 814 | 7\% |  | 245 | 30\% | 327 | 40\% | 173 | 21\% | 69 | 8\% |
| OTHER (PD/STFF/GRNT/ZONE) | 2,925 | 24\% |  | 737 | 25\% | 948 | 32\% | 1,120 | 38\% | 120 | 4\% |
| SICK/PERSONAL | 7,136 | 60\% |  | 1,958 | 27\% | 2,068 | 29\% | 2,194 | 31\% | 916 | 13\% |
| WEEKDAY |  |  |  |  |  |  |  |  |  |  |  |
| MONDAY | 2,026 | 17\% |  | 556 | 27\% | 682 | 34\% | 551 | 27\% | 237 | 12\% |
| TUESDAY | 2,174 | 18\% |  | 609 | 28\% | 669 | 31\% | 681 | 31\% | 215 | 10\% |
| WEDNESDAY | 2,347 | 20\% |  | 604 | 26\% | 752 | 32\% | 760 | 32\% | 231 | 10\% |
| THURSDAY | 2,628 | 22\% |  | 750 | 29\% | 770 | 29\% | 841 | 32\% | 267 | 10\% |
| FRIDAY | 2,810 | 23\% |  | 829 | 30\% | 800 | 28\% | 911 | 32\% | 270 | 10\% |
| UNFILLED BREAKDOWN |  | \% unfilled | \% of day |  |  |  |  |  |  |  |  |
| UNFILLED-MON | 200 | 15\% | 10\% | 51 | 26\% | 81 | 41\% | 40 | 20\% | 28 | 14\% |
| UNFILLED-TUES | 190 | 14\% | 9\% | 62 | 33\% | 70 | 37\% | 42 | 22\% | 16 | 8\% |
| UNFILLED-WED | 172 | 13\% | 7\% | 54 | 31\% | 69 | 40\% | 30 | 17\% | 19 | 11\% |
| UNFILLED-THUR | 273 | 20\% | 10\% | 65 | 24\% | 104 | 38\% | 73 | 27\% | 31 | 11\% |
| UNFILLED-FRI | 513 | 38\% | 18\% | 145 | 28\% | 148 | 29\% | 183 | 36\% | 37 | 7\% |

Observations: (1) Total coordinated school absences equate t 1,172,580 hours of lost contact time @ avg. 20 students per hour contacted, 6 hours / day 13,036 related headcount impacted

90 avg. hours / student / year ~
11 days / student / year
(2) Wide discrepancy between zones for unfilled scenarios: Sand Creek at 35\%, Falcon,POWER at 27\%
(3) $24 \%$ of absences are planned by school administration, but vary widely across the zones
(4) Sub needs increase by day of the week until Friday peak.
(5) Friday unfilled situations approximately double other days of the week.
(6) Anecdotally, the normal trend of substitute supply decreases as the year goes on and is also decreasing year-to-year

Conclusions/Effects:
Is $7 \%$ of student contact time material to learning? Is the $7 \%$ actually worsened by student regression during that time?
PD days normally scheduled on Fridays contribute to the unfilled problem on that day
There is a basic supply issue pervasive in the topic
2015/16 Fiscal Year spend on Teacher substitutes $=\sim \$ 1.2 \mathrm{~mm}$

## BOARD OF EDUCATION AGENDA ITEM 6

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Dr. Louis Fletcher, Director of Culture and Services <br> Paul Andersen, Director of Human Resources |
| TITLE OF AGENDA ITEM: | Update to Stakeholder Grievance Procedure |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The board adopted policy KEA, Stakeholder Grievance in October 2014 as means to provide employees, parents and community members access to a clear and well-documented process for presenting and seeking resolution to grievances. With two years of stakeholder grievance experience behind us, the administration will provide a report of the grievance process and recommendations for improvements.

## RATIONALE:

In our work toward becoming the best choice to learn, work and lead, we continually seek establish and strengthen trust with stakeholders in tangible, sincere and effective ways. We also seek to continuously improve our processes.

The stakeholder grievance process is designed to foster open communication with stakeholders through a clear stakeholder grievance system. Improvements to the stakeholder grievance policy and regulations will help us address performance gaps and enable the process to better serve stakeholders.

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | An effective stakeholder grievance process serves to strengthen trust <br> with our stakeholders and foster intentional stakeholder participation. |
| :--- | :--- |
| Rock \#2_-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

## FUNDING REQUIRED:

## AMOUNT BUDGETED:

## RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

The administrators will incorporate input from the board to policy KEA and regulation KEA-R and return for a first read and discussion.

APPROVED BY: Peter Hilts, Chief Education Officer<br>DATE: October 31, 2016

## District

## Stakeholder Grievance Performance Report

Paul Andersen
Director of Human Resources

Dr. Louis Fletcher
Director of Culture and Services

## Why is this important?

- Put relationships first
- Use grievance process after the parties have really attempted to resolve



## Background

- Board adopted KEA two years ago
- People are using it
- Cycle of improvement
- Policy and regulation
- Data collection
- Consistent administration


## Grievance Process Usage by Stakeholder Type (Jan 2015 - Jul 2016)

12

$\square$ Employee ■ Parent/Guardiani ■ Vendor

## Changes to How We Track Grievance Data

- Assign unique "Incident Number"
- Date stamp the process
- Establish standard grievance categories
- Document resolution
- Identify and document of relationship to policy
- Track policy impact - when a grievance leads us to establish or modify policy


## Process/Procedure OFIs

- Utilize consistent grievance acceptance
- Simplify appeal process - current process is frustrating to some
- Monitor timelines
- Define and communicate grievance closure
- Clarify board-level procedures


## Policy and Regulation Considerations

- What is the board's role in an appeal?
- To review procedure or to review the facts and prior decision?
- What information does the board need and when should it receive it?


## District

## Questions?

## The Best Choice to Learn, Work and Lead

| Title | Stakeholder Grievance |
| ---: | :--- |
| Designation | KEA |
| Office/Custodian | Business and Education/Director of Human Resources and Director of <br> Culture \& Services |

District 49 values all its stakeholders, including students, parents, staff and community members, and endeavors to earn their trust. The $\underline{d}$ District seeks to serve all stakeholders with fairness and respect.

The $\underline{d}$ District recognizes that there will be times when stakeholders disagree with a classroom or administrative decision and sincerely desires to partner with stakeholders in resolving issues, concerns or grievances. To that end, the Board of Education has established this stakeholder grievance policy as a formal process by which stakeholders may present and seek resolution to problems, issues, or concerns (generally referred to in this policy and procedure as "grievances") related to matters of policy.

This policy does not modify, delegate, limit, or extend the rights of the school board to act or make decisions under applicable state and federal law.

## Access to the grievance policy

The grievance process is available to parents or those with custodial rights of district District 49-students, to residents of District 49 and to full-time employees of District 49, who will be referred to as a "stakeholdereoncerned party" for purposes of this policy and regulations.

## What may be grieved

The Board established this grievance policy for resolution of grievances that involve one or more Board policies. It does not exist to resolve simple disagreements, personality differences or disputes over a classroom teacher's or an administrator's legitimate decision or actions. Staff may not use the grievance process to dispute a performance evaluation or corrective action.

In bringing a grievance forward for resolution, the stakeholder will be required to specify the policy in question and whether s/he:

1. Alleges the policy was violated; or
2. Alleges that the policy was misapplied or inequitably applied; or
3. Is requesting that the policy be changed; or
4. Is requesting that an exception to policy be made.

In the event that a board policy does already exist, the stakeholder may assert that the district should consider adding a policy to cover the matter.

## Regulations and exhibits

District administration will develop regulations to implement this policy. The regulations will strive to accomplish the following goals:

- Encourage resolution at the lowest possible level.
- Ensure a well-documented process.
- Specify time frames for the filing of and responding to grievances.
- Provide a clear process for appealing a decision to the next level of review.
- Provide general guidelines for the grounds upon which a person might base an appeal.

District administration shall provide a feedback form to be completed by the stakeholder once there is complete resolution at any level to a grievance. The results of these feedback forms will be used to inform improvements to the policy and regulations. tracked. The Chief Education Officer will provide a report to the Board of Education on a semi-anntal basis.

The staff, administrators and Board will not entertain complaints about staff members that have not been formally addressed using the appropriate grievance forms and appeals procedures. In order to satisfactorily address each grievance and to avoid convoluting the issues, stakeholders must address them separately in writing, beginning with the appropriate grievance form. If, while working through the grievance process, a stakeholder becomes concerned with the behavior or conduct of a dDistrict staff member, that concern then becomes a new matter for resolution, which must be addressed as a completely separate grievance.

The regulations, exhibits and forms associated with this policy shall be made available on the District website or in paper format upon request.

## Urgent matters

While the grievance procedures designate timelines and sequence for raising concerns and receiving feedback, if a concern involves imminent danger to a student, staff member, or other member of our community, or if there is an urgent need for immediate resolution to the matter, the stakeholder is expected to immediately notify a $\underline{d} \oplus$ istrict administrator regarding the matter and request a review by a chief officer or his designee.

If the chief officer or his designee determines that the concern does not involve imminent danger, the stakeholder will be directed back to the procedures described herein.

## Timelines

The $\underline{d}$ District desires to respond to grievances in a timely manner. The timelines established in the associated regulations and exhibit, at the discretion of the staff member designated at each level, may be altered to allow for an appropriately thorough review of the grievance. Any needed time extensions should be communicated to the concerned party as soon as practicable.

## Independent review mechanism

At the outset of a grievance, a process leader will be assigned to facilitate the process when needed. Normally, $\underline{w}$ When an employee files a grievance, the Director of Culture $\&$ Services will serve as the process facilitatorleader. Normally, when the grievance is initiated by any other stakeholder, the Director of Human Resources will serve as the process leaderfacilitator. In assigning the facilitator, the district will review and attempt to mitigate potential conflicts of interest resulting from the facilitators' relationship to the parties and the situation in question.

A chief officer or the Board of Education may request an internal review of a grievance. When this happens, the Chief Education Officer will direct either the Director of Human Resources or the Director of Culture \& Services to perform a review of the particular grievance matter and provide a report to the requestor.

## Recordkeeping

The $\underline{d}$ District shall maintain records associated with grievance proceedings for a minimum of three (3) years.

## Good faith efforts

It is inevitable that conflicts will occur. How the parties handle conflict plays a major role in defining the culture of our district. When adults work together to resolve conflicts with civility, they model skills for students that will
enable them to effectively resolve conflict.
The d d istrict expects all stakeholders to treat others with respect and courtesy, and to strive for the following with regard to grievance resolution:

1. Seek to address issues at the appropriate level. For example, a concern about the classroom should be addressed first with the teacher. School-wide issues should be addressed with the school principal.
2. While the $\underline{d}$ District seeks to support and assist individual families, recognize that all decisions must factor in the impact on other students and staff.
3. Understand that the dĐistrict expects school administrators to make judgment calls. Generally speaking, judgment calls will not be overturned at a higher level unless there are compelling grounds based on policy issues.
4. Accept that privacy laws or other confidentiality requirements may expressly prohibit the administration from disclosing discipline measures taken with staff or with other students. The dĐistrict recognizes that this limitation on open communication can be very frustrating for both parents and administrators.

- Adopted: October 9, 2014
- Revised: September 10, 2015

| Title | Stakeholder Grievance |
| ---: | :--- |
| Designation | KEA-R |
| Office/Custodian | Business and Education/Director of Human Resources and Director of <br>  <br>  <br> Culture \& Services |

The conflict resolutiongrievance procedures contained herein are intended to provide a clear, well-defined means of articulating and bringing forth concerns.

## Classroom Level Procedure

If you have a concern, you should set up a meeting with the staff memberelassroom teacher or appropriate individual with whom you have the concern, with the goal of resolving the matter informally. Communication is essential to resolving concerns and conflicts. It is important that the staff member classroom teacher or appropriate individual understands your concern so they may fully address and resolve it. It is important to explain your concerns, the resolution you are seeking and your suggested remedy.

If you inform the staff member that your concern is being brought to him or her as a grievance under this procedure, $\underline{\text { tFhe staff memberelassroom teacher or appropriate individual with whom you have the concern shall must-provide }}$ you with his or hertheir decision within three working days of your meetingbeing notified that there is a concern if a response is possible within that time frame. This may occur over the phone, face to face or via email. If more time is needed to appropriately address the concern, the concerned party will be notified of the needed extension as soon as practicable.

## Admin-Hevel: SehoolAdministrater

If the concern is not resolved to your satisfaction, you may submit a Stakeholder Grievance Form (found online at www.d49.org/grievance) Resolution Request (GRR) Form-within five-ten working days of receipt of the original Classroom Level decision. The GRR can be accessed on the District web site__-Fill out the form thoroughly. Your submitted form will be sent to the district administrators designated as grievance facilitators, one of whom will be assigned to facilitate your grievance. The assigned facilitator will contact you to confirm receipt and review the grievance process.

## Admin Level I: School Administrator

The school administrator or his/her designee will review the Stakeholder Grievance FormGRR and contact you within three working days to arrange a meeting. The purpose of this meeting is to gain a full understanding of the situation. The staff member_who provided the original decision at the Classroom Level-will be invited to attend the meeting. The staff member may opt to not attend.

The school administrator or hishher designee will contact you within three business days to schedule a meeting. Within 5 -five working days after the meeting the administrator shall communicate the decision in writing. _This decision shall include the school administrator's findings, conclusions, and recommendations.

## Admin Level II: Zone Leader/Executive Director Level Procedure

If you are not satisfied after receiving the School Administrator's written decision, you may appeal the matter to the $\underline{Z}$ Zone $\underline{1}$ Leader/eExecutive $\underline{d}$ Director $\underline{1}$ Level. To do this, you will need to initiate an appeal using the online Stakeholder Grievance Form. Because new or expanded concerns will not be considered in an appeal, your appeal should simply specify that you are appealing the decision made at the previous level.
GRR form.

The $\underline{z Z}$ one $\underline{\underline{L} \text { eader/ } \underline{E} E x e c u t i v e ~} \underline{d}$ Đirector or his/her designee will contact you within three business-working days to schedule a meeting. _The purpose of this meeting is to gain a full understanding of the situation. The staff members involved in the previous levels will be invited to attend this meeting. The staff members may opt not to attend.

Within five working days after the meeting, the $\underline{Z Z}$ one $\underline{L}$ eader/ $\underline{e}$ Executive $\underline{d}$ Director or his/her designee shall communicate to you his/her written decision. This decision shall include the zZone $\underline{L}$ Leader's/eExecutive dBirector's findings, conclusions, and recommendations.

## Admin Level III: Chief Officer Level Procedure

If you are not satisfied after receiving the Zone Leader's/Executive Director's decision, you may appeal the matter to the $\underline{c}$ Ghief o $\theta$ fficer level. To do this, you will need to initiate a new online Stakeholder Grievance Form. Because new or expanded concerns will not be considered in an appeal, your appeal should simply specify that you are appealing the decision made at the previous level. The chief officer may choose to select a designee to hear the matter.
GRR. The appeal shall inelude the decisions from all previous levels. The Chief Officer may choose select a designee to hear the matter.
| After an appropriate review of the Stakeholder Grievance FormGRR and previous decisions, the $\underline{c}$ Chief $\underline{o} \Theta f f i c e r$ will within ten working days of receipt of the appeal contact you to arrange a meeting.

The meeting will include the staff members who provided the decisions at the previous levels (unless they opt not to attend) and the $\underline{c}$ Chief $\underline{o}$ Officer or his/her designee. The meeting shall be limited to those grounds specified in the written concern signed by the stakeholder.

Within ten working days of the hearing meeting, the $\underline{c} \in$ hief $\underline{\underline{o}}$ Өfficer or his/her designee shall communicate his/her decision to you in writing. The decision shall include the findings and conclusions of the cehief ôfficer or his/her designee.

## Board Level Procedure

If you are not satisfied with the decision at the $\underline{c}$ Chief $\underline{0}$ Өfficer $\underline{\text { LEevel, you may, within five working days, submit }}$ an appeal using the onlinet Stakeholder Grievance FormGRR to request a hearing before the Board. Because new or expanded concerns will not be considered in an appeal, your appeal should simply specify that you are appealing the decision made at the previous level.

- In considering whether to hear the grievance, the Board as a body will consider:
a. Whether a board policy is implicated; in question
b. The facts and findings at the earlier levels;
c. Whether a board policy was possibly violated, misapplied, or inequitably applied;
-Whether a new board policy may be needed or an existing policy needs to be changed or have an exception made; and
d. Whether the policy and regulations were followed in the previous levels.

At his/her discretion, tThe Board president or his/her designee may attempt to work directly with you to resolve the conflict prior to an official appeal to the entire Board of Education.

The Board shall respond to the request for a hearing no later than its next regularly scheduled meeting. If the board does not agree to hear the appeal, the Board will communicate its decision to you in writing within five days of its
decision.
, provided it has received the request at least five working days prior to such meeting.
If the Board agrees to hear the appeal, the hearing shall be held by the end of the calendar month following the month in which the appeal is submitted. no later than the next regularly seheduled meeting. [PAA1]

The hearing will include the staff members who provided decisions at any previous levels (unless a staff member opts to not attend). The hearing will be open to the public, unless there is a lawful reason to hold the hearing in executive session.- The meeting shall be limited to those grounds specified in the your original, first level Stakeholder Grievance Form. written concern signed by the stakeholder.

The Board shall render its written decision not later than fifteen working days after hearing the appeal. The Board's decision shall be final and is not subject to any further appeals. The Board may agree not to hear the appeal. In such instances, the decision from the $\underline{c} \in h i e f ~ \underline{o} \ominus f f i c e r ~ \underline{L}$ Level shall be final.

- Adopted: October 9, 2014

Office/Custodian: Education/Director of Human Resources, Director of Culture \& Services


BOARD OF EDUCATION AGENDA ITEM 7

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Amber Whetstine, Executive Director of Learning Services |
| TITLE OF AGENDA ITEM: | Learning Services New / Revised Job Descriptions |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Job descriptions within the Learning Services Department have been updated to more accurately reflect the duties fulfilled by current employees and align with industry standard responsibilities and compensation. Although some position titles have been updated to reflect these changes, no new positions will be added.

RATIONALE: Accurate job descriptions provide employees clarity regarding job responsibilities and help us perform more effectively and efficiently as an organization.

RELEVANT DATA AND EXPECTED OUTCOMES: The proposed changes will not add to our current personnel count within Learning Services or the District.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Accurate job descriptions provide employees clarity regarding job <br> responsibilities and help us perform more effectively and <br> efficiently as an organization. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: $\$ 15,650$ plus benefits
AMOUNT BUDGETED: $\$ 15,650$ plus benefits
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to Action Item at the December regular board meeting.

APPROVED BY: Peter Hilts, CEO
DATE: November 4, 2016

## Coordinator of Academic Performance

| Job Title: | Coordinator of Academic Performance |
| ---: | :--- |
| Initial: | May 12, 2016 |
| Revised: | $\underline{\text { December 15, 2016 }}$ |
| Work Year: | 261 |
| Office: | Education |
| Department: | Learning Services |
| Reports To: | Executive Director of Learning Services |
| FLSA Status: | Exempt |
| Pay Range: | Administrative Salary Range |

Related Organization Chart


POSITION SUMMARY: The Coordinator of Academic Performance is responsible for supporting schools with developing and administering assessments, implementing standards, and researching and implementing bestinstructional practices to improve student achievement. Specific duties of the coordinator include consulting with zones / schools with curriculum and assessment development in alignment with state standards, developing and facilitating professional development, and attending various district and regional curriculum and assessment related meetings.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Demonstrates advanced knowledge and skill in analyzing data and applying knowledge in classroom practice.
- Supports schools in the development and continual review and alignment of the written, taught and tested curriculum.
- Advises zones /schools in implementing changes in state standards into school curriculum maps, instructional units and assessments.
- Oversees ordering, storage, distribution and review of district-managed curriculum and assessment resources.
- Assumes the role of District Assessment Coordinator (DAC). Assures compliance with assessment integrity and applicable policies and laws.
- Coordinates with Individualized Education leaders to facilitate assessment administration (training, reporting, etc.).

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable
accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Leads the implementation of district / state mandates as related to curriculum and assessment practices (Colorado Academic Standards, CMAS, PARCC, SAT, etc.); develop, facilitate, and provide related training.
- Leads district assessment committees in support of continual improvement in assessment practices.
- Acts as a consultant to zones / schools in implementing standards-based curriculum.
- Acts as a standards and assessment liaison between the Colorado Department of Education, Learning Services and the zones / schools.
- Supervises data and assessment staff.
- Performs other related duties as assigned.


## Supervision \& Technical Responsibilities:

- The coordinator carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring and training employees; promoting and transferring employees; planning, assigning and directing work; appraising performance; rewarding, disciplining and terminating employees; addressing complaints and resolving problems.


## Budget Responsibility:

- The coordinator is responsible for developing, administering, monitoring and coordinating assigned budgets and initiating requisitions.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- A Master's degree in Curriculum and Instruction plus additional coursework for principal / administrator certification or licensure is required for this position.


## Experience:

- Requirements for this position include a minimum of five (5) years teaching experience and/or building level administrator experience, experience with compliance requirements and grant funded programs


## Knowledge Skills \& Abilities:

- Knowledge of best-practices in curriculum and assessment development, policy and procedure, management, accounting, interpersonal relations, evaluation, negotiation and technology are required
- ability to work well with others in a diverse educational community Advanced written and oral communication skills
- Critical thinking and problem solving skills
- Organizational skills
- Ability to manage multiple priorities and tasks with frequent interruptions
- Ability to communicate effectively with various stakeholders
- Ability to perform responsibilities without the necessity of close supervision
- Must be proficient in the use of personal computers and common software applications including Microsoft Word, Excel, Outlook, and Power Point


## Certificates, Licenses, \& Registrations:

- A Colorado Department of Education Principal or Administrator License is required
- Criminal background check required for hire

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is frequently required to communicate. The employee is occasionally required to stand, walk or sit. The employee must occasionally lift and/or move up to 25 pounds. There are no specific vision abilities required by this job.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

## Coordinator of Job Titleprofessional Learning

| Job Title: | $\frac{\text { Coordinator of On line Professional Learning }}{\text { Specialist }}$ |
| ---: | :--- |
| Initial: | December 15, 2016fune 10, 2013 |
| Revised: | Өctober 28, 2016 |
| Work Year: | $2 \underline{261} 10$ Days |
| Office: | Education |
| Department: | Learning Services |
| Reports To: | Executive Director of Learning Services |
| FLSA Status: | Exempt |
| Pay Range: | Teacher ( $+15 \%$ ) Administrative Salary Schedule |

## Related Organization Chart



SUMMARY: The Coordinator of Өn-Line-Professional Learning provides support and leadership for district coordinated professional development ithinsincluding theLeaning Services with the development, promotion, and implementation of and facilitation of professional development.face-to face, on-line and blended professional learning activities within and beyond the district. The Coordinator of Өn-Line Professional Learning develops engaging, relevant and timely professional courses and resources to improve teaching and learning ddistrict-wide.

## ESSENTIAL DUTIES \& RESPONSIBILITIES:

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Develop and maintain an on-line platform for delivery of professional courses and resources to improve teaching and learning.
- Develop and maintain ant district's on-line Learning Management System (LMS) for adult learners.
- Create and supportMaintain and promote LMS as an on-line collaborative platform to support Professional Learning Communities across the district, schools and zones.
- 
- Develop and maintain professional learning website and event registration system.
- Stay abreast of current trends in professional development and educational technology.
- Assist the Executive Director of Learning Services in identifying priorities for professional development based on the ddistrict's sstrategic pplan, student achievement data and professional development data.
- Promote and provide training related to en line professional development learning tools.
- Provide professional development related to integrating technology in classroom-teaching practice.
- Develop and lead integration of technology and other professional learning strategies and tools.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Assist Executive Director of Learning Services withProvide leadership at the district and school levels by working eontinualycontinually to update -digitalizing and updating current professional development practices in alignment with trends and current research.
- Assist in the developmentDevelop of a systems for identifying existing highly effective teachers across the district to be used as models for specific teaching strategies.
$\bullet$
- Develop and maintain a digital video-library of effective teaching practices.
- Lead and support district programs that promote educator growth and recognition (i.e. National Board Certification, Induction Programs, Alternative Licensure, etc.).
- Perform
- other job-related duties as assigned.


## Supervision \& Technical Responsibilities:

- This position has no supervisory responsibilities at this time. supervises the Professional Learning Specialist.


## Budget Responsibility:

- Ensure scalability and sustainability of professional en line and digital professional-development programing by researching cost sustaining practices, and assisting in budget / resource planning and management as assigned.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- A Master's degree in Curriculum and Instruction, or Educational Technology plus additional coursework for principal / administrator certification or licensure is required for this position.


## Experience:

- Minimum 5 years experience as a teacher or administrator
in edueation


## Knowledge Skills \& Abilities:

- Excellent oral and written communication and interpersonal relation skills
- Basic math and accounting skills
- Ability to read and understand construction drawings, and specifications
- Customer service and public relations skills
- Critical thinking and problem solving skills
- Organizational skills
- Ability to manage multiple priorities and tasks with frequent interruptions
- Ability to communicate effectively with various stakeholders
- Ability and willingness to be on call and/or respond to calls 24/7
- Ability to maintain excellent attendance
- Ability to understand and follow complex oral and written instructions
- Ability to perform responsibilities without the necessity of close supervision

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be proficient in the use of personal computers and common software applications including Microsoft Word, Excel, Outlook, and Power Point


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire
- Colorado Principal Licensure or Colorado Teaching Licensure


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, and smell. The employee must regulatly lift and/or move up to 25 pounds frequently.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

## Data Analyst (AcADEMIC Systems Administrator)

| Job Title: | Data Analyst (Academic Systems Administrator) |
| ---: | :--- |
| Initial: | December 15, 2016 |
| Revised: |  |
| Work Year: | 261 Days |
| Office: | Education |
| Department: | Learning Services / Individualized Education |
| Reports To: | Coordinator of Academic Performance |
| FLSA Status: | Exempt |
| Pay Range: | Professional Technical Range 2 |

Related Organization Chart



SUMMARY: The Data Analyst is responsible for creating and maintaining databases of district assessments, learning management systems and tools, and managing and maintaining data warehouses. The Data Analyst serves the Departments of Learning Services and Individualized Education to support academic and assessment programs.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Act as a liaison between the Colorado Department of Education and the Education Office regarding academic performance data and reporting. Assist teachers and administrators with assessment tools and data management resources (CDE data and assessment tools and resources, Alpine Achievement Series) data entry and data uploads, retrieval and analysis.
- Create and maintain databases of student assessment results to include state and district assessment measures. Reconcile discrepancies and manage all verification and student biographical data (SBD) process related to student assessment data.
- Coordinate information transfers between academic data systems to include uploads, downloads, and related database management/programming (ie. myOn, Schoology, CEDAR, Destiny, ACT Aspire, Aims Web, Amplify, Lexia, and other district and State assessments).
- Maintain a high level of knowledge and skill related to using programs and software by learning new software and keeping abreast of trends (networking with other district data managers, attending regional and state-level training and meetings).
- Consolidate academic data and generate reports for administration within the Education Office. Serve as the lead consultant to zones and schools on accessing data-bases to generate reports.
- Submit required academic reports to CDE annually as required (e.g., READ).

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Perform other job-related duties as assigned.


## Supervision \& Technical Responsibilities:

This position has no supervisory responsibilities at this time.

## Budget Responsibility:

This position has no budgetary responsibilities at this time.

## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Bachelor's degree or applicable training in a related field


## Experience:

- Five (5) years of experience in data and reporting, statistical analysis, programing, or database management.
- Experience working with diverse educational community


## Knowledge Skills \& Abilities:

- Excellent oral and written communication and interpersonal relation skills
- Basic math and accounting skills
- Customer service and public relations skills
- Critical thinking and problem solving skills
- Organizational skills
- Ability to manage multiple priorities and tasks with frequent interruptions
- Ability to communicate effectively with various stakeholders
- Open to feedback and growth opportunities
- Ability to understand and follow complex oral and written instructions
- Ability to perform responsibilities without the necessity of close supervision
- Must be proficient in the use of personal computers and software applications including Microsoft Word, Excel, Outlook, Power Point, SQL and Access


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, and smell. The employee must regularly lift and/or move up to 25 pounds frequently.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, evaluate, and use interpersonal skills.

## Data Technician-Clerk

| Job Title: | Data-Clerl_Technician |
| ---: | :--- |
| Initial: | May 19, 2010 |
| Revised: | $\underline{\text { December 15, 2016 }}$ |
| Work Year: | 261 days |
| Office: | Education Office |
| Department: | Learning Services |
| Reports To: | Executive Director of Learning <br> ServicesCoordinator of Academic Performance |
| FLSA Status: | Non-exempt |
| Pay Range: | ClassifiedEducational Support Salary Schedule Range <br> ? ? 14 |

## Related Organization Chart



SUMMARY: This position is responsible for supporting data, assessment and reporting within the Department of Learning Services to ensure effective and efficient practice.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of duties and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position.
Actual duties and responsibilities may vary depending upon assignments and other factors.

- Provide a high level of customer support to schools: access to systems, resetting passwords, fielding questions,
- Maintain electronic and manual records for data entry across multiple systems.
- Implement record management through directory structure, keeping historical databases, reference materials, reports and correspondence.
- Request and receive electronic record transfers through the Alpine data warehouse software application.
- Create duplicate enrollments for students with special cireumstances (Excel, Special Education,
- Pikes Peak Pathways, Colorado School for the Deaf and Blind).
- Support regular uploads of student assessment data from Infinite Campusa variety of systems to Alpinedata warehouse-
- Build sections and rosters in Assessment software (Seantron, Alpine, ete.) to include automatic uploads and manual uploads when needed.
- Assist with state report preparation, review and update records for compliance, and notify district personnel of non-compliance isstres. Assist in recenciling discrepancies in state reporting (i.e. October Count, End of Year Reporting).
- Verify and correct student demographic records, for theses I tap in the OLR file to look at legal docs and

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
update when necessary.

- Support eleanup of data for state reporting for Data Pipeline-cleanup
- Update students' SASIDs and employee EDIDs-Mmanually update data, as needed-
- Conduct accuracy checks and correct discrepancies in Infinite Gampurstudent information system, according to established policies and procedures.
- Build $\underline{\underline{a}} A d \underline{h} H$ oc reports for specific inquiries.
- -Maintain and support database applications and student assessment warehouses to include: Alpine

Achievement, Scantron and AimslWeb_- update, edit and populate data through both manual entry and data element upload.

- Provide support with the distribution and seoring and maintenance of GogAt assessment data.
- Gonsolidate data and generate reports for administration within the Learning Services Department, zones and schools.
- Assist with distribution, training and support for state and local $\not \subset$ standardized assessments; Organize and store materials, Maintain strict accountability of state assessment resources.
- Performs other related duties as assigned.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

Associate's degree or applicable training in related field.

## Experience:

A minimum of five (5) years of experience in related profession.

## Knowledge Skills \& Abilities:

- Knowledge of Colorado laws and regulations related to data and assessment reporting.
- Operating knowledge and experience with office equipment and computer skills.
- Ability to communicate effectively verbally and in writing.
- Demonstrates customer service skills.
- Ability to initiate problem-solving tasks.
- English Language skills required.


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

## Physical Demands:

Occasionally required to travel to schools, and other district sites for training and distribution of materials. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment: The noise level in the work environment is usually moderate. While performing the duties of this job, the employee will work primarily in a usual office or school environment.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, synthesize, use interpersonal skills, and compile.

## Job Titleprofessional Learning Specialist

| Job Title: | Professional Development Learning Registration <br> and Event Coordinatorspecialist |
| ---: | :--- |
| Initial: | June 2013 |
| Revised: | $\underline{\text { December 15, 2016 }}$ |
| Work Year: | 261 days |
| Office: | Education |
| Department: | Learning Services |
| Reports To: | Executive Director of Learning Services |
| FLSA Status: | Non-exempt |
| Pay Range: | Educational Support Range - Current 17 to <br> proposed range 22Classified |

## Related Organization Chart



SUMMARY: This positionThe Professional Development Learning Registration and Event CoordinatorSpecialist is responsible for coordinating all areas pertaining to district course offerings, professional development transcripts, training and event coordination, and for acting as a liaison for licensed staff in the area of professional development needs.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Coordinate logistics of annual New Teacher Orientation event to include securing facilities, arranging for Set up and coordinate speakers for New Teacher Orientation. Coordinateand identifying sessions based on individual and group identified-needs.
Work with community partners/vendors to sponsor New Teacher Orientation (prizes, monetary donations etc.)
- Develop community partnerships and outreach to support in the area of teacher and community professional development.
- Support with the coordination of out-of-district professional development activities (registration, payment process, and accommodations) for Senior Leaders.
- Work withSupport the Executive Director of Learning Services and Coordinator of Professional Development to plan and coordinate professional development activities for licensed staff aligned with the District Unified Improvement Plan and Strategic Plan.
- Advisse licensed staff members and administrators membersin the assignment selection and monitoring of courses and offerings to support re-certification, induction completion and on-going professional growth.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Manage District online professional development registration system (Go Sign Me Up) and processes for Dedistrict professional development. Input, track and maintain all trainings or course records, attendance and satisfaction surveyss and manage all completion documentation.
Provide training to classified and licensed staff on system use and ensure aceuracy of staff transeripts.
- Provide on-going training and support Train-for Wead mMentors, and zZone/dĐepartment a Administrative aAssistants on the useto ensure consistent management of the on-line professional development registration system across the District. of Go Sign Me Up to manage their professional development.
- Provide support to department leaders, lead mentors, new staff and teachers with the induction process requirements.
- Manage-Facilitate end-of year induction completion meetings with lead mentors and inductees.-:
- Inventory and account for all professional development books and resources.
- Create, review and disseminate advertisement/_newsletters to promote professional development events and opportunities. for professional development offerings.
- Support the maintenance of the district's Maintain/update Aha! Networkprofessional development website.
- Manage Learning Services classified staff time/attendanceparell information-within the district o日nline Payroll sSystem. Maintain/update aceurate timesheets for payroll for staff within the Learning Services department.
- Act as liaison for all ind out ofistrict trainers / facilitators.-
- Coordinate venue, set-up, materials and catering for district sponsored professional development events.
- Act as liaison between the offices of Human Resources and Professional Development to ensure alignment of employee professional development personnel records. .
- Participate in professional development and training to ensure that enline professional development management systems are current.meet district needs.
Refer licensed staff to appropriate professional development offerings and resourees.
- Collect and analyze effectiveness of professional development courses/activities /events through survey development and review.


## Supervision \& Technical Responsibilities:

- This position has no supervisory responsibilities at this time.


## Budget Responsibility:

- Assists Executive Director of Learning Services inManages all professional development and mentoring program budgets to include budgeting foranticipating -needs, and accounting for all expenditures. Verifies fee collection for all district professional development activities and processes refunds as necessary. Ensures payments and transfers are accurately completed. Oversees payroll/stipend disbursement and payment for professional development staff.


## QUALIFICATIONS:

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Associate's Bachelor's ddegree or applicable training in related field. equivalent experience


## Experience:

- A minimum of five (5) years of experience in supporting professional development needs of adult learners.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Knowledge Skills \& Abilities:

- Knowledge of Colorado laws and regulations related to professional development and induction requirements for licensed staff.
- Demonstrates customer service skills.
- Ability to communicate effectively verbally and in writing.
- English Language skills required.
- Operating knowledge and experience with office equipment and computer skills.


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS:

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: Frequently required to travel to schools, professional development sites and events. The employee must occasionally lift and/or move up to 50 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment: The noise level in the work environment is usually moderate.
Mental Functions: While performing the duties of this job, the employee is regularly required to coordinate, compare, analyze, communicate, synthesize, use interpersonal skills, and compile.

# SENIOR DATA ANALYST (GRANTS AND-RESEARCH AND DEVELOPMENT) 

| Job Title: | Senior Data Analyst_Research and <br> Development) |
| ---: | :--- |
| Initial: | December 15, 2016 <br> Revised: |
| Work Year: | 261 Days |
| Office: | Education |
| Department: | Learning Services |
| Reports To: | Coordinator of Aeademic PerformanceExecutive <br> Director of Learning ServicesCoordinator of <br> Academic Performance |
| FLSA Status: | Exempt |
| Pay Range: | Professional Technical_Range 3 |

## Related Organization Chart



SUMMARY: The Data Analyst prepares custom data analyses and reports for District leaders employees and the Board of Education by performing statistical analysis, demographic measurements, status measurements and data format conversions. The Senior Analyst assists the Coordinator of Academic Performance with data analysis to support educational program implementation and improvement, and provides consultation with principals and senior leaders on the visual representation, analysis and reporting of District results data.-

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position.

- Organize and analyze performance data to identify trends and prepare findings for a variety of formal and informal reports at the Board, District, Department, Zone and School levels.
- Provide consultation for data visual representation, analysis and reporting of District, zone and school results data.
Support leaders data visualization to district leaders
- rReviewing, analyzing, interpreting and explaining student achievement results.
- Provide training and consultation for leaders, educators and staff on the use of data tools and warehouses to access and interpret results.
- and assist in the preparation for District, school and classroom level achievement reports.
- 
- Pr e fo f a f a
- Coordinate various facets of testing to include: ordering tests and supplies, receiving/distributing, check in counts, packing/shipping as applicable.
$\bullet$
- Provide information to schools, staff and parents regarding testing assessment materials and achievement data.
- Provide training for School Assessment Coordinators, teachers and administrators on utilizing assessment tools and data management systems (ie. Alpine Achievement Assist the Coordinator of Academic Performance by providing training, guidance and supervision of staff in the administration of s S tate and

- Provide support with results reporting and data analysis within the District Unified Improvement

Plan. Provide information to schools, staff and parents regarding testing assessment materials and achievement data.
a-Provide training for School Assessment Coordinators, teachers and administrators on utilizing assessment
tools and data management systems (ie. Alpine Achievement Aims Web, State and District Assessment Data) to interpret data for performance improvement.
$\bullet$

- , Aims Web, State and District Assessment Data) to interpret data for performance improvement.Possess expertise in systems management. Collaborate and provide support to teams to c
- Greate and maintain databases of student assessment results to include state and local assessment measures.
- 
- -Maintain a high level of knowledge and skill using statistical analysis, programs and software by learning through participation in professional development and networking to stay connected to new software and keeping abreast of trends. Participate in regional and state networking groups related to data analysis and accountability (ACEE, Tablau,)
- P , -
 LS D D D
- Facilitate all aspects of the $\underline{d}$ District research approval process
$\bullet$
- Facilitate grant prospecting and data processes. and-Sserve as dDdistrict liaison and-for support forgrant
prospecting and application development
$\bullet$ -
- 
- Provide support and consultation for leaders on survey development, implementation and analysis.
- Serve as the lead analyst for dDistrict pPerformance eExcellence results representation and analysis.
- Perform other job-related duties as assigned.


## Supervision \& Technical Responsibilities:

- This position has no supervisory responsibilities at this time.


## Budget Responsibility:

- This position has no budgetary responsibilities at this time.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Education \& Training:

- Bachelor's degree or applicable training in a related field


## Experience:

- Five (5) years of experience in data analysis, statistical analysis, research or related field
- Experience working with diverse educational community


## Knowledge Skills \& Abilities:

- Excellent oral and written communication and interpersonal relation skills.
- Customer service and public relations skills
- Critical thinking and problem solving skills
- Organizational skills
- Ability to manage multiple priorities and tasks with frequent interruptions
- Ability to communicate effectively with various stakeholders
- Open to feedback and growth opportunities
- Ability to understand and follow complex oral and written instructions
- Ability to perform responsibilities without the necessity of close supervision
- Must be proficient in the use of personal computers and software applications including Microsoft Word, Excel, Outlook, Power Point, Tableau


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, and smell. The employee must regularly lift and/or move up to 25 pounds frequently.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, evaluate, and use interpersonal skills.

## JӨb Title'Title Programs Specialist

| Job Title: | Title Programs Specialist |
| ---: | :--- |
| Initial: | February 13, 2014 |
| Revised: | December 15, 2016 |
| Work Year: | 261 |
| Office: | Education |
| Department: | Learning Services |
| Reports To: | Coordinator of Title Programs Compliance |
| FLSA Status: | Non-exempt |
| Pay Range: | Educational Support Range - current 16 to <br> proposed range 22 |

## Related Organization Chart



SUMMARY: The Title Programs Specialist ensures compliance with all aspects of Federal Programs to include Titles I, II, III, -ELPA and competitive grants. The Title Programs Specialist Will-assists Senirorsenior leaders and building Proncipalsprincipals in-with budget planning, allocation and accounting for Title program grant funds. The Title Programs Specialist planning and budgeting Title I, II, III and ELPA plans. $\underline{m}$ Monitors and maintains accurate records in compliance with for state and federal fiscal record keeping requirements. Support administrative staff to ensure effective and efficient practice related to Federal Programs.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Support administrativeManage all district-managed grant budgets processes related (to-Title I, II and III Programs and English Language Development programs.English Language Proficiency Act ELPA).
- 
- Establish and maintain fiscal record keeping systems for all Title I, II, III and ELPA programs.
- Provide administrative support for Coordinator of Title Programs Compliance (agendas for principal meetings, materials and supplies, research and development).
- Support with state reporting requirements related to Title programs (comparability, attestation and at-risk count).
- Support preparation and submission of consolidated application annually.
- Ensure compliance with state and federal laws, regulations and Board policies. Maintain knowledge of legal and regulatory changes.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable
accommodations may be made to enable individuals with disabilities to perform the essential functions.
$\bullet-$

- Monitor school and program-level budgets to assure funds are being received and expended-spent appropriately.
- Support district program leaders and principals with creating Establish budgets with program administrators, coordinating costs and tracking factors, receipts and budgeting administrationoutcomes.
 U
- Patticipates in the completion of the Consolidated Federal Programs Application
- Assist withSupport district program leaders and building principals with Title I, II, III and ELPA plans andplan and budget revisions.
- Assist-Provide support with compliance oversight and implementation of the McKinny-Vento HiaisonAct. - Review applications of potential families.
- Coordinate with transportation, nutrition services and school staff to ensure family needs are considered.
- Ensure updates to Create/revise district / school procedurale manuals / online information \& related to Title program processes.s.
- Greate/maintainMaintain inventory systems for Title and ELPA technology supplies_(e.g., technology).:
- Coordinate, collect and prepare time and effort forms, everseeingoversee payroll / stipend disbursement of payment $\theta f$ Title I, II, HI andfor Title and ELPA programs staff.-
- Coordinate all grant program substitute forms by and assuref proper payment is allocated.
- Coordinate travel arrangements, accommodations and conference registration for Title program and ELPA activities.
- Support principals with family involvement monitoring including Title I family events, collection of attendance and evaluation.
- Coordinate support for translation and interpretation services for families.
- Support Coordinator of Title Programs to ensure district pliciespolicies are updated and maintained in compliance with state and federal laws.
- Maintain district Title I website to provide accurate and current information to families regarding district Title I services.
-Ensure school parent compacts are reviewed and updated annually.
$\bullet-$
- Performs other duties as assigned.


## Supervision \& Technical Responsibilities:

- This position has no supervisory responsibilities at this time.


## Budget Responsibility:

- Support budgetingManages all Federal Program Title I, II, III budgets and Colorado English Language Program Act (ELPA) budgets. Supports school staff with budgeting, allocation and accounting of allocated funds related to these grants. needs for Federal Programs to include state, federal and competitive grants.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Bachelor's degree or equivalent preferred. experience.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Experience:

- A minimum of three 3 years of experience in related profession.field.
- Knowledge of Colorado laws, and regulations related to federal programs.


## Knowledge Skills \& Abilities:

- Excellent oral and written communication and interpersonal relation skills
- Accounting skills
- Customer service skills
- Critical thinking and problem solving skills
- Organizational skills
- Ability to manage multiple priorities and tasks with frequent interruptions
- Ability to communicate effectively with various stakeholders
- Ability to understand and follow complex oral and written instructions
- Ability to perform responsibilities without the necessity of close supervision
- Must be proficient in the use of personal computers and common software applications including Microsoft Word, Excel, Outlook, and Power Point


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, walk and sit; the employee may occasionally lift and/or move up to 20 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment. Frequently required to travel to schools, professional development sites and events.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills.

BOARD OF EDUCATION AGENDA ITEM 8

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Amber Whetstine, Executive Director of Learning Services |
| TITLE OF AGENDA ITEM: | Alternative Licensure Program |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: In 1991, the Colorado State Legislature determined the state was not producing enough teachers to fill openings. Alternative Teacher Licensing Programs were created as a result through efforts led by the Colorado Department of Education CDE and the Legislature to fill openings with those who had content knowledge but needed to learn the delivery of the subject. In 2005, the Legislature added Alternative Preparation Programs for principals. District 49 has submitted a draft proposal to CDE to serve as a Designated Agency offering Alternative Teacher and Principal Licensure Programs.

RATIONALE: Alternative Licensure Programs help Colorado students by allowing teachers or principals to begin pedagogy training in the first year on the job. This supports candidate to deliver content they are qualified to teach or provide leadership for which they are being prepared by putting pedagogy and leadership skills into practice immediately upon hire. Additionally, Alternative Licensure Programs decrease the number of Emergency Authorization requests for hard to fill positions decreasing the number of educators who often have no preparation in education. Further, Alternative licensure Programs allow career changers, retirees and non-traditional candidates to enter the field of public education identifying an additional pool of qualified teachers and principals into hard to fill positions.

RELEVANT DATA AND EXPECTED OUTCOMES: The Learning Services team is collaborating with CDE in the development of a potential Alternative Licensure Program for Teachers and Principals in District 49. The program may support District 49's efforts with hiring licensed teachers as College Professors in support of Concurrent Enrollment; enable schools to hire qualified teachers at the secondary level in English, mathematics, science, social studies and speech, and provide an additional pool from which our coordinated and charter schools may select quality school leaders.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Staffing our schools with effective, licensed education <br> professionals builds trust within our community of stakeholders. |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3— Grow a robust portfolio of <br> distinct and exceptional schools | Providing high quality training and support for new educators <br> and leaders in our coordinated and charter school portfolio helps <br> us ensure exceptional instruction for every student. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Providing high quality training and support for new educators <br> and leaders in our coordinated and charter school portfolio helps <br> us ensure exceptional instruction for every student. |

BOE Work Session November 16, 2016
Item 8 continued

APPROVED BY: Peter Hilts, CEO
DATE: November 4, 2016

# Exploring Alternative Licensure Pathways 

Board of Education Work Session November 16, 2016

Amber Whetstine,
Executive Director of Learning Services

## Background



In 1991, the Colorado State Legislature determined the state was not producing enough teachers to fill openings. Alternative Teacher Licensing Programs were created as a result through efforts led by the Colorado Department of Education and the Legislature to fill openings with those who had content knowledge but needed to learn the delivery of the subject.

## Statistics

An estimated 5,500 Colorado teachers will retire this year (2017) while only about 2,000 state college and university graduates will have earned a teaching license.
$\sim$ Chalkbeat

Historically, 43 teachers have been hired to fill District positions with an alternative license 2003-2014 school years to present. These candidates participated in programs offered by various agencies outside
 of District 49.

## The Best Choice to Learn, Work and Lead

## Current District Needs

- Recruit and retain teachers in hard-to-fill positions at the secondary level
- Hire and develop dual-certified educators to deliver high school courses and concurrent enrollment offerings on D49 campuses

CDE has encouraged D49 to move forward with Alternative Pathways to Principal Licensure

- Intended for leaders in "principal-like" positions (assistant principals, deans)
- Allows for an individualized professional learning plan, unique to candidate needs and District expectations
- Creates a Principal Pipeline for D49 schools

Next Steps

- Establish focus group to include principals and zone leaders
- Submit pilot program proposal for D49 Alternative Teacher Pathway to CDE
- Move forward with communicating Pathway options for alternative principal licensure with zones and schools


## Other Future <br> Potential Opportunities

- Explore pilot endorsement program for online / blended teachers
- Collaborative dialogue with CDE to address endorsement needs for special education teachers
- Continue development of partnerships with regional alternative
 program providers


## The Best Choice to Learn, Work and Lead

## District/10

## Questions?

## The Best Choice to Learn, Work and Lead

## BOARD OF EDUCATION AGENDA ITEM 9

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Ron Sprinz, Finance Group Manager |
| TITLE OF AGENDA ITEM: | Student Count and Amended Budget Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Under current statute, Colorado school districts' program formula funding is largely based on the 'October Count' of full time equivalent students (sFTE). Oct Count is roughly $99 \%$ complete with just duplicate students outstanding. This, along with results from the 15/16 financial audit allows us to make meaningful changes as we head into the Amended Budget process ending at the end of January.

RATIONALE: sFTE is the largest variable in determining program formula funding and since program formula funding accounts for $94 \%$ of our total general fund revenue budget, and since we are continuing to move toward a full student-based funding model, it is now necessary to apply Oct Count numbers to our model to determine where revenue will land for the $16 / 17$ school year.

RELEVANT DATA AND EXPECTED OUTCOMES: The actual October Count result will be the driving factor in compiling the amended budget, to be approved by the Board of Education prior to January 31, 2016.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Presenting such information in an open and transparent <br> manner validates the importance placed on community trust. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Informed decision making and organizational agility are key <br> strategies we continue to pursue. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learns <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

## FUNDING REQUIRED: N/A

## AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A
APPROVED BY: Ron Sprinz - Finance Group Manager
DATE: Nov 8, 2016

Pupil Counts
Coordinated Schools Falcon Innovation Zone

Sand Creek Innovation Zone
Falcon Elementary School
Meridian Ranch Elementary School
Woodmen Hills Elementary School Falcon Middle School


Total Zone


| Revenue Model |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| El Paso County - School District 49 |  |  |  |  | 16/17 Proposed |  | 16/17 Amended |  |  |  |  |  |
|  |  |  | Acct | Description |  |  | Adj Budget |  | Budget |  |  |  |
| Proposed 16/17 Student Count (Total | 21,751.28 | Total Prgm formula Funding | 7-10-000-00-0000-1110-000-0000 | LOCAL PROPERTY TAX REVENUE | \$ | 18,912,721.88 | \$ | - | \$ | 18,912,721.88 |  |  |
| Per Pupil Funding (After Neg Factor): | \$ 7,086.79 |  | 7-10-000-00-0000-1120-000-0000 | SPECIFIC OWNERSHIP TAX REVENUE | \$ | 1,916,004.58 | \$ | - | \$ | 1,916,004.58 |  |  |
| Per Pupil funding On-line | \$ 6,794.83 |  | 7-10-000-00-0000-1140-000-0000 | delinquent prop tax | \$ | - | \$ | 1,251.79 | \$ | 1,251.79 |  |  |
| Property Taxes: | \$ 18,912,721.88 |  | 7-10-000-00-0000-1141-000-0000 | PROPERTY TAX CREDITS | \$ | (54,858.00) |  |  | \$ | (54,858.00) |  |  |
| Specific Ownership Taxes: | \$ 1,916,004.58 |  | 7-10-000-00-0000-1143-000-0000 | interest on taxes | \$ | - | \$ | 4,607.99 | \$ | 4,607.99 |  |  |
|  |  |  | 7-10-000-00-0000-3110-000-0000 | State equalization revenue | \$ | 136,521,456.40 | \$ | (3,154,431.05) | \$ | 133,367,025.35 |  |  |
| Underlying Traditional PPR Rate | \$ 7,117.37 |  |  | Total: | \$ | 157,295,324.86 | \$ | (3,148,571.27) | \$ | 154,146,753.59 |  |  |
| Proposed Budget | \$ 7,121.26 |  |  |  |  |  |  |  |  |  |  |  |
| Difference | \$ (3.89) | Rate Variance |  |  |  |  |  |  |  |  |  |  |
| Charter Counts |  |  |  |  |  |  |  |  |  |  |  | PPR |
| PPSEL | 391.68 |  | 7-10-910-00-0000-5711-000-0000 | PPSEL-ALLOCATION | \$ | (2,924,701.48) | \$ | 136,971.52 | \$ | (2,787,729.96) | \$ | $(7,117.37)$ |
| GOAL | 3,762.50 |  | 7-10-930-00-0000-5711-000-0000 | GOAL-Allocation | \$ | (29,375,197.50) | \$ | 2,596,107.52 | \$ | (26,779,089.98) | \$ | $(7,117.37)$ |
| CDBoces | 2,062.00 | Charter School Allocation: | 7-10-940-00-0000-5711-000-0000 | COLO PREP ACADEMY-ALLOCATION | \$ | $(14,170,745.87)$ | \$ | 159,806.41 | \$ | (14,010,939,46) | \$ | $(6,794.83)$ |
| BLRA | 768.68 |  | 7-10-950-00-0000-5711-000-0000 | blra-allocation | \$ | $(5,436,797.16)$ | \$ | $(34,179.82)$ | \$ | (5,470,976.98) | \$ | $(7,117.37)$ |
| RMCA | 1,325.74 |  | 7-10-951-00-0000-5711-000-0000 | RMCA-ALLOCATION | \$ | (9,660,986.17) | \$ | 225,209.23 | \$ | (9,435,776.94) | \$ | $(7,117.37)$ |
| PTEC | 160.00 |  | 7-10-945-00-0000-5711-000-0000 | PTEC-ALLOCATION | \$ | (5,237,686.73) | \$ | $(1,138,778.58)$ | \$ | (1,138,778.58) | \$ | $(7,117.37)$ |
| IIR | 747.20 |  | 7-10-952-00-0000-5711-000-0000 | IIR-Allocation | \$ | $(5,237,686.73)$ | \$ | $(80,409.22)$ | \$ | (5,318,095.95) | \$ | $(7,117.37)$ |
| Total Charters: | 9,217.80 |  |  | Total: | \$ | (66,806,114.91) | \$ | 1,864,727.07 | \$ | (64,941,387.84) | \$ | $(7,045.22)$ |
| Budgeted Count | 12,706.91 |  |  |  |  |  |  |  |  |  |  | upil |
| Coordinated Schools: | 12,533.48 |  |  | Coordinated Schools Funding: | \$ | 90,489,209.95 | \$ | (1,283,844.20) | \$ | 89,205,365.75 | \$ | 7,117.37 |
| Difference | (173.43) | Volume Variance |  |  |  |  |  |  |  |  |  |  |
| 15/16 Fund Balance: | \$11,298,740.47 |  |  | Total Coord Prgm \& Local Fundin | \$ | 100,597,938.07 | \$ | (2,988,402.29) | \$ | 97,609,535.78 |  |  |
| Fzone Rollover | \$ (542,023.12) |  |  |  |  |  |  |  |  |  |  |  |
| SCZone Rollover | \$ (1,053,167.76) |  |  | Total Other Local Funding: | \$ | 10,108,728.12 | \$ | (1,704,558.09) | \$ | 8,404,170.03 |  |  |
| Pzone Rollover | \$ (80,539.85) |  |  |  |  |  |  |  |  |  |  |  |
| iConnect Rollover | \$ (283,900.45) |  |  | DAGR | \$ | 97,555,972.93 | \$ | $(787,760.68)$ | \$ | 96,768,212.25 |  |  |
| Int Svs/Vendor Rollover | \$ (191,178.75) |  |  | Adjustment for DAGR |  |  |  |  |  |  |  |  |
| Fund Balance after Rollover | \$ 9,147,930.54 |  |  |  |  |  |  |  |  |  |  |  |
| Required Fund Balance 10\% of DA | \$ 9,676,821.22 |  |  |  |  |  |  |  |  |  |  |  |
| Exp Bud ADJ to Acct for BOE Policy | \$ (528,890.68) |  |  |  |  |  |  |  |  |  |  |  |
| Fund Balance after Amend DAGR Adj | \$ 9,676,821.22 |  |  |  |  |  |  |  |  |  |  |  |



## BOARD OF EDUCATION AGENDA ITEM 10

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Ryan Johanson, Accounting Group Manager |
| TITLE OF AGENDA ITEM: | Monthly Financial Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2015-2016 columns start with the approved budget for the entire year compared to revenues and expenditures through May. Percentages over $100 \%$ on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2015-2016 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2014-2015 columns are the prior year's total budget and the actual through June 2015. These amounts are provided for comparison to the current year amounts.

RATIONALE: This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES: It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in financial management strategy <br> and decisions. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

AMOUNT BUDGETED: 2015/16 = \$156.8mm
(all funds)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: No specific action necessary beyond recognizing the receipt of these reports and this information.

## El Paso County School District 49



Brett Ridgway, Chief Business Officer
Ron Sprinz, Finance Group Manager Ryan Johanson, Accounting Group Manager

## Management Reporting

October 31, 2016
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| 33\% of year concluded | October 31, 2016 |  |  |  |  |  | 135.900.994 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | ${ }_{140.255 .323}$ | 45,921,747 |  | 33,032214 | (9,59,244) | 23,452,970 |  |  |  |
|  |  | Current Year$16-17 \mathrm{cAct}$ | \% of Budget | Year End Fund Balance Walkforward |  |  | Prior Year |  |  |
| Fund Description | $16-17$ oBud |  |  | Boy | YTD Result | EoY | 15-16 oBud | $15-16 \mathrm{cAct}$ | \% of Budget |
| GENERAL FUND (10) Chg. FundBal | 0 | $(5,588,066)$ |  | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ |  | $(2,312,753)$ |  |
| Revenue | \$100,597,938 | \$28,463,917 | 28.29\% | \$10,944,723 | \$0 | \$10,944,723 | \$92,965,000 | \$29,168,751 | 31.38\% |
| Expenditures | \$100,597,938 | \$34,051,982 | 33.85\% | \$10,944,723 | -\$5,588,066 | \$5,356,657 | \$92,965,000 | \$31,481,504 | 33.86\% |
| INSURANCE RESERVE FUND (18) |  | 110,443 |  |  |  |  |  | $(512,885)$ |  |
| Expenditures | \$750,000 | \$867,937 | 115.72\% | \$380,653 | \$0 | \$380,653 | \$650,000 | \$220,982 | 34.00\% |
|  | \$750,000 | \$757,494 | 101.00\% | \$380,653 | \$110,443 | \$491,096 | \$650,000 | \$733,866 | 112.90\% |
| COLORADO PRESCHOOL PROGRAM (19) Revenue Expenditures |  | $(7,366)$ |  |  |  |  |  | (957) |  |
|  | \$452,704 | \$150,902 | 33.33\% | \$70,802 | \$0 | \$70,802 | \$446,014 | \$148,671 | 33.33\% |
|  | \$452,704 | \$158,268 | 34.96\% | \$70,802 | -\$7,366 | \$63,435 | \$446,014 | \$149,629 | 33.55\% |
| CAPITAL RESERVE FUND (15) Revenue Expenditures |  | (1,511,473) |  |  |  |  |  | $(1,137,933)$ |  |
|  | \$3,500,000 | \$1,194,302 | 34.12\% | \$1,286,850 | \$0 | \$1,286,850 | \$3,500,000 | \$1,166,667 | 33.33\% |
|  | \$3,500,000 | \$2,705,775 | 77.31\% | \$1,286,850 | -\$1,511,473 | -\$224,624 | \$3,500,000 | \$2,304,600 | 65.85\% |
| GRANT FUND (22 \& 26) Revenue Expenditures |  |  |  |  |  |  | $(455,883)$ | 22,402 |  |
|  | \$7,430,100 | \$1,018,549 | 13.71\% | \$4,558 | \$0 | \$4,558 | \$6,540,000 | \$1,131,240 | 17.30\% |
|  | \$7,430,100 | \$1,018,549 | 13.71\% | \$4,558 | \$0 | \$4,558 | \$6,995,883 | \$1,108,838 | 15.85\% |
| FEE FOR SERVICE TRANSPORTATION FUNRevenueExpenditures |  | 105,921 |  |  |  |  |  | 204,708 |  |
|  | \$1,235,686 | \$566,221 | 45.82\% | \$0 |  |  | \$1,175,486 | \$605,742 | 51.53\% |
|  | \$1,235,686 | \$460,300 | 37.25\% | \$0 | \$105,921 | \$105,921 | \$1,175,486 | \$401,034 | 34.12\% |
| MLO FUND (16) \& BOND REDEMP FUND (31 Revenue Expenditures | 1,122,846 | $(1,311,834)$ |  |  |  |  |  | (11,144,079) |  |
|  | \$12,732,054 | \$291,509 | 2.29\% | \$15,787,622 | \$1,122,846 | \$16,910,468 | \$14,614,930 | \$283,026 | 1.94\% |
|  | \$11,609,208 | \$1,603,343 | 13.81\% | \$15,787,622 | -\$1,311,834 | \$14,475,789 | \$14,614,930 | \$11,427,105 | 78.19\% |
| BUILDING FUND (43) Chg. FundBal <br> Revenue  <br> Expenditures  |  | 167,657 |  |  |  |  |  | 51,462 |  |
|  | \$100,000 | \$167,657 | 167.66\% | \$419,545 |  | \$419,545 | \$75,000 | \$51,462 | 68.62\% |
|  | \$100,000 | \$0 | 0.00\% | \$419,545 | \$167,657 | \$587,202 | \$75,000 | \$0 | 0.00\% |
| KIDS' CORNER B/A FUND (2i Chg. FundBal Revenue Expenditures | (0) | 3,733 |  |  |  |  | - |  |  |
|  | \$326,461 | \$119,263 | 36.53\% | \$22,877 | \$0 | \$22,877 | \$321,636 | \$0 | 0.00\% |
|  | \$326,461 | \$115,530 | 35.39\% | \$22,877 | \$3,733 | \$26,610 | \$321,636 | \$0 | 0.00\% |
| $\begin{array}{cc}\text { NUTRITION SERVICES (21) } & \text { Chg. FundBal } \\ \text { Revenue } \\ \text { Expenditures }\end{array}$ | (0) | (81,712) |  |  |  |  |  | 29,853 |  |
|  | \$3,286,187 | \$1,015,940 | 30.92\% | \$1,488,434 |  | \$1,488,434 | \$3,459,145 | \$1,020,879 | 29.51\% |
|  | \$3,286,187 | \$1,097,652 | 33.40\% | \$1,488,434 | -\$81,712 | \$1,406,722 | \$3,459,145 | \$991,026 | 28.65\% |
|  | - | $(1,461,404)$ |  |  |  |  | - | (950,235) |  |
|  | \$8,400,000 | \$1,588,197 | 18.91\% | \$2,055,615 |  | \$2,055,615 | \$8,197,200 | \$1,634,852 | 19.94\% |
|  | \$8,400,000 | \$3,049,601 | 36.30\% | \$2,055,615 | -\$1,461,404 | \$594,211 | \$8,197,200 | \$2,585,086 | 31.54\% |
| $\begin{array}{ll}\text { SCHOLARSHIP FUND (73) } & \text { Chg. FundBal } \\ \text { Revenue } \\ \text { Expenditures }\end{array}$ |  | 9 |  |  |  |  | - | (992) |  |
|  | \$200 | \$9 | 4.31\% | \$6,133 | \$0 | \$6,133 | \$200 | \$8 | 3.95\% |
|  | \$200 | \$0 | 0.00\% | \$6,133 | \$9 | \$6,142 | \$200 | \$1,000 | 500.00\% |
| PUPIL ACTIVITY FUND (74) Chg. FundBal <br> Revenue  <br> Expenditures  |  | $(5,151)$ |  |  |  |  | - | $(6,076)$ |  |
|  | \$2,566,838 | \$898,102 | 34.99\% | \$564,402 | \$0 | \$564,402 | \$3,500,000 | \$859,559 | 24.56\% |
|  | \$2,566,838 | \$903,253 | 35.19\% | \$564,402 | -\$5,151 | \$559,251 | \$3,500,000 | \$865,635 | 24.73\% |

## EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY REVENUE SUMMARY -GENERAL FUND:

October 31, 2016

* Property Taxe

| Property Taxes | 11\% | \% - 0\% | \$18,506,027 | \$18,912,722 | \$121,454 | 0.6\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| * Delinquent Taxes \& Interest | 0\% |  | $(43,976)$ | $(54,858)$ | $(37,973)$ | 69.2\% |
| Specific Ownership Tax | 1\% |  | 2,011,056 | 1,916,005 | 540,634 | 28.2\% |
| Specific Ownership Tax-Bond | 1\% | 13\% | 868,390 | 1,057,405 | 222,576 | 21.0\% |
| Tuition \& Fees |  |  | 135,367 | 123,630 | 43,816 | 35.4\% |
| Local Grants \& Donations |  |  | - | - | - |  |
| Earnings on Investments |  |  | 57,528 | 48,878 | 38,847 | 79.5\% |
| Charter School Purchased Serv |  |  | 2,817,624 | 4,888,430 | 1,048,172 | 21.4\% |
| Other Local Revenue |  |  | 859,437 | 903,076 | 512,240 | 56.7\% |
| TOTAL LOCAL REVENUE |  | 6\% - 5\% | \$25,211,452 | \$27,795,287 | \$2,489,765 | 9.0\% |
|  | 14\% | 4\% - 3\% | 22,393,828 | 22,906,858 | 1,441,594 |  |
| STATE |  |  |  |  |  |  |
| * Equalization - State Share | 80\% | - 86\% | \$132,133,108 | \$136,521,456 | \$45,536,410 | 33.4\% |
| Equalization - CDE Audit Adju | ment |  | $(40,631)$ | $(44,328)$ | - |  |
| Vocational Education |  |  | 163,660 | 781,999 | - |  |
| Special Education |  |  | 3,826,698 | 3,615,908 | 3,579,220 | 99.0\% |
| Transportation |  |  | 414,772 | 378,047 | 441,919 | 116.9\% |
| Transportation - CDE Audit Ad | stmen |  | - | - | - |  |
| Gifted Revenue |  |  | 195,165 | 150,000 | 126,914 | 84.6\% |
| Other State Revenue |  |  | 1,938,555 | 2,411,097 | 870,136 | 36.1\% |
| TOTAL STATE REVENUE | 84\% - | - 95\% | \$138,631,327 | \$143,814,179 | \$50,554,599 | 35.2\% |
|  | 86\% - 86\% - 97\% |  |  |  |  |  |
| FEDERAL |  |  |  |  |  |  |
| Public law 874 - Impact Aid |  |  | \$325,548 | \$325,548 | \$17,640 | 5.4\% |
| Other Federal Resources |  |  | 641,782 | 171,743 | 23,584 | 13.7\% |
| TOTAL FEDERAL REVENUE | J.6\% - | \% - 0.1\% | \$967,330 | \$497,291 | \$41,224 | 8.3\% |


| TOTAL REVENUE | \$164,810,110 | \$172,106,757 | \$53,085,589 | 30.8\% |
| :---: | :---: | :---: | :---: | :---: |
| Less: Oth Fund Revenue Transfers | $(4,670,844)$ | $(4,250,000)$ | $(1,416,667)$ | 33.3\% |
| Less: CPP Transfer | $(446,014)$ | $(452,704)$ | $(150,902)$ | 33.3\% |
| Less: Charter School PPR Transfers | $(66,177,565)$ | $(66,806,115)$ | $(23,054,104)$ | 34.5\% |
| NET REVENUE | \$93,515,687 | \$100,597,938 | \$28,463,917 | 28.3\% |
| mictuedinsctiout-mance Actiountura |  |  |  |  |
| District Coordinated School Student FTE | 12,404.68 | 12,871.92 | 12,871.92 | 100.0\% |
| District Coordinated School Net PPR | \$7,538.74 | \$7,815.30 | \$2,211.32 | 28.3\% |
| Charter School Student FTE | 9,430.02 | 9,669.32 | 9,669.32 | 100.0\% |
| Total District Student FTE (SFTE) | 21,834.70 | 22,541.24 | 22,541.24 | 100.0\% |
|  | ,sore |  |  |  |

## Revenue \& Expense Summary

|  |  | 16-17 oBud | per pupil | 16-17 cAct | per pupil |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Formula Program Funding | \$157,295,325 | \$6,978 | \$46,160,524 | \$2,048 |
|  | Other Local Revenue | 7,021,419 | 545 | 1,865,651 | 145 |
|  | Other State Revenue | 7,292,723 | 567 | 5,018,189 | 390 |
|  | Federal Revenue | 497,291 | 39 | 41,224 | 3 |
|  | Gross Revenue | \$172,106,757 | \$8,129 | \$53,085,589 | \$2,586 |
| Revenue Allocations |  |  |  |  |  |
|  | Capital \& Insurance Funds | (4,250,000) | (330) | $(1,416,667)$ | (110) |
|  | Colorado Preschool Program | $(452,704)$ | (35) | $(150,902)$ | (12) |
|  | Charter Schools | $(66,806,115)$ | 52 | $(23,054,104)$ | (253) |
|  | Net General Fund Revenue | \$100,597,938 | \$7,815 | \$28,463,917 | \$2,211 |
| 39\% | General Education (programs 0010-0030) | $(38,909,392)$ | $(3,023)$ | $(12,831,389)$ | (997) |
| 6\% | Other Instructional (programs 0040-1699) | $(5,971,964)$ | (464) | $(2,104,813)$ | (164) |
| 10\% | Special Education (program 1700) | $(10,343,299)$ | (804) | $(4,050,065)$ | (315) |
| 1\% | Athletic Extracurricular (program 1800) | $(962,175)$ | (75) | $(220,163)$ | (17) |
| 0\% | Academic Extracurricular (program 1900) | $(249,324)$ | (19) | $(12,528)$ | (1) |
| 56\% | Total Instructional Spend | $(56,436,154)$ | $(4,384)$ | $(19,218,958)$ | $(1,493)$ |
| 6\% | Student Support Services (program 2100) | $(6,425,353)$ | (499) | $(2,345,047)$ | (182) |
| 6\% | Instructional Staff Support (program 2200) | $(5,751,832)$ | (447) | $(1,596,282)$ | (124) |
| 1\% | Board Administration (program 2300) | $(1,103,301)$ | (86) | $(268,617)$ | (21) |
| 9\% | School Administration (program 2400) | $(9,081,447)$ | (706) | $(3,174,226)$ | (247) |
| 1\% | Business Services (program 2500) | $(1,479,890)$ | (115) | $(512,246)$ | (40) |
| 10\% | Operations \& Maintenance (program 2600) | $(9,729,767)$ | (756) | $(3,261,815)$ | (253) |
| 2\% | Student Transportation Svc (program 2700) | $(2,280,342)$ | (177) | $(687,540)$ | (53) |
| 4\% | Central Support Svc (program 2800) | $(4,045,738)$ | (314) | $(1,635,218)$ | (127) |
| 1\% | Risk Management (program 2850) | $(1,023,925)$ | (80) | $(311,205)$ | (24) |
| 0\% | Facilities Acquisition/Construction | $(174,453)$ | (14) | $(73,006)$ | (6) |
| 1\% | Other Uses of Funds | $(722,662)$ | (56) | $(963,219)$ | (75) |
| 2\% | Operating Reserves | (2,343,074) | (182) | $(4,605)$ | (0) |
|  | TABOR Reserve | - | - | - | - |
| 44\% | Total Support Service Spend | (44,161,784) | $(3,431)$ | (14,833,025) | $(1,152)$ |
| 100\% | Total Spend | (\$100,597,938) | (\$7,815) | (\$34,051,982) | $(\$ 2,645)$ |
| 0\% | Fund Balance Change | \$0 | \$0 | (\$5,588,066) | (\$434) |
| 53\% | Direct Instructional Spend | $(53,409,667)$ | $(4,149.32)$ | $(17,684,784)$ | $(1,374)$ |
| 23\% | Direct Support Spend | $(23,512,610)$ | $(1,826.66)$ | $(7,298,483)$ | (567) |
| 24\% | Indirect Spend (Support \& Instruct) | $(23,675,661)$ | $(1,839.33)$ | $(9,068,716)$ | (705) |
| Locational Recast of Total Spend |  | (100,597,938) | $(7,815.30)$ | (34,051,982) | $(2,645)$ |
|  |  | 11/9/2016-11:16 AM |  |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND ZONES \& GROUPS

## EXPENSE SUMMARY GRID


$\cdots$
$\left.\begin{array}{cccc} & \text { Falcon } & \text { 629,382 } & \text { 2,049,465 }\end{array}\right)$ bud var. Location Costs Costs $\qquad$

| 132-Falcon ES | 544,735 | 47,914 | 592,650 |
| :---: | :---: | :---: | :---: |
|  | 1,894,508 | 153,358 | 2,047,866 |
| 134-Meridian | 1,008,629 | 79,226 | 1,087,856 |
|  | 3,096,806 | 241,924 | 3,338,730 |
| 137-Woodmen Hill ES | 1,235,260 | 101,339 | 1,336,599 |
|  | 3,613,458 | 254,908 | 3,868,367 |
| 220-Falcon MS | 1,448,119 | 176,375 | 1,624,494 |
|  | 4,335,370 | 456,973 | 4,792,343 |
| 310-Falcow HS | 1,861,617 | 278,658 | 2,140,275 |
|  | 5,894,937 | 1,099,446 | 6,994,384 |
| 530-Falcon | 162,978 | 150,754 | 313,732 |
|  | 578,322 | 677,122 | 1,255,444 |
| Total | 6,261,339 | 834,266 | 7,095,606 |
|  | 19,413,400 | 2,883,731 | 22,297,132 |


| iconnect | Personnel ${ }^{618,360}$ | Implementation | bud var. |
| :---: | :---: | :---: | :---: |
| 35 Zone |  |  | 4,125,463 |
| Location | Costs | Costs | Total |
| 510/511 - PLC | 483,788 | 153,289 | 637,077 |
|  | 1,477,291 | 287,666 | 1,764,958 |
| 464-SSAE | 554,320 | 411,784 | 966,104 |
|  | 1,811,635 | 289,988 | 2,101,623 |
| 340-PPEC | 139,157 | 2,493 | 141,650 |
|  | 663,446 | 50,536 | 713,982 |
| 525-FHP | 157,639 | 23,183 | 180,822 |
|  | 502,930 | 78,669 | 581,600 |
| 595-other | 211,265 | 262,631 | 473,896 |
|  | 676,228 | 340,694 | 1,016,922 |
| 522-iConnect Zone | 46,409 | 21,272 | 67,681 |
|  | 264,565 | 149,044 | 413,609 |
| Total | 1,592,578 | 874,652 | 2,467,230 |
|  | 5,396,095 | 1,196,598 | 6,592,693 |
| 0.0\% | 82\% | 16\% | 2,216 |

$\left.\begin{array}{cccc} & \text { Sand Creek } & \text { 463,873 } & \text { 2,047,968 }\end{array}\right)$ bud var.

| 131-Evans ES | 955,162 | 106,990 | 1,062,151 |
| :---: | :---: | :---: | :---: |
|  | 2,926,542 | 249,168 | 3,175,710 |
|  | 969,768 | 158,511 | 1,128,2729 |
|  | 2,976,702 | 208,533 | 3,185,235 |
| 138-Springs Ranch ES | 1,095,164 | 91,070 | 1,186,233 |
|  | 3,293,922 | 223,215 | 3,517,138 |
| 225-Horizon MS | 1,333,811 | 165,696 | 1,499,507 |
|  | 4,163,595 | 366,322 | 4,529,917 |
| 315-Sand Creek HS | 1,980,370 | 254,767 | 2,235,137 |
|  | 6,029,064 | 874,152 | 6,903,215 |
| 531-Sand Creek Zone | 144,709"93 | 119,9291 | 263,779 |
|  | 510,997 | 1,022,672 | 1,533,669 |
| Total | 6,478,983 | 896,094 | 7,375,077 |
|  | 19,900,822 | 2,944,062 | 22,844,884 |





EL PASO COUNTY SCHOOL DISTRICT 49

| MONTHLY EXPENSE SUMMARY -GENE DIRECT SPENDS BY SCHOOL LOCAT <br> October 31, 2016 |  |  | Reg. Instruct | SPED Instruct | All Oth Instruct | Extracurr | Support Services for |  | School <br> Admin | Oth Direct Spend | Total Direct Spend | Indirect <br> Spend | Total | budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Falcon Area Zone - Fully Loaded |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  | spent |  |
|  | 16-17 cAct | Personnel Costs |  |  |  |  |  |  |  |  |  |  |  | 3,962,264 | 550,614 | 299,563 | 85,342 | 332,114 | 37,463 | 657,152 | 336,827 | 6,261,339 | 1,327,442 | 7,588,781 | 32.3\% |
| FHS |  | per pupil | 1,034.55 | 143.77 | 78.22 | 22.28 | 86.72 | 9.78 | 171.58 | 87.95 | 1,634.84 | 346.60 | 1,981.44 |  |
| FMS |  | Implementation Costs | 190,100 | 2,772 | 81,018 | 41,775 | 497 | 2,736 | 63,277 | 452,090 | 834,266 | 1,370,877 | 2,205,144 | 28.9\% |
| FES |  | per pupil | 49.64 | 0.72 | 21.15 | 10.91 | 0.13 | 0.71 | 16.52 | 118.04 | 217.83 | 357.94 | 575.77 |  |
| MRES | pupil count | Total | 4,152,365 | 553,386 | 380,581 | 127,118 | 332,611 | 40,200 | 720,429 | 788,917 | 7,095,606 | 2,698,319 | 9,793,925 | 31.8\% |
| WHES | 3,829.93 | Student FTE, per pupil | 1,084.19 | 144.49 | 99.37 | 33.19 | 86.85 | 10.50 | 188.11 | 205.99 | 1,852.67 | 704.53 | 2,557.21 |  |
|  | 16-17 obud | Personnel Costs | 11,997,696 | 1,667,860 | 949,419 | 489,718 | 986,843 | 93,440 | 2,215,580 | 1,012,844 | 19,413,400 | 4,280,035 | 23,693,436 |  |
|  |  | per pupil | 3,132.61 | 435.48 | 247.89 | 127.87 | 257.67 | 24.40 | 578.49 | 264.45 | 5,068.87 | 1,117.52 | 6,186.39 |  |
|  |  | Implementation Costs | 396,850 | 7,719 | 350,761 | 112,232 | 4,400 | 19,450 | 202,701 | 1,789,617 | 2,883,731 | 2,764,456 | 5,648,187 |  |
|  |  | per pupil | 103.62 | 2.02 | 91.58 | 29.30 | 1.15 | 5.08 | 52.93 | 467.27 | 752.95 | 721.80 | 1,474.75 |  |
|  | pupil count | Total | 12,394,546 | 1,675,579 | 1,300,181 | 601,951 | 991,243 | 112,890 | 2,418,281 | 2,802,461 | 22,297,132 | 7,044,491 | 29,341,623 |  |
|  | 3,829.93 | Student FTE / spend per | 3,236.23 | 437.50 | 339.48 | 157.17 | 258.82 | 29.48 | 631.42 | 731.73 | 5,821.81 | 1,839.33 | 7,661.14 |  |
|  |  |  |  | 5.7\% | 4,170.38 |  |  |  | 1,651.43 |  | 70.3\% | get in zone ctrl | direct spend bud= | 76\% |
| Sand Creek Area Zone - Fully Loaded |  |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  |  |  | 3,969,845 | 794,459 | 166,961 | 46,629 | 327,639 | 171,289 | 637,628 | 364,533 | 6,478,983 | 1,263,301 | 7,742,284 | 32.6\% |
| SCHS |  | per pupil | 1,089.16 | 217.97 | 45.81 | 12.79 | 89.89 | 46.99 | 174.94 | 100.01 | 1,777.56 | 346.60 | 2,124.16 |  |
| HMS |  | Implementation Costs | 217,720 | 1,596 | 18,403 | 39,717 | 1,324 | 33,779 | 113,115 | 470,442 | 896,094 | 1,304,637 | 2,200,731 | 30.4\% |
| EES |  | per pupil | 59.73 | 0.44 | 5.05 | 10.90 | 0.36 | 9.27 | 31.03 | 129.07 | 245.85 | 357.94 | 603.79 |  |
| RES | pupil count | Total | 4,187,565 | 796,054 | 185,364 | 86,345 | 328,964 | 205,068 | 750,742 | 834,975 | 7,375,077 | 2,567,938 | 9,943,015 | 32.3\% |
| SRES | 3,644.87 | Student FTE, per pupil | 1,148.89 | 218.40 | 50.86 | 23.69 | 90.25 | 56.26 | 205.97 | 229.08 | 2,023.41 | 704.53 | 2,727.95 |  |
|  | 16-17 obud | Personnel Costs | 12,080,609 | 2,408,457 | 482,507 | 421,842 | 1,107,185 | 473,473 | 1,792,869 | 1,133,880 | 19,900,822 | 4,073,226 | 23,974,049 |  |
|  |  | per pupil | 3,314.41 | 660.78 | 132.38 | 115.74 | 303.77 | 129.90 | 491.89 | 311.09 | 5,459.95 | 1,117.52 | 6,577.48 |  |
|  |  | Implementation Costs | 490,600 | 10,333 | 118,329 | 95,661 | 1,250 | 45,392 | 358,987 | 1,823,510 | 2,944,062 | 2,630,879 | 5,574,941 |  |
|  |  | per pupil | 134.60 | 2.84 | 32.46 | 26.25 | 0.34 | 12.45 | 98.49 | 500.29 | 807.73 | 721.80 | 1,529.53 |  |
|  | pupil count | Total | 12,571,209 | 2,418,790 | 600,836 | 517,503 | 1,108,435 | 518,865 | 2,151,856 | 2,957,390 | 22,844,884 | 6,704,105 | 29,548,989 |  |
|  | 3,644.87 | Student FTE / spend per | 3,449.01 | 663.61 | 164.84 | 141.98 | 304.11 | 142.35 | 590.38 | 811.38 | 6,267.68 | 1,839.33 | 8,107.01 |  |
|  |  |  |  | 8.2\% | 4,419.45 |  |  |  | 1,848.23 |  | 69.1\% | get in zone ctrl | direct spend bud= | 77\% |
| POWER Zone - Fully Loaded |  |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  | 16-17 cAct | Personnel Costs | 4,258,660 | 904,943 | 328,720 | 60,536 | 383,103 | 105,315 | 763,931 | 445,359 | 7,250,567 | 1,484,800 | 8,735,367 | 32.5\% |
| VRHS |  | per pupil | 994.10 | 211.24 | 76.73 | 14.13 | 89.43 | 24.58 | 178.32 | 103.96 | 1,692.50 | 346.60 | 2,039.10 |  |
| SMS |  | Implemental Implementation | 136,364 | 596 | 106,694 | 49,906 | 306 | 2,932 | 142,487 | 355,502 | 794,787 | 1,533,385 | 2,328,172 | 27.7\% |
| RvES |  | per pupil | 31.83 | 0.14 | 24.91 | 11.65 | 0.07 | 0.68 | 33.26 | 82.98 | 185.53 | 357.94 | 543.47 |  |
| SES | pupil count | Implementation Costs | 4,395,024 | 905,539 | 435,414 | 110,442 | 383,409 | 108,247 | 906,418 | 800,861 | 8,045,354 | 3,018,185 | 11,063,539 | 31.9\% |
| OES | 4,283.94 | Student FTE, per pupil | 1,025.93 | 211.38 | 101.64 | 25.78 | 89.50 | 25.27 | 211.59 | 186.95 | 1,878.03 | 704.53 | 2,582.56 |  |
|  | 16-17 oBud | Personnel Costs | 12,999,649 | 2,846,510 | 953,872 | 323,766 | 1,188,653 | 364,388 | 2,384,212 | 1,260,325 | 22,321,373 | 4,787,402 | 27,108,775 |  |
|  |  | per pupil | 3,034.51 | 664.46 | 222.66 | 75.58 | 277.47 | 85.06 | 556.55 | 294.20 | 5,210.48 | 1,117.52 | 6,328.00 |  |
|  |  | Implementation Costs | 447,835 | 2,454 | 209,852 | 67,109 | 974 | 8,020 | 244,485 | 1,885,466 | 2,866,195 | 3,092,162 | 5,958,356 |  |
|  |  | per pupil | 104.54 | 0.57 | 48.99 | 15.67 | 0.23 | 1.87 | 57.07 | 440.12 | 669.06 | 721.80 | 1,390.86 |  |
|  | pupil count | Total | 13,447,483 | 2,848,964 | 1,163,724 | 390,875 | 1,189,627 | 372,408 | 2,628,697 | 3,145,790 | 25,187,568 | 7,879,564 | 33,067,131 |  |
|  | 4,283.94 | Student FTE / spend per | 3,139.05 | 665.03 | 271.65 | 91.24 | 277.69 | 86.93 | 613.62 | 734.32 | 5,879.53 | 1,839.33 | 7,718.86 |  |
|  |  |  |  | 8.6\% | 4,166.97 |  |  |  | 1,712.56 |  | 67.6\% budget in zone ctrl direct spend bud $=76 \%$ |  |  |  |
| FSD49-1617TB-20161031.xIsx - V1-2 |  |  |  |  |  | Page 6 / 47 |  |  |  |  | 11/9/2016-11:16 AM |  |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49




## EL PASO COUNTY SCHOOL DISTRICT 49




EL PASO COUNTY SCHOOL DISTRICT 49


## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

## October 31, 2016

| 136 | Ridgeview Elementary |  |  |
| :---: | :---: | :---: | :---: |
|  | 16-17 cAct | Personnel Costs |  |
|  | per pupil |  |  |
|  | Implementation Costs |  |  |
|  | pupil count |  | per pupil |
|  |  | Total |  |
|  | 719.36 | Student FTE, | per pupil |
|  | 16-17 oBud | Personnel Costs |  |
|  | Implementation Costs ${ }^{\text {per pupil }}$ |  |  |
|  |  |  |  |
|  | pupil count |  | per pupil |
|  |  | Total |  |
|  | 719.36 | Student FTE / | / spend per |

139 S


## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTI



## EL PASO COUNTY SCHOOL DISTRICT 49




## EL PASO COUNTY SCHOOL DISTRICT 49



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## EL PASO COUNTY SCHOOL DISTRICT 49



FSD49-1617TB-20161031.xlsx - V1-2

EL PASO COUNTY SCHOOL DISTRICT 49


FSD49-1617TB-20161031.xIsx - V1-2

EL PASO COUNTY SCHOOL DISTRICT 49

# MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM PERSONNEL COSTS BY SCHOOL LOCATION - TOTAL \& PER PUPIL 

Reg. Instruct SPED Instruct Oth Instruct

October 31, 2016
October 31, 2016

SFTE
$16-17$ oBud
32 Falcon Elementar Personnel Costs 132 Falcon Elementar Personnel Costs
134 Meridian Ranch E Personnel Costs 137 Woodmen Hills E Personnel Costs 220 Falcon Middle Co Personnel Costs 310 Falcon High Cons Personnel Coss
530 Falcon Zone Leve Personnel Costs
131 Evans Elementar Person Col 131 Evans Elementar Personnnel Costs
135 Remingts
Rem 135 Remington Elem $\epsilon$ Personnel Costs 138 Springs Ranch El Personnel Costs 225 Horizon Middle CiPersonnel Costs
315 Sand Creek High Personnel Costs 531 Sand Creek Zone Personnel Costs ${ }_{13} \frac{13}{} \frac{\text { Ridgeview Eleme Personnel Costs }}{}$ 139 Stetson Elemente Personnel Costs
140 Odyssey Element Personnel Costs Costs 140 Odyssey Element Personnel Costs
230 Skyview Middle C Personnel Costs 230 Skyview Middle C Personnel Costs
320 Vista Ridge High Personnel Costs
532 Vista Ridge Zone Personnel Costs 464 Vsprings Studio fo Persorsonel Costs Costs 522 iConnect Zone Le Personnel Costs
525 Falcon Homesch Personnel Costs
510 Patrit - 510 Patriot Learning c Personnel Costs 595 Other Programs: Personnel Cossts 340 Pikes Peak Early Personnel Costs 132 Falcon Elemental PersCost / SFTE
134 Meridian Ranch EPersCost/ STE 137 Woodmen Hills E PersCost/ / FTE
220 Falcon Middle Co PersCost/sFTE 220 Falcon Middle Co PersCost/ sFTE
310 Falcon High Cons PersCost/sFTE 530 Falcon Zone Levt PersCost/sFTE 131 Evans Elementar PersCost/ SFTE 135 Remington Elem E PersCost / sFTE 138 Springs Ranch El PersCost / /FTTE 225 Horizon Middle Ci PersCost / /FTTE 315 Sand Creek High PersCost / SFTE ${ }^{531}$ Sand Creek Zone PersCost/ / SFTE 136 Ridgeview Eleme PersCost / sFTE
139 Stetson Elemente PersCost / sFTE 130 Otetson Elemente PersCost/ SFTE
140 Oyssey Elemen PersCost / SFTE 230 Skyview Middle C PersCost/ / SFTE 320 Vista Ridge High PersCost/ / SFTE 532 Vista Ridge Zone PersCost/sFTE 464 Springs Studio foilerscost / /FTTE
522 iConneet Zone LE PersCost / /FFTE 522 iConnect Zone Le PersCost/ SFTE
525 Falcon Homesch PersCost/ sFTE 525 Falcon Homeschi PersCost/ SFTE 595 Other Programs: PersCost / sFTE 340 Pikes Peak Early PersCost/sFTE
Reg. Instruct SPED Instruct Oth Instruct Extracurr
Post-Secondary Students Staft

## EL PASO COUNTY SCHOOL DISTRICT 49



FSD49-1617TB-20161031.xIsx - V1-2

EL PASO COUNTY SCHOOL DISTRICT 49


FSD49-1617TB-20161031.xIsx - V1-2


October 31, 2016
2016-17 Fiscal Year Utilities \& Supplies

Building / Location ->

| FES | MRES | WHES | FMS | FHS | EES | RES | SRES | HMS | SCHS | RvES | $\frac{\text { SES }}{139}$ | OES | SMS | $\frac{\text { VRHS }}{320}$ | $\frac{\text { PLC }}{510}$ | Central Office $\quad$ All Other |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 132 | 134 | 137 | 220 | 310 | 131 | 135 |  | 225 | 315 | 136 | 139 | 140 | 230 | 320 | 510 | Office All Other |
| Falcon Area Zone |  |  |  |  | Sand Creek Zone |  |  |  |  | POWER Zone |  |  |  |  |  |  |


| 16-17 cAct |  |  |  |  |  |  | - |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 810,150 |
| 0411 Water/Sewage | 5,884 | 9,941 | 20,465 | 58,398 | 60,995 | 11,282 | 5,074 | 9,612 | 28,025 | 28,642 | 8,736 | 3,130 | 6,589 | 20,033 | 28,420 | 7,198 | 8,399 | 320,823 |
| 0421 Disposal Services | 1,123 | 1,322 | 1,982 | 2,914 | 3,326 | 1,050 | 1,284 | 1,261 | 1,227 | 3,223 | 1,261 | 805 | 1,261 | 2,781 | 2,582 | 1,134 | 5,278 | 33,817 |
| 0621 Natural Gas | 380 | 604 | 1,078 | 1,214 | 1,111 | 480 | 2,770 | 600 | 940 | 9,628 | 974 | 769 | 260 | 2,107 | 1,625 | 510 | 782 | 25,832 |
| 0622 Electricity | 13,606 | 14,905 | 20,639 | 34,512 | 56,446 | 17,187 | 14,548 | 13,220 | 24,348 | 51,253 | 19,203 | 15,003 | 14,601 | 30,616 | 45,443 | 12,367 | 31,782 | 429,679 |
| 0610 Supplies-Instructional | 9,665 | 18,747 | 23,097 | 21,199 | 28,538 | 29,131 | 18,447 | 21,018 | 27,159 | 24,753 | 4,247 | 10,251 | 15,435 | 12,357 | 28,514 | 19,693 | - | 312,252 |
| Supplies-Other | 563 | $(3,870)$ | 3,709 | 15,550 | 31,551 | 6,405 | $(4,207)$ | $(4,958)$ | 15,451 | 17,636 | 3,382 | $(1,186)$ | 1,330 | 17,623 | 34,059 | 17,242 | 269,396 | 419,678 |
| 0640 Books | 489 | 9,634 | 1,606 | 2,307 | 2,296 | - | 4,097 | 1,012 | 6,536 | 10,612 | - |  | 729 | 1,418 | 22 | 135 | 40,864 | 81,759 |
| 0643 Periodicals | - | - | - | 2,254 | 50 | - | - | - | 593 | - | - | - | 137 | 406 | - | - | 35,829 | 39,270 |

16-17 oBud

| Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 2,541,926 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 17,670 | 31,770 | 41,976 | 51,000 | 164,787 | 31,541 | 15,000 | 24,661 | 51,000 | 86,000 | 28,164 | 24,392 | 6,485 | 56,050 | 85,896 | 30,000 | 2,000 | 748,391 |
| 0421 Disposal Services | 4,150 | 4,800 | 4,200 | 7,200 | 9,000 | 3,500 | 8,206 | 4,200 | 4,100 | 9,200 | 4,500 | 3,000 | 4,400 | 8,500 | 7,800 | 5,400 | 9,655 | 101,811 |
| 0621 Natural Gas | 13,000 | 17,000 | 16,000 | 40,750 | 45,000 | 15,000 | 16,000 | 15,000 | 27,416 | 72,325 | 15,000 | 20,000 | 14,000 | 32,000 | 34,000 | 12,500 | 8,100 | 413,090 |
| 0622 Electricity | 30,550 | 45,050 | 48,575 | 107,100 | 136,640 | 44,000 | 50,602 | 47,600 | 70,000 | 180,000 | 59,000 | 54,000 | 47,000 | 106,514 | 144,000 | 56,657 | 51,345 | 1,278,634 |
| 0610 Supplies-Instructional | 17,571 | 40,320 | 50,590 | 41,825 | 78,339 | 35,267 | 34,453 | 34,327 | 37,589 | 46,627 | 26,542 | 19,868 | 50,567 | 54,063 | 60,353 | 40,093 | - | 668,392 |
| Supplies-Other | 11,888 | 3,169 | 16,286 | 44,806 | 70,873 | 15,595 | $(2,301)$ | 6,506 | 34,609 | 50,329 | 18,773 | 13,100 | 7,608 | 14,498 | 33,049 | 5,758 | 819,206 | 1,163,753 |
| 0640 Books | 1,300 | 19,620 | 3,200 | 3,295 | 21,505 | 2,900 | 10,000 | 1,628 | 3,853 | 11,249 | 200 | - | 10,200 | 13,872 | - | 4,739 | 216,630 | 324,191 |
| 0643 Periodicals | - | - | 225 | 3,025 | 50 | - | - | - | 1,225 | - | - | - | 140 | 350 |  | 250 | 37,788 | 43,053 |


| 16-17 cAct \% of 16-17 oBud Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{array}{r} 37,158.40 \\ 31.9 \% \\ \hline \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 33\% | 31\% | 49\% | 115\% | 37\% | 36\% | 34\% | 39\% | 55\% | 33\% | 31\% | 13\% | 102\% | 36\% | 33\% | 24\% | 420\% | 42.9\% |
| 0421 Disposal Services | 27\% | 28\% | 47\% | 40\% | 37\% | 30\% | 16\% | 30\% | 30\% | 35\% | 28\% | 27\% | 29\% | 33\% | 33\% | 21\% | 55\% | 33.2\% |
| 0621 Natural Gas | 3\% | 4\% | 7\% | 3\% | 2\% | 3\% | 17\% | 4\% | 3\% | 13\% | 6\% | 4\% | 2\% | 7\% | 5\% | 4\% | 10\% | 6.3\% |
| 0622 Electricity | 45\% | 33\% | 42\% | 32\% | 41\% | 39\% | 29\% | 28\% | 35\% | 28\% | 33\% | 28\% | 31\% | 29\% | 32\% | 22\% | 62\% | 33.6\% |
| 0610 Supplies-Instructional | 55\% | 46\% | 46\% | 51\% | 36\% | 83\% | 54\% | 61\% | 72\% | 53\% | 16\% | 52\% | 31\% | 23\% | 47\% | 49\% | - | 46.7\% |
| Supplies-Other | 5\% | (122\%) | 23\% | 35\% | 45\% | 41\% | 183\% | (76\%) | 45\% | 35\% | 18\% | (9\%) | 17\% | 122\% | 103\% | 299\% | 33\% | 36.1\% |
| 0640 Books | 38\% | 49\% | 50\% | 70\% | 11\% | - | 41\% | 62\% | 170\% | 94\% | - |  | 7\% | 10\% | no budget | 3\% | 19\% | 25.2\% |
| 0643 Periodicals |  |  | - | 75\% | 100\% | - |  | - | 48\% | - | - | - | 98\% | 116\% |  | - | 95\% | 91.2\% |

October 31, 2016
2016-17 Fiscal Year
Percent of year completetd $33.3 \%$ Nutrition Services 16-17 cAct Bldg ncome \& Expense Items Meal Revenu Adult Meal Revenue Federal/State Revenue Total Revenue Salaries \& Benefits
Employee Meal Benefits Food Supplies

| Other Supplies \& Equipment | $(21,884)$ | $(11,479)$ | $(17,833)$ | $(27,080)$ | $(51,942)$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Total Expense | $(24,426)$ | $(14,608)$ | $(21,957)$ | $(0,083)$ | $(82,69)$ |



16-17 oBud
Income \& Expense Items Student Meal Revenue Adult Meal Revenu

deral/State Revenue
Total Revenue
Employee Meal Benefits Food Supplies Purchased Services

| Food Supplies Purchased Services | (11,315) | (13,871) | (21,660) | (118,928) | (117,623) | (24,473) | (14,324) | (14,690) | (22,366) | (89,819) | (15,555) | (19,344) | (16,383) | (135,587) | (100,700) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | $(51,244)$ | $(39,871)$ | $(56,436)$ | $(68,988)$ | $(115,210)$ | $(55,848)$ | $(49,280)$ | $(41,559)$ | $(68,532)$ | $(93,530)$ | $(52,717)$ | $(52,434)$ | $(48,624)$ | $(83,663)$ |  |





16 cAct \% of 16-17 oBud
Income \& Expense Items
Student Meal Revenu
Adult Meal Revenue
Ala Cart Revenue
Federal/State Revenue
Total Revenue
Salaries \& Benefits
Employee Meal Benefits
Employee Meal Benefits
Food Supplies
Other Supplies \& Equipment
Total Expense
Net Income

| (56,479) | 821,581 | $(1,549,436)$ | 0.2995 | (last year) |
| :---: | :---: | :---: | :---: | :---: |
| - |  |  |  |  |
| 1,226 | 1,914 | 4,591 | 932 | 532 |
| 2,445 | 5,764 | 65,784 | 98,404 | 6,689 |
| 90,298 | 111,194 | 165,684 | 84,185 | 25,201 |
| 93,968 | 118,872 | 236,059 | 183,521 | 32,421 |
| - |  |  |  |  |
| - | - | - |  |  |
| (19,344) | (16,383) | $(135,587)$ | (100,700) | $(4,566)$ |
|  | - |  | - | - |
| $(52,434)$ | $(48,624)$ | $(83,663)$ | $(103,594)$ | $(13,438)$ |
| (1,778) | $(65,007)$ | $(219,250)$ | $(204,294)$ | $(18,004)$ |
| 22,190 | 53,865 | 16,808 | $(20,772)$ | 14,417 |
|  |  |  | Total Rev / Exp |  |


| SRES | $\frac{\text { HMS }}{225}$ | $\frac{\text { SCHS }}{315}$ | $\frac{\mathrm{RV}}{1}$ |
| :---: | :---: | :---: | :---: |
| d Creek Zone |  |  |  |
|  |  |  |  |
| 9 | 85 | 85 |  |
| 1,564 | 10,656 | 9,565 |  |
| 19,457 | 52,781 | 44,320 |  |
| 21,030 | 63,523 | 53,970 | 2 |
| - | - |  |  |
| - | - |  |  |
| (3,333) | $(4,208)$ | (30,436) |  |
| - |  |  |  |
| $(20,726)$ | $(24,730)$ | $(46,389)$ | (2) |
| $(24,059)$ | $(28,938)$ | $(76,824)$ | (2) |
| $(3,030)$ | 34,586 | $(22,854)$ |  |
| come I (Loss) |  |  |  |

$\qquad$

|  | $\frac{\text { FES }}{132}$ | $\frac{\text { MR }}{13}$ |
| :--- | :--- | :--- |


| $\frac{\text { EES }}{131}$ | $\frac{\text { RES }}{135}$ |
| :--- | :--- |

 $\frac{\text { SES }}{139}$ $\frac{\text { SN }}{230}$

Total Net
T


| District Financial Summary Key Financial Categories October 31, 2016 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2016-17 Fiscal YearPercent of year completetd 33 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| School Activity Accts Bldg 16-17 cAct Loc | FES | MRES | WHES | $\frac{\text { FMS }}{220}$ | $\frac{\mathrm{FHS}}{310}$ | EES | RES | $138$ | $\frac{\mathrm{HMS}}{225}$ | $315$ | $\frac{\text { RvES }}{136}$ | $\overline{139} \quad \overline{140}$ |  | $230$ | $\frac{\text { VRHS }}{320}$ | $\frac{\text { PLC }}{510}$ | $\frac{\text { SSAE }}{464}$ | Total |
| Account Balances |  |  |  |  | Sand Creek Zone |  |  |  |  |  |  | POWER Zone |  |  | iConnect Zone |  |  |  |
|  |  | Falcon Area Zone |  |  | Criteria $=$ All Funds > |  |  | \$14,500 | \& All funds < (\$1,000) |  | 19 / 12 |  |  | - |  |  | - | 4,0812,809 |
| h | 50 | 236 | 409 | - | - | (704) | 984 | 677 | - | - | 1,603 |  | 56209 |  |  |  |  |  |
| Prog 0012 - name | 115 | 410 | 572 | - | - | $(1,533)$ | 892 | 507 | - | - | 664 | 771 973 |  | - | - | - | - |  |
| Prog 0013 - name | 31 | 221 | 562 | - | - | $(1,015)$ | 611 | 467 | - | - | 794 | 1,721 | 492 | - | - | - | - | 3,884 |
| - Prog 0016-6th grade | - | - | - | - | - | - | - | - | $(2,396)$ | - | - | - | - | - | - | - |  | $(2,396)$ |
| - Prog 0017-7th grade | - | - | - | - | - | - | - | - | $(2,125)$ | - | - | - | - | - | - | - | - | $(2,125)$ |
| - Prog 0018-8th grade | - | - | - | - | - | - | - | - | $(1,232)$ | - | - | - | - |  | - | - |  | $(1,232)$ |
| - Prog 0080 - Library | 1,693 | 295 | 8,869 | 610 | 2,230 | 4,681 | 3,627 | 1,553 | 1,042 | 1,063 | 9,732 | 357 | 2,500 | 939 | 280 | - |  | 39,472 |
| - Prog 0098-AP classes | - | - | - |  | 6,900 | - | - | - | - | 7,766 | - | - | - | - | 1,183 | - | - | 15,849 |
| - Prog 0210 - Art | 12 | 183 | 1,380 | 2,707 | 5,451 | 284 | 2,843 | 837 | 90 | 1,344 | 1,056 | 24 | 1,123 | 1,130 | 1,042 | - | - | 19,505 |
| - Prog 0800 - Phys Ed | 45 | 77 | 27 | 1,847 | $(2,905)$ | 1,469 | 202 | 628 | 2,435 | - | 483 | 1,568 | 245 | 4,077 | - | - | - | 10,197 |
| - Prog 1210 - Music | - | 609 | 777 | - | $(2,374)$ | 600 | 478 | 482 | - | 344 | 167 | 49 | - | - | - | - | - | 1,131 |
| - Prog 1241 - Choir | - | 3,138 | 1,001 | 502 | 3,423 | - | - | 1,209 | 242 | 6,420 | 3,879 | 59 | 1,103 | 1,263 | 2,604 | - | - | 24,844 |
| - Prog 1251 - Band | - | 1,907 | 1,876 | 2,208 | 968 | - | - | - | 1,410 | 4,617 | - | - | - | 1,134 | 7,575 | - | - | 21,695 |
| - All Other Academic Fund | 151 | 8,145 | 4,264 | 5,280 | 74,446 | $(1,515)$ | 2,168 | 4,616 | 10,713 | 34,640 | 4,728 | 4,373 | 4,053 | 37,598 | 37,603 | 3,201 | 202 | 234,665 |
| Total Academic Funds | 2,096 | 15,220 | 19,737 | 13,154 | 88,140 | 2,266 | 11,805 | 10,976 | 10,179 | 56,194 | 23,105 | 9,895 | 9,782 | 46,141 | 50,287 | 3,201 | 202 | 372,379 |
| Athletic Discretionary | - | - | - | 1,404 | 15,342 | - | - | - | 1,157 | 7,631 | - | - | - | 5,245 | 4,649 | - | - | 35,430 |
| - Prog 1815-Girls Basket\| | - | - | - | 24 | 13,670 | - | - | - | - | 4,067 | - | - | - | (948) | 676 | - | - | 17,489 |
| - Prog 1817 - Cheer | - | - | - | - | 23,421 | - | - | - | - | 13,151 | - | - | - | 135 | 9,563 | - | - | 46,270 |
| - Prog 1832 - Volleyball | - | - | - | 1,625 | 1,351 | - | - | - | (145) | 7,122 | - | - | - | 1,514 | 7,129 | - | - | 18,596 |
| - Prog 1844-Baseball | - | - | - | - | 2,942 | - | - | - | - | 6,413 | - | - | - | - | $(5,042)$ | - | - | 4,313 |
| - Prog 1850 - Football | - | - | - | 2,841 | 33,023 | - | - | - | (23) | 8,357 | - | - | - | 670 | 25,871 | - | - | 70,740 |
| - Prog 1856-B Soccer | - | - | - | - | 2,134 | - | - | - | - | 12,410 | - | - | - | - | 1,584 | - | - | 16,128 |
| - Prog 1863 - Wrestling | - | - | - | 70 | $(1,023)$ | - | - | - | - | 1,063 | - | - | - | 1,357 | 1,879 | - | - | 3,347 |
| - Prog 1895-Athltic Trning | - | - | - | - | 82 | - | - | - | - | 181 | - | - | - | - | $(1,326)$ | - | - | $(1,063)$ |
| - All Other Athletic Funds | - | - | - | 3,979 | 10,369 | - | - | - | (491) | 36,912 | - | - | - | 2,395 | 21,149 | 4,011 | - | 78,323 |
| Total Athletic Funds | - | - | - | 9,944 | 101,311 | - | - | - | 498 | 97,309 | - | - |  | 10,367 | 66,132 | 4,011 |  | 289,572 |
| Principal's Discretionary | 5,925 | 28,535 | 27,649 | 1,928 | 1,158 | 3,951 | 5,521 | 7,053 | 11,191 | 6,983 | 54,754 | 18,471 | 1,890 | (67) | 206 | 3,746 | 2,495 | 181,391 |
| - Prog 1902 - Parking | - | - | - | - | 13,929 | - | - | - | - | 1,410 | - | - | - | 441 | 3,996 | - | - | 19,777 |
| - Prog 1903-Yearbook | 503 | 3,375 | 624 | 11,871 | 3,116 | 1,539 | 206 | 313 | 699 | 1,995 | - | - | 1,166 | 2,455 | 1,860 | 317 | 1,436 | 31,474 |
| - Prog 1953-STUCO | 2,752 | 200 | 466 | 857 | 23,474 | 1,429 | 0 | - | - | 11,027 | 670 | 229 | 1,310 | 2,245 | 17,940 | 500 | 1,645 | 64,744 |
| - Prog 1978 - Fun Svcs | - | - | - | - | - | 25,892 | - | - | - | - | - | - | - | - | - | - | - | 25,892 |
| - Prog 2001-Grant I | - | 0 | 59 | 13,844 | - | 5,056 | 292 | 2,644 | 711 | 37 | - | - | 1 | - | 293 | $(1,357)$ | - | 21,579 |
| - Prog 2200 - Social Comn | 828 | 21 | 123 | 326 | 477 | 948 | 339 | - | 93 | 459 | - | - | 319 | (36) | - | - | - | 3,897 |
| All Other Action Funds | 408 | 161 | 5,656 | 5,288 | 30,710 | 9,064 | 5,437 | - | (729) | 29,620 | 5,453 | 1,106 | 3,316 | 3,684 | 11,275 | 25 | 986 | 111,461 |
| Total Action Funds | 10,416 | 32,292 | 34,578 | 34,115 | 72,865 | 47,880 | 11,795 | 10,010 | 11,964 | 51,531 | 60,877 | 19,806 | 8,002 | 8,722 | 35,571 | 3,230 | 6,562 | 460,215 |
|  | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total SAA Cash Balances | 12,512 | 47,512 | 54,315 | 57,213 | 262,315 | 50,146 | 23,599 | 20,985 | 22,641 | 205,033 | 83,982 | 29,701 | 17,784 | 65,230 | 151,991 | 10,442 | 6,764 | 1,122,165 |
| Zone School Subtotal |  |  |  |  | 433,867 |  |  |  |  | 322,405 |  |  |  |  | 348,687 |  | 17,206 |  |
| Zone Location Funds |  |  |  |  | 21,019 |  |  |  |  | 35 |  |  |  |  | 22,382 |  | 20 | 43,456 |
| Total Zone |  |  |  |  | 454,886 |  |  |  |  | 322,440 |  |  |  |  | 371,069 |  | 17,226 | 1,165,621 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Central A | inistratio | unds Held | 1,443,013 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Total | d 74 Cash | 2,608,634 |

Operational \& Financial Data Review
October 31, 2016
und 10: General Fund Program $\qquad$

$$
16-17 \text { cAct } \quad 16-17 \text { oBud } \quad \text { Variance } \quad \begin{gathered}
\% \text { of } \\
\text { Budget }
\end{gathered}
$$

$$
\begin{aligned}
& \% \text { of } \\
& \text { Budget }
\end{aligned}
$$

$15-16 \mathrm{cAct}$ Revenue

| 3160 | State Subsidy | 441,918.77 | 378,047.06 | 63,871.71 | 117\% | 414,772.20 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2774 | Activity Chargebacks | 61,397.68 | 221,799.37 | (160,401.69) | 28\% | 257,634.12 |
|  | Misc Revenue | 23,187.62 | 23,187.62 | - | 100\% | 23,187.62 |
|  | Adjusted Revenue | 526,504.07 | 623,034.05 | $(96,529.98)$ | 85\% | 695,593.94 |
| Expenses |  |  |  |  |  |  |
| 2710 | Transportation Administratior | 110,630.50 | 244,314.50 | (133,684.00) | 45\% | 260,182.42 |
| 2720 | General Transportation | 119,485.82 | 367,063.89 | $(247,578.07)$ | 33\% | 398,977.00 |
| 2721 | SPED Transportation | 435,041.87 | 1,235,701.12 | (800,659.25) | 35\% | 1,147,802.59 |
| 2740 | Transportation Mechanics | 41,776.33 | 498,291.55 | $(456,515.22)$ | 8\% | 325,466.24 |
| 2774 | Activity Transportation | 34,695.22 | 93,341.35 | (58,646.13) | 37\% | 165,505.42 |
| 2850 | Workman's Comp | 15,751.57 | - | 15,751.57 |  | 50,082.32 |
|  | All Other Expenses | 2,360.18 | 7,050.35 | $(4,690.17)$ | $33 \%$ | 13,692.55 |
|  | Gross Expense | 759,741.49 | 2,445,762.76 | 1,686,021.27 | 31\% | 2,361,708.54 |
| Fund 10 Net Revenue / (Expense) |  | (233,237.42) | (1,822,728.71) | (1,589,491.29) | 13\% | (1,666,114.60) |
|  | Net Activivity Transpowsowavion | 26,7022.46 | 128,4588.02 | (101, 7555.56) | 21\% | 92, 2128.70 |

## Fund 25: Fee-for-Service Program

| Revenue | - - |  |  | (295,652.50) |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 105,921.20 Free \& Reduced Subsidy |  | 281,806.17 | (281,806.17) | 0\% | 289,918.25 |
| Other General Fund Subsidy | - | 177,179.83 | $(177,179.83)$ | 0\% | 5,734.25 |
| 3160 State Subsidy | 419,937.99 | 462,000.00 | $(42,062.01)$ | 91\% | 515,214.57 |
| 2720 FFS Transport Revenue | 146,160.00 | 314,700.26 | $(168,540.26)$ | 46\% | 364,379.50 |
| Misc Revenue | 123.43 | - | 123.43 |  | 295,891.93 |
| Total Revenue | 566,221.42 | 1,235,686.26 | (669,464.84) | 46\% | 1,175,486.00 |
| Expenses |  |  |  |  |  |
| 2720 General Transportation | 458,141.96 | 1,235,686.26 | 777,544.30 | 37\% | 1,104,656.31 |
| 2850 Workman's Comp | 8,752.74 | - | $(8,752.74)$ |  | 27,664.12 |
| All Other Expenses | $(6,594.48)$ | - | $(4,202.03)$ |  | 43,165.57 |
| Total Expense | 460,300.22 | 1,235,686.26 | 775,386.04 | 37\% | 1,175,486.00 |
| Fund 25 Net Revenue / (Expense) | 105,921.20 |  | (105,921.20) |  |  |


|  |  |  |  | 33.3\% | rcent of year co |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Transportation Department : Overall Spend Across Funds | 16-17 cAct | 16-17 oBud | Variance | $\begin{gathered} \hline \% \text { of } \\ \text { Budget } \end{gathered}$ | Full Year Forecast | $15-16$ cAct |
| Revenue |  |  |  |  |  |  |
| Other Subsidy |  | 458,986.00 | 458,986.00 | 0\% | - | 295,652.50 |
| 2720 FFS Transport Revenue | 146,160.00 | 314,700.26 | 168,540.26 | 46\% | 146,160.00 | 364,379.50 |
| 3160 State Subsidy | 861,856.76 | 840,047.06 | (21,809.70) | 103\% | 861,856.76 | 929,986.77 |
| 2774 Activity Transportation | 61,397.68 | 221,799.37 | 160,401.69 | 28\% | 61,397.68 | 257,634.12 |
| Misc Revenue | 23,187.62 | 23,187.62 | - |  | 23,187.62 | 23,187.62 |
| Adjusted Revenue | 1,069,414.44 | 1,376,546.69 | 307,132.25 | 78\% | 1,069,414.44 | 1,552,000.39 |
| Expenses |  |  |  |  |  |  |
| 2710 Transportation Administratior | 110,630.50 | 244,314.50 | 133,684.00 | 45\% | 110,630.50 | 260,182.42 |
| 2720 General Transportation | 577,627.78 | 1,602,750.15 | 1,025,122.37 | 36\% | 577,627.78 | 1,503,633.31 |
| 2721 SPED Transportation | 435,041.87 | 1,235,701.12 | 800,659.25 | 35\% | 435,041.87 | 1,147,802.59 |
| 2740 Transportation Mechanics | 41,776.33 | 498,291.55 | 456,515.22 | 8\% | 41,776.33 | 325,466.24 |
| 2774 Activity Transportation | 34,695.22 | 93,341.35 | 58,646.13 | 37\% | 34,695.22 | 165,505.42 |
| 2850 Workman's Comp | 24,504.31 | - | $(24,504.31)$ |  | 24,504.31 | 77,746.44 |
| All Other Expenses |  |  |  |  |  |  |
| Gross Expense | 1,224,276.01 | 3,674,398.67 | 2,450,122.66 | 33\% | 1,224,276.01 | 3,480,336.42 |


|  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Overall Dept Net Revenue $/$ (Expense | $(154,861.57)$ | $(2,297,851.98)$ | $(2,142,990.41)$ | $7 \%$ | $(154,861.57)$ |

$(1,928,336.03)$

## Ridership Statistics

| Rides YTI | 16-17 cAct Ridership |  |  | Total Rides | 15-16 cAct Ridership |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FFS | Free/Reduced | SPED |  | FFS | F \& R | SPED | Total Rides |
| August | 1 | 1 | 1 | 3 | 29,030 | 25,459 | 4,995 | 59,484 |
| Septemb | 1 | 1 | 1 | 3 | 21,927 | 25,974 | 6,354 | 54,255 |
| October | 123,650 | 41,545 | 16,195 | 181,390 | 22,963 | 18,988 | 4,170 | 46,121 |
| November |  |  |  | - | 27,490 | 24,608 | 4,247 | 56,345 |
| December |  |  |  | - | 25,152 | 22,947 | 4,029 | 52,128 |
| January |  |  |  | - | 35,332 | 32,036 | 5,550 | 72,918 |
| February |  |  |  | - | 31,072 | 26,010 | 4,763 | 61,845 |
| March |  |  |  | - | 27,599 | 22,492 | 4,629 | 54,720 |
| April |  |  |  | - | 36,455 | 30,359 | 6,276 | 73,090 |
| May | - | - | - | - | 37,476 | 17,984 | 2,896 | 58,356 |
| Aug-May | 123,652 | 41,547 | 16,197 | 181,396 | 294,496 | 246,857 | 47,909 | 589,262 |
|  | 68.2\% | 22.9\% | 8.9\% |  | 50.0\% | 41.9\% | 8.1\% |  |
|  | 74.9\% | 25.1\% |  |  |  |  |  |  |
| YTD | 123,652 | 41,547 | 16,197 | 181,396 | 73,920 | 70,421 | 15,519 | 159,860 |
|  | 67.3\% | -41.0\% | 4.4\% | 13.5\% |  |  |  |  |


|  | 2015-16 |  |  | 2016-17 |  |  | \% Change | Projected (Annualized) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | EoP Balance | Eop Int | EoP Yield | YTD Bal | YTD Intest | YTD Yield |  | Interest \$ Var | Rate/ Voll Mix |
| Program Funds (Fund 10, 19, 15) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 263,466 | 1,123 | 0.27\% | 308,393 | 273 | 0.30\% | 17.05\% | (303) | -1/0/0 |
| colotrust | 22,430,899 | 46,448 | 0.32\% | 12,968,628 | 35,419 | 0.72\% | -42.18\% | 59,808 | 44/7/9 |
| Farmer's State Bank | 251,785 | 3,428 | 0.34\% | 257,882 | 537 | 0.59\% | 2.42\% | $(1,818)$ | -1/-2/1 |
| Garden of the Gods Bank | 515,428 | 2,093 | 0.41\% | 515,602 | - | 0.00\% | 0.03\% | $(2,093)$ | -3/-2/3 |
| UMB Pooled Cash | - | - | - | 862,689 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Other (Petty Cash \& F21 CT) | 500 | . | - | 500 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Total Cash \& Investments | 23,462,078 | 53,092 | 0.31\% | 14,913,695 | 36,229 | 0.65\% | -36.43\% | 55,594 | 62/-3/-4 |
| Bond \& COP Redemption Funds (Fund 31 \& 16) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| COLOTRUST | 8,832,899 | 24,621 | 0.36\% | 8,013,164 | 21,346 | 0.72\% | (9.28\%) | 39,417 | 84/-13/-33 |
| Bank of New York | 7,522,551 | $(3,417)$ | (0.06\%) | 7,620,385 | $(1,524)$ | (0.06\%) | 1.30\% | $(1,156)$ | -7/1/5 |
| UMB Pooled Cash | 67,095 | - | - | - | - | - | (100.00\%) | - | 0/0/0 |
| Other | - | - | - | - | - |  | - | - | 0/0/0 |
| Total Cash \& Investments | 16,422,545 | 21,203 | 0.17\% | 15,633,549 | 19,822 | 0.36\% | (4.80\%) | 38,261 | 92/-11/-43 |
| Insurance Reserve \& Transaction Funds (Fund 18 \& 64) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| colotrust | 866,528 | 5,232 | 0.38\% | 1,527,540 | 3,242 | 0.74\% | 76.28\% | 4,494 | 0/3/1 |
| Citibank | 259,366 | - | - | 375,096 | - | - | 44.62\% | - | 0/0/0 |
| UMB Pooled Cash | 45,135 | - | - | 491,096 | - | - | 988.05\% | - | 0/0/0 |
| Other | - | - | - | - | - | - | - | - | 0/0/0 |
| Total Cash \& Investments | 1,171,029 | 5,232 | 0.28\% | 2,393,731 | 3,242 | 0.51\% | 104.41\% | 4,494 | -1/4/1 |
| All Other Funds (Fund 21, 22, 25, 26, 43, 73, 74)Financial Insitution/Purpose |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 1st Bank (Kid's Zone) | 46,578 | - | - | 100,690 | - | - | 116.18\% | - | 0/0/0 |
| 1st Bank (Fees) | 189,393 | - | - | 698,279 | - | - | 268.69\% | - | 0/0/0 |
| Deposits in Process (Fees) | - |  | - | - | - |  |  |  | 0/0/0 |
| Farmer's State Bank (NutrSvc) | 50,479 | 7,082 | 1.07\% | 561,302 | 529 | 0.55\% | 1,011.96\% | $(5,495)$ | -4/-4/2 |
| Deposits in Process (NutrSvc) |  | - | - | 19,823 | - | - | - | , | 0/0/0 |
| Farmer's State Bank (Trans) | 65,370 | 239 | 0.20\% | 265,154 | 123 | 0.20\% | 305.62\% | 131 | 0/-1/1 |
| Deposits in Process (Trans) | 225 | - | - | 225 | - | - | - | - | 0/0/0 |
| colotrust | 172,427 | - | - | 172,427 | - | - | - | - | 0/0/0 |
| Activity Accts (CT) | 630,659 | 2,330 | 0.37\% | 632,199 | 1,540 | 0.72\% | 0.24\% | 2,289 | 2/0/0 |
| Activity Acts (UMB \& FSB) | 1,708,570 | - | - | - | - | - | (100.00\%) | - | 0/0/0 |
| Other UMB Pooled Cash | 222,887 | - | - | 1,563,435 | - | - | 601.45\% | - | 0/0/0 |
| Other (Cash Drawers \& F43 CT | 31,312 | 23 | 0.06\% | 37,429 | 9 | 0.01\% | 19.54\% | 3 | -1/0/1 |
| Total Cash \& Investments | 3,117,899 | 9,674 | 0.00\% | 4,050,964 | 2,201 | 0.23\% | 29.93\% | $(3,072)$ | -4/0/1 |


| al Cash \& Investments by Institution |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1st Bank | 499,436 | 1,123 | 0.17\% | 1,107,362 | 273 | 0.07\% | 121.72\% | (303) | -1/-1/1 |
| COLOTRUST | 32,933,412 | 76,300 | 0.32\% | 23,313,959 | 60,006 | 0.76\% | (29.21\%) | 103,719 | 124/-8/-12 |
| Bank of New York | 7,522,551 | $(3,417)$ | (0.06\%) | 7,620,385 | $(1,524)$ | (0.06\%) | 1.30\% | $(1,156)$ | -7/1/5 |
| Farmer's State Bank | 367,634 | 10,510 | 0.59\% | 1,084,339 | 1,065 | 0.29\% | 194.95\% | $(7,313)$ | -5/-6/4 |
| Garden of the Gods Bank | 515,428 | 2,093 | 0.41\% | 515,602 |  | - | 0.03\% | $(2,093)$ | -3/-1/2 |
| Citibank | 259,366 |  | - | 375,096 |  | - | 44.62\% |  | 0/0/0 |
| Uмв | 2,043,687 |  | - | 2,917,220 | - | - | 42.74\% | - | 0/0/0 |
| Other (Petty Cash, DiP) | 32,037 | 23 | 0.05\% | 57,977 | 9 | 0.04\% | 80.97\% | 3 | -1/-1/2 |
| Total Cash \& Investments | 44,173,551 | 86,631 | 0.25\% | 36,991,940 | 59,830 | 0.48\% | (16.26\%) | 92,857 | 155/-23/-39 |

## General Fund Cash Balance Trend by Bank Account



## EL PASO COUNTY SCHOOL DISTRICT 4

District Financial Summary
Grant Accounting Review
Grant Programs - 16-17 cAct
D/D

## 2016-17 Fiscal Year Yerenta <br> 24 year completed 33

15 Active State/Fed Grants


SCHS-SCETC
PLC-Century Link 1017
FES-Fuel up to Play
FVA - K-12 Contribution
ICZ-CLCS
OES-Neumann IPAD $\frac{\text { RES }- \text { Healthy Schools }}{\text { SMS-Healthy Sccool }}$ SMS-Healthy School Champ CHS - Musical Instrumen CHOIR
VE-GEN Youth Found PLC-School Garden SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarshif $\frac{\mathrm{KP}}{\text { Communications Scholarship }}$ HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND CHF-CREATING HEALTHY SCHC FHS-CYBER PATRIOT 1017
1028
1050
1051
1052
1053
1054
1080
1081
1091
1101
1103
1104
1105
1106
1110
11122
1120
1131
1132
1133
1201
1202

9001 | 13 |
| :--- | :--- | 13,637

| 13,637 | 1,593 | - | - | - | - |  |
| ---: | ---: | :--- | :--- | :--- | :--- | :---: |
| 5,006 | 4,518 | - | - | - | - | $(4,518)$ |
| 97 | - | - | - | - | - | - |


| 13,637 | 1,593 | - | - | - | - |  |
| ---: | ---: | :--- | :--- | :--- | :--- | :---: |
| 5,006 | 4,518 | - | - | - | - | $(4,518)$ |
| 97 | - | - | - | - | - | - |



| $(1,593)$ |  |
| :---: | :---: |
| $(4,518)$ |  |
| - |  |
| - |  |
| $(859)$ |  |
| - |  |
| - |  |
| - |  |
| $(7,857)$ |  |
| - |  |
| $(1,959)$ |  |
| $(1,252)$ |  |

ROTC
934
1,161
1,175

$\square$

| 1051 |  |
| :--- | :--- |
| 1052 |  |
| 1053 |  |
| 1050 |  |


| 1081 |
| :--- | :--- | :--- |
| 01 |


| 104 | 1,97 |
| :---: | :---: |
| 1105 | 6, |
| 1106 | 6,36 |

1,
$\quad 6,136$
$-\quad 2,162$


| $(37,025)$ |  |  |
| :--- | ---: | ---: |
| 4000 |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary Grant Accounting Review

Grant Programs - 16-17 cAct


## EL PAS COUNTY SCHOOL DISTR

## District Financial Summary

Grant Accounting Review
October 31, 2016
Percent of year completed $33 \%$

## 24 Active Local Grants <br> 15 Active Statreants

Grant Programs - 16-17 oBud
Beginning Balance Sheet Revenue
(Acct) $)$ Deter
Recognized Total Personnel Purchase Services
 Supplies Equipme

 Other | Total |
| ---: | ---: |
| Ample | Total

mentation Grand
Get al (should be zero) Expense
Balance T Sheet Revenue SCHS-SCETC PLC-Century Link
FES-Fuel up to Play FVA- K-12 Contribution ICZ-CLCS EES-FEF -HOEHN OES-Neumann IPAD RES - Healthy Schools SMS-Healthy School Champ SCHS - Musical Instrument HOR
RVE-GEN Youth Found EES-Healthy Schools PLC-SChool Garden
SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarship KP

Communications Scholarship HMS-IBARMS Biosphere FMS -CO DNS-Archery ANTHEM WELLNESS FUND CHF-CREATING HEALTHY SCH HS-CYBER PATRIOT ROTC $\qquad$ 1017 |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1028 | - |  |  |  | - |  |
|  | - | - | - | - | - | - | 1053

1054
1 1053
1054
1080 1054
1080
1081

| 1080 | - |  |
| :--- | :--- | :--- | :--- |
| 1081 | - |  |
| 1091 | - |  |
| 1 | - |  |

$\square$

IS Unassigned Budget
1101
1103 1104

1105 | 1106 |
| :--- |
| 1110 | 1112

1120 1131
1132
1133 1133
1201

1202 | 1201 |
| :--- |
| 1202 |
| 9001 |

| 1202 |  |  |
| :--- | :--- | :--- |
| 001 |  |  |
| 000 |  |  |
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|  | - |  |
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| - |  |
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| - |  |


|  | $\cdots$ |  |
| :--- | :--- | :--- |
|  |  |  | | - |  |
| :--- | :--- |
| - |  |
| - |  |
| - |  |

October 31, 2016
$\begin{aligned} & \text { Percent of year completetd } \\ & 24 \text { Active Local Grants }\end{aligned}$

| Begining Balance <br> Sheet Revenue <br> (Acr) $)$ /Deter | Retal <br> Recognized <br> Revenue | Total <br> Personnel <br> Costs |
| :---: | :---: | :---: | :---: | :---: |

## 15 Active State/Fed Gran

 Sheet Revenue(Accr) $/$ Deter Recogenue
Reven

(should be zero) $\left.\begin{array}{c}\text { Revenue } \\ \text { Expense } \\ \text { Balance T }\end{array}\right)$ $\qquad$ Net Receipts
(Distributions)

Ending Balance Sheet Revenue

## State \& Federal Grants

EXP \& At Risk Students
Counselor Corps Grant EARLY LITERACY GRANT STATE LIBRARY GRANT
TITLE 1
IDEA PART B
Perkins
IDEA Presch
TITIE IV
TITLE V
TITLE II-D
TITLE III
TITLE II-A
TITLE II-D-ARRA
TITLE I-A-ARRA
IDEA PART B-ARRA
RVES-IDEA-Preschool-ARRA
INDICATOR 14
$\frac{\text { SWAP }}{\text { REMS-S }}$
STEM
ESCAPE IB GRANT
School Improvement Prog
RTTT-EARLY LIT
SWAP-OCC/PRE
Charter School Startup
PRESCHL-PYRAMID
TITLE III IMMIGRANT Program NBCT Grant $\frac{\text { DODEA AIM }}{\text { TITLE III Set Aside }}$
TITLE III Set Aside

AIM - ES

| Medicaid | 9003 |
| :--- | :--- |
| Dept of Defense | 9005 | Dept of Defense


| Fund 22 | Accrued |
| :--- | :--- |
| Fund 26 | Deferred |

Combined

## EL PASO COUNTY SCHOOL DISTRI

District Financial Summary

## Grant Accounting Review

October 31, 2016
2016-17 Fiscal Year
Percent of year completetd $33 \%$

## 24 Active Local Grants

15 Active State/Fed Grants

| SCHS-SCETC | 1017 | 13,637 | $(1,593)$ | - | - | - | - | . | 1,593 | - | 1,593 | 1,593 | - | $(27,274)$ | $(12,044)$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PLC-Century Link | 1028 | 5,006 | $(4,518)$ | - | - |  |  | 4,518 |  |  | 4,518 | 4,518 |  | $(10,012)$ | (488) |
| FES-Fuel up to Play | 1050 | 97 |  | - | - | - | - | - | - | - | - | - |  | (195) | (97) |
| FVA - K-12 Contribution | 1051 | 495 |  | - | - | - | - |  |  |  |  | - |  | (990) | (495) |
| ICZ-CLCS | 1052 | 934 | (859) | - | - | - | - | 859 | - | - | 859 | 859 |  | $(1,868)$ | (75) |
| EES-FEF -HOEHN | 1053 | 1,161 | - | - |  |  | - | - |  |  |  | - |  | $(2,322)$ | $(1,161)$ |
| OES-Neumann IPAD | 1054 | 1,175 | - | - | - | - | - | - | - | - | - | - |  | $(2,350)$ | $(1,175)$ |
| RES - Healthy Schools | 1080 | 590 | - | - | - | - | - | - | - | - |  | - |  | $(1,180)$ | (590) |
| SMS-Healthy School Champ | 1081 | 818 |  | - | - |  | - | - | - | - |  |  |  | $(1,636)$ | (818) |
| SCHS - Musical Instrument | 1091 | - | $(7,857)$ | - | - | - | - | - | - | 7,857 | 7,857 | 7,857 | - | - | 7,857 |
| CHOIR | 1101 | 168 | - | - | - | - | - | - | - | - | - | - |  | (336) | (168) |
| RVE-GEN Youth Found | 1103 | (663) | - | - | - | - | - | - | - | - | - | - |  | 1,326 | 663 |
| EES-Healthy Schools | 1104 | 1,957 | $(1,959)$ | - | - |  | - | 1,959 | - | - | 1,959 | 1,959 |  | $(3,915)$ | 1 |
| PLC-School Garden | 1105 | 962 | - | - | - | - | - | - | - | - | - | - | - | $(1,924)$ | (962) |
| SCHS-Lockheed Martin PLTw | 1106 | 6,136 | $(1,252)$ | - | - | - | - | 1,252 | - | - | 1,252 | 1,252 |  | $(12,272)$ | $(4,884)$ |
| SCHS - Robertson Art Scholarshif | 1110 | 250 |  | - | - |  | - | - | - | - | - | - |  | (500) | (250) |
| KP | 1112 | 2,162 | $(4,875)$ | 1,733 | 2,400 | - | 742 | - | - | - | 3,142 | 4,875 |  | $(26,824)$ | $(19,787)$ |
| Communications Scholarship | 1120 | 25,308 | (23,344) | - |  |  | - | 23,344 | - |  | 23,344 | 23,344 |  | $(52,119)$ | $(3,468)$ |
| HMS-IBARMS Biosphere | 1131 | (229) |  | - | - | - | - | - | - | - | - | - |  | 459 | 229 |
| FMS-CO DNS-Archery | 1132 | 165 |  | - | - | - | - | - | - | - | - | - |  | (330) | (165) |
| ANTHEM WELLNESS FUND | 1133 | 30,797 | $(11,985)$ | - | 7,924 |  | - | 4,061 |  | - | 11,985 | 11,985 |  | $(61,593)$ | $(18,812)$ |
| CHF-CREATING HEALTHY SCHC | 1201 |  | 40,412 | $(13,972)$ | $(3,416)$ |  | $(6,350)$ | $(16,674)$ | - | - | $(26,440)$ | (40,412) |  | - | $(40,412)$ |
| FHS-CYBER PATRIOT | 1202 |  | (744) | - | - |  | 744 | - | - | - | 744 | 744 |  | $(1,200)$ | (456) |
| ROTC | 9001 | $(37,025)$ | $(35,627)$ | - | 1,947 | - | - | 21,232 | - | 12,448 | 35,627 | 35,627 | - | 22,606 | 21,208 |
| Grants Unassigned Budget | 4000 |  | 6,058,396 | (5,202,357) |  | - | - | (856,039) | - |  | $(856,039)$ | $(6,058,396)$ | - | 6,058,396 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |


| EL PASO COUNTY SCHOOL <br> District Financial Summary Grant Accounting Review |  |  |  |  |  | Grant P | grams - cAc | oBud |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| October 31, 2016 |  | mom | $\pm$ |  | \% | - | $\cdots$ | $\ldots$ | \% | " |  |  | (should be zero) |  |  |
| 2016-17 Fiscal Year Percent of year completetd |  | Begining Balance Sheet Revenue | Recognized | $\begin{gathered} \text { Total } \\ \text { Personnel } \end{gathered}$ |  | Purchase Services |  |  |  |  | Total Implementation | Grand | Revenue \& Expense | Current Year Net Receipts | Ending Balance Sheet Revenue |
| 24 Active Local Gras | rants | (Accr) / Deter | Revenue | Costs | Protessional | Property | Other | Supplles | Equpment | Other |  | Total Spend | Balance Test | (Distributions) | (Accr) / Deter |
| 15 Active State/Fe | ed Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| State \& Federal Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EXP \& At Risk Students | 3183 | - | - | - | - | - |  | - | - | - | - | - |  | - |  |
| Counselor Corps Grant | 3192 |  |  | - | - | - |  | - | - |  |  |  |  |  |  |
| EARLY LITERACY GRANT | 3203 | - | - | $(258,410)$ | $(4,370)$ | - | $(17,481)$ | - | - | - | $(60,851)$ | $(319,261)$ | $(319,261)$ | $(319,261)$ | $(319,261)$ |
| State library grant | 3207 | - | - | - | - | - |  | - | - | - | - | - | - | - | - |
| TITLE 1 | 4010 | $(89,896)$ | $(269,383)$ | 197,116 | 1,755 | - | 13,435 | 27,773 | 29,305 | - | 72,267 | 269,383 | - | 15,164 | 194,650 |
| IDEA PART B | 4027 | $(494,249)$ | $(367,539)$ | 292,157 | - | - | 75,382 | - | - | - | 75,382 | 367,539 | - | 527,569 | 400,860 |
| Perkins | 4048 | $(67,483)$ | (543) | 543 | - | - |  | - | - | - | - | 543 |  | 134,966 | 68,026 |
| IDEA Preschool | 4173 | $(4,727)$ | $(7,120)$ | 7,089 | - | - | 31 | - | - | - | 31 | 7,120 | - | 6,216 | 8,609 |
| title IV | 4186 | - | - | - | - | - | - | - | - | - | - |  |  | - |  |
| TITLE V | 4298 | - | - | - | - | - |  | - |  | - |  |  |  |  |  |
| TITLE II-D | 4318 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE III | 4365 | $(12,282)$ | $(18,536)$ | 1,859 | 4,682 | - | 7,111 | 4,884 | - | - | 16,677 | 18,536 | - | 12,360 | 18,614 |
| TITLE II-A | 4367 | $(13,651)$ | $(28,903)$ | 6,733 | 10,600 | - | 10,846 | 724 | - | - | 22,169 | 28,903 |  | 13,653 | 28,904 |
| TITLE II-D-ARRA | 4386 | - | - | - | - | - | - | - | - | - | - |  | - | - |  |
| TITLE I-A-ARRA | 4389 | - | - | - | - | - | - | - | - | - | - | - |  | - |  |
| IDEA PART B-ARRA | 4391 | - | - | - | - | - | - | - | - | - |  |  |  |  |  |
| RVES-IDEA-Preschool-ARRA | 4392 | - | - | - | - | - | - | - | - | - | - |  |  | - | - |
| INDICATOR 14 | 5027 | - | - | - | - | - | - | - | - | - | - |  | - | $(1,545)$ | $(1,545)$ |
| SWAP 6126 | 5126 | - | - | - | - | - | - | - | - | - | - | - |  |  |  |
| REMS-Security | 5184 | - | - | - | - | - | - | - | - | - | - | - |  |  |  |
| STEM 6215 | 5215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| ESCAPE IB GRANT | 5330 | 5,194 | - | - | - | - | - | - | - | - | - | - | - | $(10,388)$ | $(5,194)$ |
| School Improvement Program | 5377 | - | - | - | - | - | - | - | - | - |  |  |  |  |  |
| RTTT-EARLY LIT | 5412 | - | (526) | - | - | - | - | 526 | - | - | 526 | 526 | - | - | 526 |
| SWAP-OCC/PREP | 6126 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| K12 STEM-SUB | 6215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Charter School Startup | 5282 | $(112,696)$ | - | - | - | - | - | - | - | - | - |  | - | 118,262 | 5,566 |
| PRESCHL-PYRAMID | 6323 | - | - | - | - | - | - | - | - | - | - |  |  | - |  |
| TITLE III IMMIGRANT Program | 6365 | (718) | - | - | - | - | - | - | - | - | - | - | - | 1,436 | 718 |
| NBCT Grant | 6397 | - | - | - | - | - |  |  | - | - | - |  |  | - | - |
| DODEA AIM | 7030 | - | - | - | - | - | - | - | - |  |  |  |  | - |  |
| TITLE III Set Aside | 7365 | $(7,476)$ |  | - | - | - |  | - |  |  |  |  |  | 8,616 | 1,139 |
| AIM - ES | 7556 |  | $(2,681)$ | - | - | - | 2,681 | - | - | - | 2,681 | 2,681 |  | - | 2,681 |
| Medicaid | 9003 | 631,139 | 783,325 | $(209,423)$ | $(15,000)$ | $(2,000)$ | $(4,768)$ | $(150,428)$ | $(109,189)$ | $(292,516)$ | $(573,902)$ | $(783,325)$ |  | $(537,916)$ | $(690,102)$ |
| Dept of Defense | 9005 | - | - | - | - | - |  | - | - | - | - | - |  | - |  |
| Combined Grant Results |  | (112,946) | $\underbrace{}_{\substack{6,092,290 \\(010,<0+1}}$ | (5,176,932) | $(32,479)$ | $(2,000)$ | 82,372 | (932,011) | (78,292) | (272,210) | (1,234,619) | (6,411,551) | (319,261) | 5,843,080 | $(362,156)$ |
| Fund 22 | Accrued | (804,571) | 6,465,752 | $(5,164,693)$ | $(41,334)$ | $(2,000)$ | 87,236 | $(972,561)$ | $(79,885)$ | $(292,516)$ | (1,301,059.15) | (6,465,752.06) | - | 6,027,528 | 739,543 |
| Fund 26 | Deferred | 691,625 | $(54,201)$ | $(12,239)$ | 8,855 | - | $(4,864)$ | 40,550 | 1,593 | 20,306 | 66,440 | 54,201 | - | (184,448) | $(1,101,699)$ |
| Combined |  | (112, | 6,411,51 | $(5,176,932)$ | 32,4 | $(2,000)$ | 82,372 | $(932,011)$ | 78, | (272, | $(1,234,619)$ | $(6,411,551)$ |  | 5,843,080 | $(362,156)$ |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review

October 31, 201
Percent of year completetd 33\%


Recognized
Total
Personnel Corsonnel
Costs $\qquad$ Supplies


uipment

$\qquad$

$\qquad$ plementation
Costs Grand Grand


Special Education Programs \& Special Education Component of General Programs
$16-17$ cAct

## Designated Funding

$\frac{\text { Grant Code }}{3130}$
ECEA Fund 10
$\frac{\text { Pro }}{\text { General }}$
$\begin{array}{ll}\text { "Total "SPED" Schoolitwevels } \\ \text { Adaptive Pysical Disability } & 1\end{array}$
Vision Impaired
Hearing Impaired 1730 SLIC - Sig Lim Intell Cap 1740 SIED - Sig ID Emot Disab 1750 SOCO - Autism (Soc/Comn 1760 SLD- Speechi/Lang Disab Speech Path / Language MH - Multiple Handicap Preschool Elevates

| 1771 |  |
| :--- | :--- |
|  | 1791 | Extended School Year Summer School Social Work /Behavioral Sk SWAAAC Admin Health Svc/Nurses 2130 Psychologist 2140 Deaf \& HH 2150 Occupational/Physical Ther Administration Other Miscellaneous Specific Administration

Grant Grant Code

| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| IDEA Title VIB 22 | 4027 | $(494,249)$ | 367,539 \| | $(292,157)$ | - |  | $(75,382)$ | - |  |  | $(75,382)$ \| | $(367,539)$ \| |  | 460,928 \| | $(400,860)$ |
| Program Name | Prog \# |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| General | 1700 |  | - | - | - | - | - | - |  | - | - | - | - |  |  |
| Total School Programs | 170X |  | - | $(292,157)$ |  |  | $(74,257)$ |  |  |  | $(74,257)$ | $(366,414)$ | $(366,414)$ |  |  |
| SWAAAC | 1780 . |  | - | - | - | - | - | - |  |  | - | - | - |  |  |
| Psychologist | 2140 |  | - | - | - | - | - | - | - | - | - | - |  |  |  |
| Administration | 2231 , mmo |  | - | - | - | - |  | - |  |  | - | - |  |  |  |
| Workman's Comp | 2850 mos |  | - | - | - | - | $(1,125)$ | - | - |  | $(1,125)$ | $(1,125)$ | $(1,125)$ |  |  |
| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| IDEA Title VIB PS 22 | 4173 | (4,727)\| | 7,120 \| | $(7,089)$ | - | - | (31) | - |  | - | (31) | $(7,120)$ \| | - | 3,238 \| | $(8,609)$ |
| Program Name | Prog \# |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Preschool | 0041 |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Preschool | 1791 mmo |  | - | $(7,089)$ | - | - | - | - | - | - | - | $(7,089)$ | $(7,089)$ |  |  |
| Workman's Comp | 2850 |  | - | . | - | - | (31) | - | - | - | (31) | (31) | (31) |  |  |
| Grand Total Consolidate |  |  | 3,215,879 \| | $(4,359,465)$ | $(149,000)$ | $(7,191)$ | $(994,616)$ | $(114,985)$ | $(60,166)$ | (103,923) | $(1,429,881)$ \| | $(5,789,347)$ \| | ( $2,573,467$ ) | 463,898 \| | $(409,596)$ \| |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review

October 31, 201
Percent of year completetd $33 \%$


Recognized

Total
Person Personne
Costs $\qquad$ Pro

Special Education Programs \& Special Education Component of General Programs

## 16-17 oBud

| Designated Funding |
| :---: |
| ECEA Fund 10 |
| Program Name | General Total School Programs Adaptive Pysical Disability Vision Impaired"'wnew Hearing Impaired SLIC-Sig Lim Intellan 1730 ED - Sig ID Intell Cap 1740 SI Sig ID Emot Disab 1750 SOCO - Autism (Soc/Comn 1760 SLD-Speech/Lang Disab 1 Speech Path / Language MH - Multiple Handicap Prescontool

Elevates
Elevates Extended School Ye Summer School.................. Social Work /Behavioral" SWAAAC Admin Health Svc/Nurses $\quad 2130$ Psychologist $\quad 2140$ Deaf \& HH 2150 Occupational/Physical Ther Administration Other Miscellaneous

Other Miscellaneous | Administration | 2410 |
| ---: | :--- |
| Grant | Grant Code |



## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review

October 31, 201
Percent of year completetd $33 \%$


Recognized
Recognized

Total
Personnel Personnel
Costs $\qquad$

Total
mplementation Implementation
Costs

Grand Grand
Total Spend

## Special Education Programs \& Special Education Component of General Programs

## cAct voBud

| Designated Funding G | Grant Code |  | eFTE |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ECEA Fund 10 | 3130 |  | $(1,016.2)$ | $(774,688)$ | 9,160,560 | 821,860 | 2,799 | $(232,892)$ | 41,288 | 14,544 | 151,621 \| |
| Program Name | Prog \# |  |  |  | - | - | - | - | - | - | - |
| General | 1700 | \% | (21.0) | - | 230,048 | - | - | (738,000) | - | - | - |
| Total School Programs | 170X |  | (220.5) | - | 2,083,904 | 74,628 | - | 359,665 | 22,749 | 1,207 | 4,360 |
| Adaptive Pysical Disability | 1710 | \%ex | (5.9) | - | 95,620 | - | - | 2,515 | 1,176 | - | - |
| Vision Impaired | 1720 | \% | (3.0) | - | 53,678 | - | - | 857 | 1,000 | (5,596) | - |
| Hearing Impaired | 1730 | \% | - | - | - | - | - | 2,200 | (25) | - | - |
| SLIIC- - Sit Lim Intell Cap | 1740 | \%ow | (63.7) | - | 481,096 | - | - | " ${ }^{\text {" }}$ " | -"' | - | - |
| SIED - Sig Id Emot Disab | 1750 | yos | (84.0) | - | 556,297 | - | - | - | - | - | - |
| SOCO - Autism (Soc/Comm | n 1760 | we | (66.0) | - | 475,002 | - | - | - | - | - | - |
| SLD- Speech/Lang Disab | 1770 | ${ }^{\text {now }}$ |  | - | (19,245) | - | - |  | - | - | - |
| Speech Path / Language | 1771 | \%os | (69.0) | - | 509,577 | 581,163 | - | 3,805 | 931 | - | - |
| MH - Multiple Handicap | 1780 | $\cdots$ | (181.4) | - | 1,129,215 | - | 97 | 1,692 | (693) | 12,629 | - |
| Preschool | 1791 | , momo | (24.8) | - | 251,765 | - | 210 | 88,225 | 7,570 | - | (13) |
| Elevates | 1797 | wo | - | - | - | - | - | - | - | - | - |
| Extended School Year | 1798 | vos | - | - | - | - | - | - | - | - | - |
| Summer School | 1799 | ${ }^{\text {pma }}$ | - | - | $(1,425)$ | - | - | 7,905 | 6,000 | - | - |
| Social Work / Behavioral' ${ }^{\text {F }}$ | S\% 2113 | 2me | (11.9) | - | 204,834 | - | - | "-7 | "-" | - | - |
| SWAAAC Admin | 2126 | 2ma | - | - | - | - | - | - | - | - | - |
| Health Svc / Nurses | 2130 | \%men | (26.9) | - | 207,417 | - | 350 | 2,666 | 740 | (50) | 50 |
| Psychologist | 2140 | 2mem | (21.0) | - | 282,398 | (19397545) | - | 5,412 | 273 | - | - |
| Deaf \& HH | 2150 | amo | (7.5) | - | 111,228 | - | 1 | 1,037 | 1,432 | (537) | - |
| Occupational/Physical Ther | - 2160 | 2ma | (27.0) | - | 278,392 | 183,019 | - | 4,482 | 2,267 | - | - |
| Administration | 2231 | \%mos | (20.5) | - | 1,548,491 | - - | 2,009 | 4,641 | (3,231) | 304 | 22,737 |
| Transportation' | 2721 | \%ow | (162.0) | - | 674,268 | (1,195) | "'9 | 11,667 | 1,100 | 5,000 | 124,486 |
| Other Miscellaneous | several | ${ }^{70}$ | - | - | 8,000 | - | - | 8,337 | - | - | - |
| Administration | 2410 | ${ }^{2 n e}$ | - | - | - | - | 131 | - | - | - | - |


| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| IDEA Title VIB 22 | 4027 | $(494,249)$ | 367,539 \| | $(292,157)$ | - | - | $(75,382)$ | - | - | - 1 | $(75,382)$ | $(367,539)$ \| | - | 460,928 \| | $(400,860)$ |
| Program Name | Prog \# |  |  | - |  |  |  | - | - |  |  |  |  |  |  |
| General | 1700 |  | - | - | - | - | - | - | . | - | - | - | - |  |  |
| Total School Programs | 170X |  | - | $(292,157)$ | - | - | $(74,257)$ | - | - | - | $(74,257)$ | $(366,414)$ | $(366,414)$ |  |  |
| SWAAAC | 1780 |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Psychologist | 2140 |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Administration | 2231 , momo |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Workman's Comp | 2850 |  | - | - | - | - | $(1,125)$ | - | - | $\bigcirc$ | $(1,125)$ | $(1,125)$ | $(1,125)$ |  |  |
| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| IDEA Title VIB PS 22 | 4173 | $(4,727)$ \| | 7,120 \| | $(7,089)$ | - | - | (31) | - | - | - | (31) | $(7,120) \mid$ | - | 3,238 \| | $(8,609)$ |
| Program Name | Prog \# |  |  | - | - | - | - | - | - | - | - | - | - |  |  |
| Preschool | 0041 - |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Preschool | 1791 momm |  | - | $(7,089)$ | . | - | - | - | - | - | - | $(7,089)$ | $(7,089)$ |  |  |
| Workman's Comp | 2850 |  | - | - | - | - | (31) | - | - | - | (31) | (31) | (31) |  |  |
| Grand Total Consolidated |  |  | $(400,029)$ \| | 8,861,314 | 821,860 | 2,799 | $(308,306)$ | 41,288 | 14,544 | 151,621 \| | 723,805 \| | 9,585,119 \| | 9,185,091 |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

District Financial Summary
Special Programs Review
October 31, 2016
Percent of year completetd 33\%
(Accr) / De

| Recognized | $\begin{array}{c}\text { Total } \\ \text { Personnel }\end{array}$ |
| :--- | :--- | Recognized Revenu

Personnel
Costs Costs


October 31, 2016
Percent of year completetd $33 \%$
 (Accr) Defer Recognized Revenu

Total
Personne Personnel
Costs

Other Designated Funding 16-17 cAct


| FR Lunch 51 | 4555 |  | $(473,137)$ |  |
| :---: | :---: | :---: | :---: | :---: |
| Other Designated Funding 16-17 obud |  |  |  |  |
| CVA Fund 10 | 3120 | - | 781,999 | $(1,127,918)$ |
| ECEA Fund 10 | 3130 | - | 3,615,908 | (13,220,779) |
| ELPA Fund 10 | 3140 |  | 263,856 | $(1,163,821)$ |
| G\&T Fund 10 | 3150 | - | 150,000 | $(459,144)$ |
| READ Act 10 | 3206 | - | 581,598 | $(175,514)$ |
| Transportation 10 | 3160 | - | 378,047 | $(1,962,225)$ |
| DOE ImpAid 10 | 4041 | - | 324,491 |  |
| DOD ROTC 10 | 9001 | - | 172,800 | $(493,275)$ |
| DOD ImpAid 10 | 9005 | - | - | - |
| CPP Fund 19 | 3141 | (21,842) | 452,704 | (326,628) |
| State NutrMatch 51 | 3161 |  |  |  |
| Start Smart 51 | 3164 |  | $(4,467)$ |  |
| K-2 Reduced 51 | 3169 |  | $(19,786)$ |  |
| Commodities 51 | 4550 |  | - |  |
| FR Bkfast 51 | 4553 |  | $(167,263)$ |  |
| FR Lunch 51 | 4555 |  | $(1,390,716)$ |  |


| FR Lunch 51 | 4555 |  |
| :---: | :---: | :---: |
| Other Designated Funding cAct voBud |  |  |



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| EL PASO COUNTY SCHOOL <br> District Financial Summary <br> by Operating Fund <br> October 31, 2016 | ISTRI | CT 49 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Percent of year completetd | 33\% | General Fund | CPP | Insurance Reserve | Health Insurance | Grants | MLO / COP <br> Transact Fund | G.O. Bond Redemption | Cap Reserve | Cap Projects Building Fund | Kids' Corner | FFS <br> Transportation | Nutrition Services | Scholarship | School Activity Accts |
| Fund \#s -> |  | 10 | 19 | 18 | 64 | 22 \& 26 | 16 | 31 | 15 | 43 | 27 | 25 | 21 | 73 | 23 \& 74 |
| Revenue Categorical |  | 16-17 cAct |  |  | , | * | * | * | * | * | * | * | * | " | * |
| Property Tax |  | 127,314 | - | - | - |  | 46,174 | 45,454 | - | - |  |  |  |  |  |
| Specific Ownership Tax |  | 763,210 | - | - | - | - | 214,711 | - |  | - |  |  |  |  |  |
| Abatements |  | $(43,833)$ | - | - | - | - | $(17,334)$ | $(19,782)$ | - | - |  |  |  |  |  |
| Subtotal Net Tax Revenue |  | 846,691 | - | - | - | - | 243,551 | 25,672 | - | - | - |  |  |  |  |
| Charter School Cost Reimb. | - | 1,093,656 | - | - |  | - |  | - | - |  | - | - |  | - | - |
| Interest Income |  | 38,847 | - | - | 3,242 | - | 20,026 | (204) | - | - | - | 123 | - | 9 | 1,540 |
| All Other Local Revenue |  | $(583,085)$ | - | 617,937 | 473,628 | 112,027 | - | 2,465 | 27,635 | 167,657 | 119,263 | 146,160 | 473,759 | - | 897,919 |
| Total Local Revenue |  | 1,396,109 | - | 617,937 | 476,870 | 112,027 | 263,577 | 27,933 | 27,635 | 167,657 | 119,263 | 146,283 | 473,759 | 9 | 899,459 |
| State Share (Equalization) | ${ }^{\circ}$ | 45,536,410 | - | - | - |  | - | - | - | - | - | - |  | - | - |
| All Other State Revenue |  | 5,018,189 | - | - | - | 64,517 | - | - | - | - | - | 419,938 | 8,009 | - | - |
| Total State Revenue |  | 50,554,599 | - | - | - | 64,517 | - | - | - | - | - | 419,938 | 8,009 | - | - |
| Federal Revenue | - | 41,224 | - | - | - | 842,005 | - | - | - | - | - | - | 534,172 | - | - |
| Interfund Transfers | $\pm$ | $(1,416,667)$ | - | 250,000 | - | - | - | - | 1,166,667 | - | - | - | - | - | - |
| Per-Pupil Direct Allocations |  | $(150,902)$ | 150,902 | - | - | - | - | - | - | - | - | - | - | - | - |
| Charter School Allocation | ${ }^{-}$ | (23,054,104) | - | - | - | - |  | - |  | - |  |  |  |  | - |
| All Other Revenue |  | 1,093,656 | - | - | 1,111,327 |  |  | - |  | - | - |  |  | - | $(1,357)$ |
| Total Other Revenue |  | (23,528,016) | 150,902 | 250,000 | 1,1111,327 | - | - | - | 1,166,667 | - | - | - | - | - | $(1,357)$ |
| Total Revenue |  | 28,463,917 | 150,902 | 867,937 | $\begin{aligned} & \text { 1,588,197 } \\ & \text { \#ULv/U! } \end{aligned}$ | 1,018,549 | 263,577 | 27,933 | 1,194,302 | 167,657 | 119,263 | 566,221 | 1,015,940 | 9 | 898,102 |
| Expense Categorical by Objec |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Regular Salaries | ${ }^{\circ}$ | $(19,391,006)$ | $(91,995)$ | - |  | $(477,212)$ | $(261,049)$ | - | - |  | $(52,465)$ | $(187,980)$ | $(408,444)$ | - |  |
| Other Salaries (sub, extra, etc.) | $\cdots$ | $(592,740)$ | (912) | $(3,000)$ | - | $(15,893)$ | $(18,414)$ | - | - | - | $(8,969)$ | $(50,529)$ | $(20,987)$ | - | - |
| Medicare | ${ }^{2}$ | $(280,706)$ | $(1,289)$ | (44) |  | $(5,538)$ | $(3,621)$ | - | - |  | (779) | $(3,567)$ | $(6,025)$ | - | - |
| PERA (employer share) | $\cdots$ | (3,720,670) | $(17,125)$ | - |  | $(73,159)$ | $(47,831)$ | - |  |  | $(10,287)$ | $(48,123)$ | $(79,565)$ | - | - |
| Insurance \& Other |  | $(2,059,713)$ | $(13,431)$ | - | - | $(68,665)$ | $(5,139)$ | - |  |  | $(7,190)$ | $(83,619)$ | $(42,226)$ | - | - |
| Total Personnel Costs |  | (26,044,835) | $(124,752)$ | $(3,044)$ | - | $(640,468)$ | $(336,053)$ | - | - | - | $(79,690)$ | $(373,817)$ | $(557,247)$ | - | - |
| Purchase Services-Professione | " | $(1,556,163)$ | - | $(44,352)$ | $(3,049,601)$ | $(61,937)$ | $(10,872)$ | $(6,078)$ | $(36,641)$ | - | $(3,260)$ | (82) | (155) | - | $(56,092)$ |
| Purchase Services-Property | $\ldots$ | $(734,036)$ | - | - | - | - | $(3,747)$ | - | $(422,090)$ |  | $(17,164)$ | - | $(62,905)$ | - | $(7,623)$ |
| Purchase Services-Other | - | (2,026,145) | $(28,880)$ | $(678,919)$ | - | $(129,067)$ | $(38,176)$ | - | - | - | $(4,102)$ | $(8,753)$ | $(27,548)$ | - | $(35,443)$ |
| Supplies | $\infty$ | $(2,540,738)$ | $(3,637)$ | $(31,179)$ | - | $(111,378)$ | $(615,444)$ | - | - | - | $(10,121)$ | - | $(444,614)$ | - | $(704,997)$ |
| Equipment | - | $(557,790)$ | - | - | - | $(54,408)$ | $(592,973)$ | - | (1,924,804) | - | - | - | (230) | - | - |
| Other |  | $(592,277)$ | (999) | - | - | $(21,290)$ | 0 | - | $(322,240)$ | - | $(1,193)$ | $(77,648)$ | $(4,952)$ | - | $(99,099)$ |
| Total Implementation Costs |  | $(8,007,147)$ | $(33,516)$ | $(754,451)$ | (3,049,601) | $(378,081)$ | (1,261,212) | $(6,078)$ | (2,705,775) | - | (35,840) | $(86,483)$ | $(540,405)$ | - | $(903,253)$ |
| Total Expense |  | (34,051,982) | $(158,268)$ | $(757,494)$ | $(3,049,601)$ | $(1,018,549)$ | $(1,597,265)$ | $(6,078)$ | $(2,705,775)$ | - | $(115,530)$ | $(460,300)$ | $(1,097,652)$ | - | $(903,253)$ |
| Net Revenue (Expense) |  | $(5,588,066)$ | $(7,366)$ | 110,443 | $(1,461,404)$ | - | $(1,333,688)$ | 21,855 | (1,511,473) | 167,656.52 | 3,733 | 105,921 | (81,712) | 9 | $(5,151)$ |


| EL PASO COUNTY SCHOOL D <br> District Financial Summary <br> by Operating Fund <br> October 31, 2016 | ISTRI | ICT 49 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Percent of year completetd | 33\% | General Fund | CPP | Insurance Reserve | Health Insurance | Grants | MLO / COP <br> Transact Fund | G.O. Bond Redemption | Cap Reserve | Cap Projects Building Fund | Kids' <br> Corner | FFS <br> Transportation | Nutrition Services | Scholarship | School Activity Accts |
| Fund \#s -> |  | 10 | 19 | 18 | 64 | 22 \& 26 | 16 | 31 | 15 | 43 | 27 | 25 | 21 | 73 | 23 \& 74 |
| Revenue Categorical |  | 16-17 oBud |  |  | , | - | * | * | * | * | * | * | = | * | * |
| Property Tax | $\pm$ | 18,912,722 | - | - | - | - | 7,369,330 | 4,641,174 | - |  |  |  |  |  | - |
| Specific Ownership Tax |  | 2,973,409 | - | - | - | - | 701,250 | - |  |  |  |  |  |  |  |
| Abatements |  | $(54,858)$ | - | - | - | - | - | - | - | - | - | - | - |  | - |
| Subtotal Net Tax Revenue |  | 21,831,273 | - | - | - | - | 8,070,580 | 4,641,174 | - |  | - |  |  |  |  |
| Charter School Cost Reimb. | $\cdots$ | 4,888,430 | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest Income | $\pm$ | 48,878 | - |  | - | - | 10,300 | - | - |  | - |  | - | 50 |  |
| All Other Local Revenue |  | (3,861,723) | - | - | 8,400,000 | 57,826 | - | 10,000 | - | 100,000 | 326,461 | 773,686 | 1,703,955 | 150 | 2,566,838 |
| Total Local Revenue |  | 22,906,858 | - | - | 8,400,000 | 57,826 | 8,080,880 | 4,651,174 | - | 100,000 | 326,461 | 773,686 | 1,703,955 | 200 | 2,566,838 |
| State Share (Equalization) | ${ }^{\text {mom }}$ | 136,521,456 | - | - | - | - | - | - | - |  | - | - | - | - | - |
| All Other State Revenue |  | 7,292,723 | - | - | - | 383,778 | - | - | - |  | - | 462,000 | 24,253 | - | - |
| Total State Revenue |  | 143,814,179 | - | - | - | 383,778 | - | - | - | - | - | 462,000 | 24,253 | - | - |
| Federal Revenue | $\cdots$ | 497,291 | - | - | - | 6,988,496 | - | - | - | - | - | - | 1,557,979 | - | - |
| Interfund Transfers |  | $(4,250,000)$ | - | 750,000 | - | - | - | - | 3,500,000 | - | - | - | - | - | - |
| Per-Pupil Direct Allocations |  | $(452,704)$ | 452,704 | - | - | - | - | - | - | - | - | - | - | - | - |
| Charter School Allocation |  | (66,806,115) | - | - | - | - | - | - | - | - | - | - | - | - | - |
| All Other Revenue |  | 4,888,430 | - | - | - |  | - | - | - |  | - |  |  | - |  |
| Total Other Revenue |  | $(66,620,390)$ | 452,704 | 750,000 | - | - | - | - | 3,500,000 | - | - | - | - | - |  |
| Total Revenue |  | 100,597,938 | 452,704 | 750,000 | 8,400,000 | 7,430,100 | 8,080,880 | 4,651,174 | 3,500,000 | 100,000 | 326,461 | 1,235,686 | 3,286,187 | 200 | 2,566,838 |
| Expense Categorical by Object |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Regular Salaries | $\cdots$ | $(58,530,339)$ | $(200,876)$ | - | - | $(4,745,650)$ | $(67,682)$ | - | - | - | $(163,021)$ | $(510,285)$ | (1,137,571) | - | - |
| Other Salaries | $\cdots$ | $(4,751,436)$ | $(62,948)$ | - | - | $(16,350)$ | $(56,000)$ | - | - | - | $(29,009)$ | $(109,000)$ | $(98,001)$ | - | - |
| Medicare | ${ }^{2}$ | $(857,290)$ | $(1,714)$ | - | - | $(7,639)$ | (974) | - | - | - | $(2,510)$ | $(8,878)$ | $(15,487)$ | - | - |
| PERA (employer share) | $\infty$ | $(11,419,400)$ | $(24,092)$ |  |  | $(43,174)$ | $(13,130)$ | - | - |  | $(31,809)$ | $(120,620)$ | $(220,689)$ |  |  |
| Insurance |  | $(5,857,894)$ | $(36,998)$ | - | - | $(1,004,587)$ | $(5,570)$ | - | - | - | $(29,521)$ | $(282,495)$ | $(138,252)$ | - | - |
| Total Personnel Costs |  | (81,416,359) | $(326,628)$ | - | - | $(5,817,400)$ | $(143,356)$ | - | - |  | $(255,870)$ | (1,031,279) | $(1,610,000)$ | - |  |
| 81\% |  | 28.7\% | 23.8\% | - | - | 22.2\% | 15.9\% | - | - | - | 33.2\% | 66.5\% | 30.3\% | - | - |
| Purchase Services-Professione | * | $(4,625,003)$ | - | - | (8,250,000) | $(94,416)$ | $(365,000)$ | $(25,000)$ | $(110,000)$ | - | $(17,617)$ | - | $(6,853)$ | - | $(115,827)$ |
| Purchase Services-Property | $\cdots$ | $(1,738,770)$ | - | - | - | $(2,000)$ | - | - | $(688,500)$ | - | $(17,988)$ | - | $(39,449)$ | - | $(35,193)$ |
| Purchase Services-Other | $\cdots$ | $(3,590,343)$ | $(93,372)$ | $(750,000)$ | - | $(46,695)$ | $(28,780)$ | - | - | - | $(3,703)$ | $(3,000)$ | $(87,162)$ | - | $(110,375)$ |
| Supplies 5\% | $\infty$ | $(5,532,464)$ | $(29,400)$ | - | - | $(1,043,389)$ | $(469,725)$ | - | - | - | $(25,094)$ | - | $(1,213,320)$ | - | $(2,081,597)$ |
| Equipment 1\% | - | $(854,734)$ | - | - | - | $(132,700)$ | $(359,269)$ | - | $(1,964,288)$ | $(100,000)$ | $(3,894)$ | - | (741) | - | - |
| Other |  | $(2,840,264)$ | $(3,304)$ | - | $(150,000)$ | $(293,500)$ | $(6,714,750)$ | $(3,503,328)$ | $(737,212)$ | - | $(2,293)$ | $(201,408)$ | $(328,662)$ | (200) | $(223,846)$ |
| Total Implementation Costs |  | $(19,181,579)$ | $(126,076)$ | $(750,000)$ | (8,400,000) | $(1,612,700)$ | $(7,937,525)$ | $(3,538,328)$ | $(3,500,000)$ | $(100,000)$ | $(70,590)$ | $(204,408)$ | $(1,676,187)$ | (200) | $(2,566,838)$ |
| Total Expense |  | $(100,597,938)$ | $(452,704)$ | (750,000) | (8,400,000) | $(7,430,100)$ | $(8,080,880)$ | $(3,528,328)$ | $(3,500,000)$ | $(100,000)$ | $(326,461)$ | $(1,235,686)$ | $(3,286,187)$ | (200) | $(2,566,838)$ |
| Net Revenue (Expense) |  | 0 | - | - | - | - | (0) | 1,122,846 | - | - | (0) | - | (0) | - | - |

BOARD OF EDUCATION AGENDA ITEM 11

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Nancy Lemmond, PhD, Director of Individualized <br> Education |
| TITLE OF AGENDA ITEM: | Individualized Education Performance Report |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Individualized Education houses programs for individualized instruction - English Language Development, Gifted Education, Special Education, and AtRisk/Expelled Education. The presentation is an overview of performance.

RATIONALE: Informing the Board of Education and stakeholders holds Individualized Education accountable to both internal and external stakeholders along with staff within the department.

RELEVANT DATA AND EXPECTED OUTCOMES: Overview for informational purposes only.
IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Provide transparency of Individualized Education performance <br> and actions |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | Performance overview of individualized education programs |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only
APPROVED BY: Peter Hilts, Chief Education Officer
DATE: 11/09/16

# Individualized Education Performance Report 

Nancy Lemmond, PhD
Executive Director

THE BEST DISTRICT TO LEARN, WORK \& LEAD

# Individualized Education in Two Words 

## Growth

## \&

## Improvement

## English Language Development



THE BEST DISTRICT TO LEARN, WORK \& LEAD

## English Language Development

- CMAS 2016
- ELA - State 50.0 MGP and D49 54.0 MGP
- Math - State 47.0 MGP and D49 48.0 MGP
- Data for 2016 WIDA ACCESS
- Paper vs. Computer
- Unpacking it
- Professional Development
- Focus on Corrective Action - Improvement Plan
- Objectives \& Demonstration of Learning (DOL)
- Improving service delivery through manageable caseloads


## Gifted Education

- Increase from 14-15 to 15-16
- Falcon Zone = 20\%
- Hispanic 23\%; White 21\%; Native Hawaiian, PI 100\%; 2 or more $27 \%$
- Power Zone = 26\%
- Asian 9\%; African American 13\%; Hispanic 17\%; White 28\%; 2 or more 10\%
- Sand Creek Zone = 23\%
- Asian 7\%; Hispanic 20\%; Shite 26\%; 2 or more 7\%
- iConnect Zone $=27 \%$
- Asian 75\%; African American 50\%; Hispanic 50\%; White 27\%


## Gifted Education

- CMAS
- Yes or No or All or Nothing
- Measures Academics only
- GE students may be capping out on the test therefore growth is small or non-existent
- ELA - State 60.0 MGP and D49 60.5 MGP
- Math - State 60.0 MGP and D49 55.0 MGP
- Corrective Action - Improvement Plan
- Focus on accurate and timely identifications \& look beyond academics
- CDE's feedback
- December release from Corrective Action
- Reaching beyond academics
- Dance \& Instrumental Music
- Endorsed GE Teachers
- 2014 and prior (2) - 2015 (5) - 2016 (13)


## Special Education

2400

2200


2000


12000

## Special Education

- CMAS
- ELA - State 38.0 MPG and D49 44.0 MPG
- Math - State 40.0 MPG and D49 41.0 MPG
- Contractors -> D49 Employees
- School Psych Interns
- Curriculum
- Literacy - Sonday
- research-based curriculum for all programs
- Math - investigative phase
- Enrich Transition
- PEAK Program
- Collaborative \& Proactive
- Community Partners including parents


## Individualized Education

- At Risk/Expelled
- intervening before and after risky behavior
- School Counselors
- meeting, training, collaborating, planning - all with focus and intentionality
- Crisis Response Team (CRT)
- service and support to schools and school teams
- School Nurses
- care for all aspects of physical needs


## Individualized Education

Questions?

## BOARD OF EDUCATION AGENDA ITEM 12

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Nancy Lemmond, PhD, Director of Individualized <br> Education |
| TITLE OF AGENDA ITEM: | Culture of Care |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: D49 continues to grow in student population and student need. Historical data from 6 years indicates increases in special populations enrollment coupled with increases in reports of safety concerns. To continue providing quality services and meet staff, student, and family needs, an additional administrator is requested.

RATIONALE: Individualized Education desires to continue moving forward with improving services and supports for all students by hiring an Assistant Director of Special Education and re-organizing the department to best meet internal and external stakeholders requests and expectations.

RELEVANT DATA AND EXPECTED OUTCOMES: Approval of the reorganization and Assistant Director of Special Education job description and posting.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | We have favorable moved into a Culture of Compliance. We are <br> seeking to move into a Culture of Care and continue building <br> trust. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Adjusting our organization to best utilize staff member's skills <br> and expertise for the care of the whole child. |

## FUNDING REQUIRED: Yes AMOUNT BUDGETED: \$73K - \$92K

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this job description forward for action at the December regular board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer<br>DATE: $11 / 16 / 16$

## District

## Becoming a Culture of Care

Nancy Lemmond, PhD
Individualized Education
Executive Director

Special Education Facts from Data


| 2500 | $\qquad$ Total SWD FTE Service Minutes (x 1000) $\qquad$ Total Students | 25000 |
| :---: | :---: | :---: |
| 2000 | 1487 | 20000 |
| 1500 | $\begin{gathered} 14708 \\ 1278 \end{gathered}$ |  |




## Future Projections

- Growth in D49 continues
- Increases in the number of students identified with a disability continues - needs are increasing
- Warning signs of slipping back to a Culture of Concern
- We have moved favorably from a Culture of Concern to a Culture of Compliance


## Support Needs <br> Facts from Data

——Safety Assessments
—Mc/V
—Safe2Tell
—Total Students


50


0 |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $10 / 11$ | $11 / 12$ | $12 / 13$ | $13 / 14$ | $14 / 15$ | $15 / 16$ |

## Future Projections

- There are more than 60 safety assessments completed YTD
- Continued pace would mean 240 by EOY
- 65 YTD Safe2Tell - Continued pace would mean 260 for EOY
- Steadily increasing homeless population - Improved service and support for our families


## Proposal for

## A Culture of Care

- Administrative Changes
- Assistant Director of Special Education
- Organizational Changes
- Shift administrative responsibilities from Director Designees to Building Administrators
- Provide concentrated, specific training for special education
- Shift Director Designees under Ass't Director
- Remove the evaluation \& service silos
- Designate a Director of Community Care
- behavior, social/emotional, crisis, autism, TBI


## District

# Individualized Education <br> - caring for students one child at a time 

## Questions?

## Assistant Director of Special Education

| Job Title: | Assistant Director of Special Education |
| ---: | :--- |
| Initial: | December 15, 2016 |
| Revised: |  |
| Work Year: | 220 |
| Office: | Education |
| Department: | Individualized Education |
| Reports To: | Director of Special Education |
| FLSA Status: |  |
| Pay Range: | Administrative Salary Schedule |

Related Organization Chart

> Assistant Director of Special Education

SUMMARY: The Assistant Director of Special Education assists the Director of Special Education with daily oversight of building and zone level programs. The Assistant Director is an extension of the Director of Special Education and works closely with the Director to ensure compliance and student achievement of goals with the target of improved student outcomes. The Assistant Director works with specialized teams, building-level teams, and families to assure quality of services and supports for students with disabilities. When a specific need is identified and in consultation with the Director, the Assistant Director assists teams to improve overall effectiveness.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on zone assignment and other factors.

- Assists with program development and evaluation.
- Assists with supervision and evaluation of teams as determined by the Director of Special Education.
- Coordinates and manages personnel issues while consulting with the Director of Special Education and Human Resources.
- Assists the Director with screening, interviewing, and hiring process.
- Administrative oversight for post-secondary transition program and early childhood programs including evaluation of the Transition Coordinator and the Dean of Early Childhood Special Education.
- Attends IEP meetings requiring special education administrative support.
- Advises the central office staff, zone administration, building administration, itinerants, and classroom staff on related special education issues.

[^1] made to enable individuals with disabilities to perform the essential functions.

- Participates in the Special Education Advisory Committee (SEAC) Executive Committee meetings including agenda setting meetings.
- Provides support to the SEAC sub-committees and a variety of SEAC events.
- Provides support for Extended School Year (ESY) programs.
- Coordinates, plans, and implements staff development in consultation with the Director of Special Education.
- Serves as an ambassador of Special Education and District 49 in all building and community based opportunities through effective and accountable leadership.


## Supervision \& Technical Responsibilities:

- Supervisory responsibilities determined by the Director of Special Education and may vary year to year.


## Budget Responsibility:

- Direct budget responsibilities determined by the Director of Special Education and may vary year to year.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Undergraduate or Graduate degree in Special Education preferred.
- Candidates with Graduate degree in Educational Administration or Leadership considered.


## Experience:

- Three years of special education teaching experience.
- Two years of administrative experience in district or school setting.


## Knowledge Skills \& Abilities:

- Thorough knowledge of Individuals with Disabilities Education Improvement Act (IDEIA) and Colorado Rules for the Exceptional Children's Education Act (ECEA)
- Knowledge of RtI/MTSS including Problem Solving Team Process, progress monitoring and data analysis
- Knowledge of child and adolescent development
- Knowledge of general organization and functions of a public school system
- Ability to communicate effectively and resolve conflict with students, parents, and community groups
- Good organization and communication skills
- Demonstrates accomplishments in keeping professionally current
- Knowledge of data collection and the ability to interpret data
- Knowledge of research supported interventions related to academic, social and behavioral concerns
- Ability to be flexible in order to meet the unique needs of the assignment


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire
- Colorado licensure for Director of Special Education required for hire


## OTHER WORK FACTORS

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, and smell. The employee must regularly lift and/or move up to 25 pounds frequently.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

## BOARD OF EDUCATION AGENDA ITEM 13

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | D. Richer, Executive Assistant to the BOE |
| TITLE OF AGENDA ITEM: | Policy and Procedure Review |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RATIONALE: Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

## RELEVANT DATA AND EXPECTED OUTCOMES:

| No. | Designation | Title | Reviewed by | Recommendations |
| :--- | :--- | :--- | :--- | :--- |
| 13.a | AE, AE-R | Accountability/Commitment <br> to Accomplishment | A. Whetstine | Reviewed; no changes recommended |
| 13.b | EC-R | Buildings/Grounds/Property <br> Management | R. Lee | Reviewed; minor revisions |
| 13.c | ECAC | Vandalism | Waste Management and <br> Recycling | D. Watson |
| 13.d | EDE | Reviewed; no changes recommended |  |  |
| 13.e | EEAEG, <br> EEAEG-R | Use of Wireless <br> Communication Devices <br> While Operating a District <br> Vehicle | G. Hammond <br> S. Hathway | Align with CASB; Recommend repeal <br> of regulation, combined with policy |
| 13.f | GCLC | Length of Instructional Staff <br> School Year | A. Whetsine <br> P. Andersen | Minor revision |
| 13.g | GDK | Educational Support Staff <br> Schedules and Calendars | A. Whetstine <br> P. Andersen | Add co-custodian |
| 13.h | JHCA | Open/Closed Campus | D. Watson | Reviewed; no changes recommended |
| 13.i | JLC, JLC-R | Student Health Services and <br> Records | N. Lemmond | Reviewed; no changes recommended |
| 13.j | JLCA | Physical Examinations of <br> Students | N. Lemmond | Reviewed; no changes recommended |

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Updating policy to reflect current laws, regulations and best <br> practices provides a solid foundation to lead the District. |

BOE Work Session November 16, 2016
Item 13 continued
Rock \#4-Build firm foundations of
knowledge, skills and experience so all learners can thrive.

Rock \#5- Customize our educational systems to launch each student toward success

FUNDING REQUIRED: No
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move 9 policies in item 13 for action at the next regular board meeting.

| Title | Accountability/Commitment to Accomplishment |
| ---: | :--- |
| Designation | AE |
| Office/Custodian | Education/Executive Director of Learning Services |

The Board of Education accepts its ultimate responsibility for all facets of school operations and programs.
As required by law, the Board shall adopt and maintain an accountability program to measure the adequacy and efficiency of the educational program.

The Board shall appoint a District Advisory Accountability Committee The District Accountability Committee and School Accountability Committees shall have those powers and duties prescribed by state law. The Board and the District Accountability Committee shall, at least annually, cooperatively determine the areas and issues, in addition to budget issues, that the District Accountability Committee shall study and the issues on which it may make recommendations to the board.

Every effort shall be made by the Board, the Chief Education Officer, Chief Business Officer, Chief Operations Officer, Zone Leaders, the staff, and the accountability committees to fulfill the responsibilities inherent in the concept of accountability as well as the intent of the Educational Accountability Act and the state requirements for accreditation of schools and school districts.

All accountability committee meetings will be open to the public. Meeting notices for District Advisory Accountability Committee will be posted in the same place and manner as notices of Board meetings and in school buildings. Notices for School Accountability meetings shall be posted in the school building.

- Adopted: August 4, 1994
- Revised: August 13, 1998
- Revised: November 17, 2010
- Revised: May 12, 2011
- Revised: January 10, 2013
- Revised: November 13, 2014
- Reviewed: December 15, 2016


## LEGAL REFS:

- C.R.S. 22-2-117 (waivers from State Board of Education)
- C.R.S. 22-11-101 et seq. (education Accountability Act of 2009)
- C.R.S. 22-11-301 and 302 (district accountability committee)
- C.R.S. 22-11-401 and 402 (school accountability committees)
- C.R.S. 24-6-402 (open meetings law)
- 1 CCR 301-1, Rules 2202-R-1.00 et seq. (accreditation rules)

CROSS REFS:

- AEA, Standards Based Education
- AED, Accreditation
- AEE, Waiver of State Law and Regulation
- DBD, Determination of Budget Priorities

| Title | Accountability/Commitment to Accomplishment |
| ---: | :--- |
| Designation | AE-R |
| Office/Custodian | Education/Executive Director of Learning Services |

## District Advisory Accountability Committee

The District Advisory Accountability Committee (DAAC) will consist of at least:

- three parents of students enrolled in district schools,
- one teacher employed by the district,
- one school administrator employed by the district, and
- one person who is involved in business in the community within the district's boundaries.

A person may not serve in more than one of the required membership roles on the DAAC. A person who is employed by the district or related to a district employee shall not be eligible to serve as a parent on the DAAC. "Related" means the person's spouse, son, daughter, sister, brother, mother or father. If, however, the district makes a good faith effort and is unable to identify a sufficient number of parents that meet these criteria, a person may serve as a parent on the DAAC and also be employed by the district or related to a district employee.

The Board shall appoint persons to the DAAC. In making these appointments, it shall ensure, to the extent practicable, that:

- the parents appointed reflect the student populations significantly represented within the district;
- at least one of the parents is a parent of a student enrolled in a district charter school authorized by the Board, and
- at least one of the persons appointed has a demonstrated knowledge of charter schools.

If the Board chooses to increase the number of persons on the DAAC, it shall ensure that the number of parents appointed exceeds the number of representatives from the group with the next highest representation. The Chief Education Officer or other staff member designated by the Board will serve as a resource person.

Members of the accountability committee will serve basic terms of two (2) years and will be surveyed each spring as to their willingness to serve additional terms. The committee will elect a chair from its membership, establish a schedule of meetings, and adopt general rules for its operation.

The Board, in cooperation with the DAAC, will approve general organizational accountability guidelines for the District and school-level committees to follow which assure that:

1. The District and individual schools comply with the state's accountability and accreditation requirements.
2. All accountability committees shall follow DAAC bylaws regarding public meetings in compliance with state law.
3. The DAAC reviews the District Unified Improvement Plan and makes annual recommendations to the Board regarding the accountability programs and budget of the District.

## School-level advisory accountability committee

Each school accountability committee (SAC) shall consist of at least:

- three parents of students enrolled in the school,
- one teacher who provides instruction at the school,
- the principal or the principal's designee
- one person from the community, and
- one adult member of an organization of parents, teachers and students recognized by the school.

A person may not serve more than one of the required membership roles on the SAC. If, after making goodfaith efforts, a principal or an organization of parents, teachers and students is unable to find a sufficient number of persons who are willing to serve on the SAC, the principal, with advice form the organization of parents, teachers and students, may establish an alternative membership plan for the SAC. Such alternate plan shall reflect the required representation stated above as much as practicable.

Members of the SAC shall be appointed by the principal of each school. The principal shall ensure, to the extent practicable, that the persons appointed reflect the student populations significantly represented within the school.

If the principal chooses to increase the number of persons on any SAC, the principal shall ensure that the number of parents appointed exceeds the number of representatives from the group with the next highest representation.

Members of the SAC shall serve terms of 2 years. Vacancies shall be filled by majority action of the remaining members of the SAC. The SAC shall select a parent representative to serve as chair, who shall serve a term of 2 years.

The School Advisory Accountability Committee will work with the principal and the community to develop, improve, implement, and review the School Unified Improvement Plan, to review student and school performance and achievement, and to assist in reporting achievement information to the community.

School-level accountability committees will adopt goals and objectives for the improvement of education in the building, and increase the ratings for the school's accreditation category and participate in the school improvement planning process.

## School-level reporting

At the end of every school year, the school-level accountability committee shall submit a written report to the DAAC concerning the learning environment in the school during that school year. The report shall reflect the results of each school improvement plan.

- Adopted: August 13, 1998
- Revised: November 17, 2010
- Revised: May 12, 2011
- Revised: January 10, 2013
- Revised: November 13, 2014
- Reviewed: December 15, 2016

| Title | Buildings/Grounds/Property Management |
| ---: | :--- |
| Designation | EC-R |
| Office/Custodian | Operations/Director of Facilities |

## Purpose of Buildings and Grounds Modification/Improvement Procedures

All modifications, additions, and /or improvements to District buildings or grounds shall be coordinated through the Facilities Department. All facility improvements shall conform to applicable building codes and educational and technical specifications.

All modifications, additions, and/or improvements to District buildings or grounds shall be performed by District/Facilities Services approved persons, or licensed contractors. This includes, but is not limited to, painting, plumbing, electrical work, flooring, carpentry work, installation of athletic equipment, climbing walls, signage, or buildings and grounds modifications/improvements of any kind.

## Project Initiation

Facilities Department staff shall work collaboratively with principals/site managers to develop a plan outlining the scope of any work needed/requested, priority, estimated cost, and source of funding and/or accountability. This collaborative effort shall provide a means of communicating an awareness of what work is being planned, the proposed work schedule, the responsible party for carrying out the work, and any impact the work will have on the normal operation of the facility.

To initiate a project, the building administrator/building manager shall call the Facilities Department to request information, consultation, or an estimate for any building or grounds modification, addition and/or improvement.

## Regulatory Requirements and Governing Bodies

All buildings or grounds modifications/improvements shall meet the following Federal, State, and local building codes, regulations, guidelines, and directives:

- International Building Code (IBC) 20096 or most current
- International Fire Code (IFC) $20 \underline{15 \theta 6}$ or most current
- National Electrical Code (NEC) 20 $\underline{14 \theta 6}$ or most current
- International Mechanical Code (IMC) 20096 or most current
- International Plumbing Code (IPC) $20 \underline{12 \theta 6}$ or most current
- International Energy Code (IEC) $200 \underline{9} 6$ or most current
- Pikes Peak Regional Buidling Code (PPRBC) 2011 or most current
a In Coll (ICC)

- Con Pro (CPCS) Cour
- Americans with Disabilities Act (ADA)
- American Society for Testing and Materials (ASTM)
- Consumer Products Safety Council (CPCS) Federal Laws, Regulations and Standardse006 or most current
- Colorado State Board of Health, Rules and Regulations Governing Schools (2003) or most current
- Colorado Retail Food Establishment Rules and Regulations
- International Code Council (ICC)
- National Fire Protection Association (NFPA) Standards
- National School Lunch Program

District 49, El Paso County, Colorado

- USDA Rules

This list is not intended to be all inclusive. Specific projects may fall under the directions of additional codes, regulations, guidelines, or directives.
All modifications/improvements may require a building permit and be inspected by: Colorado Department of Labor, Division of Public Safety 7CCR 1101-7 and/or other regulatory agencies that may apply.

## Insurance and Vendor Requirement

All contractors, companies and individuals doing any modifications/improvements to buildings and grounds shall provide proof of District insurance requirements and be an approved vendor. For further information regarding insurance and vendor requirements, please contact the District Insurance Liaison.

## Review of Work Order Requests

The work order request will be reviewed by the Chief Operations Officer or designee. The building administrator/building manager will be notified typically within 30 business days with the results from the feasibility study and how to proceed. If a project has safety concerns, a safety review should be requested from the District's Safety Office. Facilities may provide materials, additional funding, labor or technical assistance to optimize the opportunity for a successful project. Details that need clarification or change are worked out between the Facilities staff and the originator. When this has been completed a written approval or notice to proceed is issued by the Facilities Department. NO PROJECT CAN BEGIN UNTIL THIS IS OBTAINED.

## Project Request Form

The Project Request form is to be used for PRIOR authorization of any facility project work to be completed on school property that is not part of the District Capital Improvement Project approval process. This form should be accompanied by a complete project description with names and qualified individuals who will be completing the work, along with their qualifying credentials (where applicable) and references.


- Adopted: April 28, 2010
- Revised: December 15, 2016

| Title | Vandalism |
| ---: | :--- |
| Designation | ECAC |
| Office/Custodian | Operations/Director of Safety and Security |

Vandalism is defined as the malicious defacement or destruction of private or public property. This includes the knowing and unauthorized use, alteration, damage, or destruction of any computer, computer system, software, program or computerized data.

It is the intent of the Board of Education to seek damages, as permitted by law, from students who vandalize school property and/or the students' parents or guardians.

The school system's buildings and grounds are built and maintained with taxes levied on the community's taxpayers, and all damage caused must be paid for in the same way. Therefore, every citizen of the district, students, and members of the police department are urged by the Board to cooperate in reporting any incidents of vandalism to property belonging to the district and the name of the person or persons believed to be responsible. Each employee of the district shall report to the principal of the school every incident of vandalism known to him and, if known, the names of those responsible. The Principal or designee shall report the incident to the Facilities Department at the Education Service Center.

The Chief Education Officer, Chief Business Officer, Chief Operations Officer, Zone Innovation Leaders, the Principal, or their approved designees are authorized to sign a criminal complaint against persons suspected of vandalism against district property.

Students who willfully or maliciously destroy district property through vandalism or arson or who create a hazard to the safety of other people on district property may be referred to law enforcement authorities. Students who are caught vandalizing district property may be suspended and/or expelled.

- Adopted: November 3, 1977
- Revised: March 4, 1999
- Revised: July 12, 2001
- Revised: May 13, 2010
- Revised: June 30, 2011
- Revised: January 10, 2013
- Reviewed: December 15, 2016


## LEGAL REFS:

- C.R.S. 13-2 1-107
- C.R.S. 19-3-1 13
- C.R.S. 19-3-117


## CROSS REFS:

- GBGB, Staff Personal Security and Safety
- JKD/JKE, Suspension/Expulsion of Students

| Title | Waste Management and Recycling |
| ---: | :--- |
| Designation | EDE |
| Office/Custodian | Operations/Director of Facilities |

Falcon School District 49 shall make resource conservation and waste reduction an integral part of its operations, consistent with the requirements of its academic and extracurricular programs and within the bounds of sound financial management. In this regard, the District shall strive to decrease the amount of waste it generates by:

- Reducing the consumption of materials;
- Fully using all materials prior to disposal;
- Minimizing the use of non-biodegradable products whenever possible; and
- Reusing and recycling all materials to the fullest extent possible.

The District shall cooperate with and participate in applicable recycling efforts of other governmental and private entities to the extent practicable and within the bounds of sound financial management.
As systems for the recovery of waste and recycling are developed, the District shall participate in these programs to the extent practicable and within the bounds of sound financial management by appropriately separating and allowing recovery of recyclable waste products.

When financially viable and product quality is acceptable, the District shall purchase recycled products and shall encourage suppliers, both private and public, to make such products available for purchase by the District.

## Regulatory Requirements and Governing Bodies

All buildings or grounds modification/improvements shall meet the following Federal, State, and local building codes, regulations, guidelines, and directives:

- Environmental Protection Agency (EPA) Laws and Regulations
- Colorado Department of Public Health and Environment (CDPHE)
- Hazardous Waste Management Division Rules and Regulations
- Adopted: March 11, 2010
- Revised: December 15, 2016

| Title | Use of Wireless Communication Devices by District Employees-While <br> Operating a District Vehicle |
| ---: | :--- |
| Designation | EEAEG |
| Office/Custodian | Operations and Business/Director of Transportation and Risk and <br> Benefits Manager |

While the Board of Education believes the use of wireless communication devices by $\underline{\mathrm{d}}$-istrict employees is important to provide instant communication regarding emergencies as well as to convey other important information $n_{2}-$-district employees shall be subject to the following restrictions established procedures-to ensure safe use of vehicles and to reduce Đdistrict liability.

## Definition:

Wireless communication device is defined as any device intended to facilitate communication, including but not limited to cell phones, two-way radios, walkie-talkies, palm pilots, beepers, pagers, etc.

District employees, operating any district owned vehicle or a privately owned vehicle while transporting students on district business shall not place or receive communications using any hand held wireless communication device.

Under unusual circumstances, use of a district owned two-way radio system shall be allowed when used to assist the vehicle operator and/or dispatcher in the necessary communications periodically needed to safely transport students. Use of such devices while the vehicle is in motion shall be limited whenever possible.

District employees that operate any district vehicle are prohibited from texting while the vehicle is in motion. Violators will, in accordance with Colorado State law, be terminated immediately.

Bus drivers shall under no circumstances place or receive communications unrelated to Đdistrict business while driving.

Violation of this policy may subject the vehicle operator to disciplinary action which could include termination.

- Adopted: November 3, 2005
- Revised: November 11,2010
- Revised: November 10, 2016

LEGAL REF:

- C.R.S. 42-4-239 (using a wireless telephone for text messaging while driving is prohibited)
- 1 CCR 301-26, Rule 4204-R-232.00


## CROSS REFS:

- EDB, Maintenance and Control of Materials and Equipment
- EEAE, Bus Safety Program

| Title | Use of Wireless Commtnication Devices by District Employees |
| ---: | :--- |
| Pesignation | EEAEG-R |
| Office/Custodian | Operations and Business/Director of Transportation and Risk and <br> Benefits Manager |

District employees, operating any district owned vehicle or a privately owned vehicle while transporting students on district business shall not place or reeeive commmnications using any hand held wireless eommmnieation device.

Under unustal cireumstances, use of a district owned two way radio system shall be allowed when used to assist the vehicle operator and/or dispatcher in the necessary communications periodically needed to safely tramsport students. Use of such devices while the vehicle is in motion shall be limited whenever possible.

District employees that operate any district vehicle are prohibited from texting while the vehicle is in motion. Violators will, in accordance with Colorado State law, be terminated immediately.

Violation of this policy may subject the vehiele operator to disciplinary action which could include termination.

- Adopted. November 11,2010

| Title | Length of Instructional Staff School Year |
| ---: | :--- |
| Designation | GCLC |
| Office/Custodian | BusinessEducation/Executive Director of Learning Services / <br> Director of Human Resources |

The work year for teachers shall be established annually by the Board of Education.
If the Board declares a fiscal emergency during the budget year as allowed by state law, it may alter the work year of all employees.

A copy of the school calendar for the following school year shall be provided to each teacher prior to April 15. The calendar shall include teaching days, duty days, vacations, and holidays. In the event that inclement weather causes the closing of school so that the minimum number of hours according to Colorado statute would not be met without changing the calendar, the Board shall change the calendar to meet state requirements and teachers shall be obligated to comply with the calendar change.

- Portions adopted: April 21, 1977 and May 5, 1977
- Revised to conform with practice: date of manual adoption
- Revised to conform with practice: date of manual revision
- Reviewed: May 11, 2000
- Reviewed: September 9, 2010
- Revised: December 15, 2016


## LEGAL REF:

- C.R.S. 22-44-115.5 (2) (Fiscal emergency-effect on budget)


## CROSS REFS:

- DBKH, Fiscal Emergencies
- ICA, School Year/School Calendar/Instruction Time

| Title | Educational Support Staff Schedules and Calendars |
| ---: | :--- |
| Designation | GDK |
| Office/Custodian | Education-Business/Executive Director of Learning Services and <br> Director of Human Resources |

The standard work day for full time support staff members shall be eight hours and the work week forty (40) hours.

The work year for all but twelve (12)-month employees shall be determined by the job classification as approved by the Chief Education Officer, Chief Business Officer, Chief Operation Officer or designee. The work year for twelve (12)-month employees shall be determined by the official calendars adopted by the Board of Education. If the Board declares a fiscal emergency during a budget year as allowed by state law, it may alter the work year of all employees.

Each job description shall specify the work year, and days for each regular full-time position.

- Adopted: April 21, 1977
- Revised: April 18, 1985
- Revised: June 2, 1988
- Revised to conform with practice: date of manual revision
- Reviewed: May 11, 2000
- Revised: November 11, 2010
- Revised: November 10, 2011
- Revised: January 10, 2013
- Revised: December 15, 2016

| Title | Open/Closed Campus (High School/Middle School/Elementary <br> School) |
| ---: | :--- |
| Designation | JHCA |
| Office/Custodian | Operations/Director of Safety and Security |

Except pursuant to specific Open Campus rules approved by the Board of Education, all high school, middle school, and elementary students shall remain on school premises throughout the school day and during the lunch period unless the building principal has received a written request for permission to leave from their parents or guardian.

- Adopted: May 1994
- Reviewed: September 7, 2000
- Reviewed: July 8, 2010
- Revised: June 25, 2012
- Reviewed: December 15, 2016


## LEGAL REFS:

- C.R.S. 22-32-120(3) (food services-facilities-school food authorities-rules- repeal)

| Title | Student Health Services and Records |
| ---: | :--- |
| Designation | JLC |
| Office/Custodian | Education/Executive Director of Individualized Education |

The purpose of the school health program shall be to supplement the efforts and guidance of parents/guardians to raise student awareness of the benefits of regular health care.

The objectives of the school health program are:

1. To promote good health habits among students.
2. To stimulate a sanitary and healthful environment in schools.
3. To assist in the identification and referral to appropriate health care providers for medical, psychological, and physical needs.

- Current practice codified: 1980
- Adopted: date of manual adoption
- Revised to conform with practice: date of manual revision
- Revised: September 7, 2000
- Revised: July 10, 2003
- Revised: August 12, 2010
- Reviewed: December 15, 2016

LEGAL REF:

- C.R.S. 13-22-102,103 (minors may consent to medical treatment)
- C.R.S. 22-1-116 (vision and hearing tests)
- C.R.S. 25-4-402 (parental consent not required to treat minor for venereal disease)
- C.R.S. 25-4-901 et seq. (school entry immunization)
- C.R.S. 25-6-102 (dissemination of contraceptive information)
- 20 U.S.C. 7906 (prohibition against the use of Title I funds to operate a program of contraception in the schools contained in No Child Left Behind Act of 2001)
- 6 CCR 1010-6, Rule 6.13 (requirements for health services in schools)


## CROSS REFS:

- GBEB, Staff Conduct
- JF, Admission and Denial of Admission
- JLCB, Immunization of Students
- JLCC, Communicable/Infectious Diseases
- JLCD, Administering Medicines to Students
- JLCDA, Students with Food or Environmental Allergies
- JLDAC, Screening/Testing of Students (and Treatment of Mental Disorders)

| Title | Student Health Services and Records |
| ---: | :--- |
| Designation | JLC-R |
| Office/Custodian | Education/Executive Director of Individualized Education |

Student records are confidential and should be treated as such. Pertinent information from these records will be accessible only to authorized officials.

## Health records

Health records shall be maintained by the nursing staff and kept in a separate and secure health file in the school health office. Health records of students with Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS) shall be kept in a locked environment to maintain confidentiality.

Access to the health files shall be limited to only those school personnel who have a specific and legitimate education interest in the information for use in furthering a student's academic achievement or maintaining a safe and orderly teaching environment. Access to the health files of students with HIV/AIDS shall be limited to those with written permission from the student and/or parent/guardian and to emergency medical personnel.

The nursing staff shall maintain a log showing who has been given access, when access occurred and to which specific records.

## Annual screening programs

The sight and hearing of all students in kindergarten, first, second, third, fifth, seventh, and ninth grades or students in comparable age groups referred to testing shall be tested during the school year by the school nurse, teacher, principal or other qualified person authorized by the District, as required by law. These screenings shall not be required of any student whose parent/guardian objects on religious or personal grounds.

The parent/guardian shall be informed when a deficiency is found.

## Dental health

The District shall participate in programs to encourage good dental health including instruction dental examination clinics when available and referral to agencies which can provide aid for those in need.

## Communicable diseases

Students showing symptoms of a communicable disease, an infectious condition or illness, or disability of a serious nature shall be referred to the school nurse. The school nurse shall report the presence of a communicable disease, if action is necessary to protect the health of other students and staff.

- Adopted: August 12, 2010
- Reviewed: December 15, 2016

| Title | Physical Examinations of Students |
| ---: | :--- |
| Designation | JLCA |
| Office/Custodian | Education/Executive Director of Individualized Education |

Parents/guardians shall be encouraged to have their children physically examined prior to entering school and again prior to the fourth, seventh, and tenth grades. A dental examination shall also be encouraged.

In any case where physical exercise is rather strenuous (such as physical education classes) and a student has any physical impairment whatsoever, the student may be required to present authorization for such participation from a physician or other licensed health care professional.

Students may be excused from physical education activities and from curricular requirements relating to physical education activities upon the statement from a physician or other licensed health care professional that such participation would be injurious to their health.

Teachers shall be alert to the general well-being of students and shall refer any questionable situations to the school principal.

- Adopted: September 2, 1999
- Revised: September 7, 2000
- Revised: July 10, 2003
- Revised: July 8, 2010
- Reviewed: December 15, 2016


## LEGAL REFS:

- C.R.S. 13-22-103 (minors may consent for medical, dental care under certain circumstances)
- C.R.S. 22-32-110(1)(bb) (Board power to require teachers to report student health concerns)

CROSS REF:

- IMBB, Exemptions from Required Instruction
- JLC, Student Health Services and Records
- JLDAC, Screening/Testing of Students


## BOARD OF EDUCATION AGENDA ITEM 14

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Dr. Lou Fletcher, Director of Culture and Services |
| TITLE OF AGENDA ITEM: | Cultural Compass Regulation AD-R |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The cultural compass is the embodiment of how District 49 treats each other and our work. The Cultural Compass has its genesis in a BOE retreat and has been further refined by district practice. It was developed into the current form through a collaborative process and it is displayed as a physical icon throughout the district.

RATIONALE: Currently all of the information about the compass resides on the district's webpage. Therefore a movement was motivated to codify the compass's intent. Hence regulation AD-R was theorized to capture the compass's meaning and formally integrate the compass into district policy.

RELEVANT DATA AND EXPECTED OUTCOMES: Formally adopting the compass and its precepts into the formal body of policy will facilitate access and understanding for the entire District 49 community, which would inturn honor the compass's tenet of transparency.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | The compass points the district toward transparency, which is a <br> key component of being trustworthy in the eyes of the taxpayer. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation | The compass points the district toward being strategic, which <br> allows the district to plan for intentional community <br> participation. |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | The compass points the district toward being creative and <br> innovative, which leads to a distinct and exceptional portfolio of <br> schools. |
| Rock \#4- Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | The compass points the district toward accountability, respect, <br> and caring, which is the social-emotional foundation that <br> supports learners so that their KSAs can thrive. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | The compass points the district toward learning, which enables <br> the continuous improvement process that launches each student <br> toward success. |

FUNDING REQUIRED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item for action at the December $15^{\text {th }}$ board meeting.

| Title | School District 49 Identity, Vision, Mission and Philosophy: <br> Operating The Cultural Compass (A User's Guide) |
| ---: | :--- |
| Designation | AD-R |
| Office/Custodian | Education/Director of Culture and Services |

District 49's identity, vision, and philosophy relies on the cultural compass, which represents the eight core values that guide the way the district learns, works, and leads. The inner compass rose represents our expectations for how members of the district's work family interact with each other, with students and with our community. The outer compass rose represents our core values as related to our work and expectation for continuous learning and leadership at all levels.
To honor the work family and the community the district's culture should be:

## Respectful:

We respect others for their abilities, qualities and achievements. We demonstrate respect when we listen to other people's concerns to find common ground (e.g., win-win) instead of fostering fixed mindset or a win-lose environment.

## Transparent:

We build positive relationships through honesty and openness with all stakeholders. Transparency looks and sounds like an open and honest two-way
 dialogue with our work family and community, which allows for respectful kudos and criticism with respect to the organization's processes, policies, and customs.

## Caring:

We provide a safe and caring environment for students and staff. We show the value of caring by having high expectations for our students and work family tempered with the understanding that we will be there to support their shortfalls and build strength for the future.

## Accountable:

We hold ourselves accountable for our actions. Accountability is demonstrated when the process is fairly communicated to the students, work family and community so that when sanctions are necessary everyone understands the expectations of our district's culture.

The components of the inner compass rose are not complex; however, every navigational instrument needs a reference to test its accuracy. Therefore the social discipline window allows the user to assess their actions,
 or intended actions, against the compass' frame of reference. If the intent is to hold people highly accountable and respect and caring are low, then the goal is doing things "TO" people. If the intent is to "NOT" hold people accountable and respect and caring are low, then the goal is neglecting people. If intent is to care "FOR" people and accountability is low, then the goal is to create dependency and entitlement. All of the above intentions lead to fixed mindset, which creates many obstacles to a person becoming resilient.

If the intent is to work "WITH" people by holding them highly accountable (expectations) while ensuring that caring and respect are also high (support), then the environment fosters the culture necessary to help people

District 49, El Paso County, Colorado
adopt a growth mindset, which promotes an identity of transparency for the district's work family and community.
The outer rose of the cultural compass operationalizes the district's vision, mission, and philosophy. To learn, work, and lead the district's culture should be:

## Strategic:

We ensure all decisions align with district mission, vision, and strategic priorities.

## Establishing Enduring Trust

We endeavor to establish and maintain enduring trust throughout our community, not by telling our patrons that we're trustworthy, but by demonstrating it.


## Engage Our Community

The district has a lot to offer our community and we recognize that our community has a lot to offer back. That reciprocal relationship offers a powerful multiplier for student success.

## Host a Robust Portfolio of Schools

We commit to offer high quality, exceptional schools in all of our zones - schools that are different from each other and superior to the options students might have in neighboring districts and communities.

## Build a Firm Foundation

The success of every student begins with a firm foundation of academic knowledge and mastery of skills that ensure a successful progression through school and beyond.

## Launch Every Student to Success

We launch every student to success by building individualized pathways that guide each student toward a valued future. By the time they finish their pathways, every student will be prepared to learn, work, and lead our communities into the future.

## Innovative:

We encourage risk taking by supporting exploration of new ideas and strategies. Every member of the work family is empowered to contribute to the district's innovation. Innovation is not change for the sake of change; however, it is actively engaging with learn, work, and lead cycles to enable the district's phases of transformation and innovation.

## Creative:



We embrace creativity at all levels. Every member of the work family is encouraged to add their creative perspective regardless of their role in the district. Sharing the creativity gained from different worldviews allows the district to foster a shared vision of the future that is equitable and inclusive.

## Learning-Focused:

We model learning at all levels in the spirit of continuous improvement. Every member of the work family should engage in life-long learning personally and professionally. Learning outcomes provide a framework for
applying personal and professional metrics to measure the effectiveness of strategic, innovative, and creative actions.

The inner compass rose supports the outer components of the cultural compass: If a family can work together, then it can also engage in building servant-leadership and investing in continuous improvement.

Peter M. Senge states that, "Through learning we re-create ourselves. Through learning we become able to do something we never were able to do. Through learning we re-perceive the world and our relationship to it". The aforementioned learning outcomes provide a framework for applying personal and professional metrics to measure the effectiveness of strategic, innovative, and creative actions.

As our guiding paradigm, the cultural compass creates an atmosphere of teamwork and camaraderie; work family. Maintaining a principle-centered vector to relationships and work increases the cultural capacity of the organization, making District 49 the best choice to learn, work and lead.

- Adopted: December 15, 2016

BOARD OF EDUCATION AGENDA ITEM 15

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Matt Meister, Director of Communications |
| TITLE OF AGENDA ITEM: | 3B Follow-Up |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education previously provided guidance to the Administration to conduct primary research for needs, options and financing vehicles for potential participation in the November 2016 election. That work resulted in the development of a plan dubbed "Building our Future Community" and requisite language that will be placed on the November 2016 general election ballot as a result of the Board's decision at a special meeting held on August 24, 2016. That election question subsequently passed with a near 65/35 ratio on November 8, 2016.

With that success, another set of work processes and sequences begins. We must take the direction approved for us by the constituents and implement those plans with full integrity and appropriate urgency to allow students, staff, and constituents to realize the maximum benefit from the plan for the maximum duration.

RATIONALE: Some portions of the early steps may feel like a 'hurry up and wait' scenario where work will be done internally to get all necessary items set, presented, and executed before visible construction begins.

RELEVANT DATA AND EXPECTED OUTCOMES: We expect to execute a plan that is faithfully consistent with the plans presented for the election question, and for those plans to be fully compliant with the ballot language approved. We expect to move with intention and urgency to drive completion of stated projects is an optimal timeframe.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in revenue generation strategies and <br> related decisions. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation | There is no closer engagement for community participation <br> than an election. Pursuing an election question in 2016 will <br> need significant community participation for it to be reflective <br> of the community's wishes for D49 |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | The election proposal has clear connections to increasing our <br> portfolio of distinct and exceptional schools |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Recognizing that the efficiencies D49 has achieved the last <br> several years puts the district in a position to be trusted, to be <br> innovative and through the continuous exercise of both; <br> building a firm foundation for the future.. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | A commitment to improving facilities and programs will have a <br> positive contribution to ensuring each student has their best <br> opportunity for success. |

AMOUNT BUDGETED: $\$ 83.5 \mathrm{~mm}$ projects
$\$ 1 \mathrm{~mm}$ teacher comp.

BOE Work Session November 16, 2016
Item 15 continued
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Proceed with plans and action steps to bring the 2016-3B ballot initiative to life.

APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: November 9, 2016

## El Paso County School District 49

2016 MLO 3B Priority Layering and Values


## El Paso County School District 49

| 2016 MLO 3B Priority Layering and Values | Insured <br> Permanent Building Value | Priority 2 allocations 10 year money | Priority 3 allocations 25 year money | Subtotal <br> Priority 2+3 allocations |  | Priority 4 allocations 25 year money | Total <br> Priority allocations |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Falcon ES | 7,712,000 | 1,039,500 |  | 1,039,500 |  |  | 1,039,500 |
| Meridian Ranch Elementary | 11,157,400 | 571,000 |  | 571,000 |  |  | 571,000 |
| Woodmen Hills Elementary School new - Elementary School | 10,320,600 | 695,000 |  | 695,000 |  | 23,000,000 | $\begin{array}{r} 695,000 \\ 23,000,000 \end{array}$ |
| Falcon MS | 20,000,000 | 2,441,000 |  | 2,441,000 |  |  | 2,441,000 |
| Falcon HS | 35,270,400 | 1,378,000 | 5,650,000 | 7,028,000 | 11,774,500 |  | 7,028,000 |
| Evans Elementary School | 12,000,000 | 1,230,500 |  | 1,230,500 |  |  | 1,230,500 |
| Remington Elementary School | 9,956,800 | 791,500 |  | 791,500 |  |  | 791,500 |
| Springs Ranch Elementary | 11,555,800 | 674,500 |  | 674,500 |  |  | 674,500 |
| Horizon Middle School | 13,276,000 | 1,538,500 |  | 1,538,500 |  |  | 1,538,500 |
| Sand Creek High School | 37,973,200 | 2,711,500 | 4,850,000 | 7,561,500 | 11,796,500 |  | 7,561,500 |
| Ridgeview Elementary | 11,472,400 | 680,500 |  | 680,500 |  |  | 680,500 |
| Stetson Elementary School | 10,024,600 | 1,001,500 |  | 1,001,500 |  |  | 1,001,500 |
| Odyssey Elementary <br> new - Elementary School | 8,901,000 | 384,000 |  | 384,000 |  | 23,000,000 | $\begin{array}{r} 384,000 \\ 23,000,000 \end{array}$ |
| Skyview Middle School | 24,432,400 | 1,549,500 |  | 1,549,500 |  |  | 1,549,500 |
| Vista Ridge HS | 34,500,000 | 1,167,500 | 7,000,000 | 8,167,500 | 11,783,000 |  | 8,167,500 |
| Springs Studio (formerly Falcon Virtual Academy) | 3,500,000 | 75,500 |  | 75,500 |  |  | 75,500 |
| Falcon Legacy Campus (formerly Patriot Learning Cente | 7,350,000 | 990,000 |  | 990,000 |  |  | 990,000 |
| Home School Academy | 5,000,000 | 88,500 |  | 88,500 |  |  | 88,500 |
|  | 274,402,600 | 19,008,000 | 17,500,000 | 36,508,000 |  | 46,000,000 | 82,508,000 |
| Banning Lewis Ranch Academy |  | 399,000 |  | 399,000 |  |  | 399,000 |
| Imagine Classical Academy |  | 258,500 |  | 258,500 |  |  | 258,500 |
| Pikes Peak School of Expd Learning |  | 209,000 |  | 209,000 |  |  | 209,000 |
| Rocky Mountain Classical Academy |  | 125,500 |  | 125,500 |  |  | 125,500 |
|  |  | 992,000 | - | 992,000 |  | - | 992,000 |
|  | 274,402,600 | 20,000,000 | 17,500,000 | 37,500,000 |  | 46,000,000 | 83,500,000 |

BOARD OF EDUCATION AGENDA ITEM 16

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Chief Officers |
| TITLE OF AGENDA ITEM: | Monthly Chief Officer Reports |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The chief officers will provide an update to the board on district activity in their respective areas.

RATIONALE: To provide timely information to the board.

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

## COO SUMMARY

Now that our successful election campaign is over and we are ready to launch our efforts to implement the MLO initiatives, I want to thank all of the D49 and community supporters that promoted this effort. I look forward to working with my team and our educational team to make all of the various proposed projects a realty in a timely and efficient manner.

Having spent the last week performing a RMPEX site review it has reinforced my commitment to the improvement process our D49 team has embraced. Although the Operations departments have made significant strides in improving some of our process we have a great deal of work to continue as well.

I want to congratulate the Facilities team for reaching the SchoolDude Campus Champion level of performance for the past four consecutive months. I had the opportunity to thank them for the hard work and team effort that they have displayed over the past several years in attaining this level. As I commended them, I also pointed out that this is a continuous journey of getting better every day as we strive to be the best place to work learn and lead in K-12.

My heart and prayers go out to our Director of Security as he grieves the passing of his father. He has a great backup staff that will take care of things at the District while he is gone.

It is quite satisfying to see our Director of Nutrition Services, Monica Deines-Henderson, continue to grow in her regional leadership role with the School Nutrition Association. She is the Southwestern Regional selection and one of four candidates to become a board member for the SNA. The election will be in February 2017 and I want to wish her the best.

As we enter the holiday season I want to wish all of you a very safe and happy holiday season.
Sincerely,
Jack W. Bay

| District 49-Operations KPI Matrix |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Key Performance Indicator | 10/15/15 | 11/15/15 | 12/15/15 | 1/15/16 | 2/15/16 | 3/15/16 | 4/15/16 | 6/16 | 7/16 | 8/16 | 9/16 | 10/16 | Top 20\% | Variance <br> Top 20 | Dude Avg | Trend | Status |
| 1 | FAC | Workorders per student per Year |  | 42\% | 45\% | 45\% | 45\% | 47\% | 48\% | 53\% | 56\% | 57\% | 62\% | 0.64 | 0.76 | 0.12 | 0.39 | nc |  |
| 2 | FAC | Workorders completed less than 1 Week | 61\% | 61\% | 61\% | 61\% | 62\%. | 63\% | 64* | 69\% | 70\% | 72\% | $72 \%$ | 74\% | 77\% | 0.03 | 63\% | nc |  |
| 3 | FAC | Workorders from request portal | 1186 | 12\%\% | 128 | $12 \%$ | 1285 | 1286 | 11\% | 10\% | 10\% | 9\% | 8\% | 9\% | 81\% | 0.72 | 52\% | nc |  |
| 4 | FAC | Workorders per employee per year |  | 221 | 209 | 209 | 207 | 188 | 188 | 187 | 183 | 154 | 210 | 208 | 292 | 84.00 | 183 | nc |  |
| 5 | FAC | Avg Work Hours per Staff per week | 24.91 | 25.08 | 26.28 | 26.09 | 26 | 25.02 | 24.68 | 24.27 | 24.41 | 25,14 | 25.69 | 26.69 | 24.60 | -2.09 | 16.89 | nc |  |
| 6 | FAC | Contracted Labor Percentage | 12\% | 63\% | 61* | 615 | $60 \%$ | 59\% | $57 \%$ | 74\% | 73\% | 72\% | 69\% | 58\% | 5\% | -0.53 | 42\% | - |  |
| 7 | FAC | Preventive Maintenace \% of Total Work | $32 \%$ | 32\% | $32 \%$ | $31 \%$ | 318 | $31 \%$ | $31 \%$ | 318 | 32\% | 33\% | 33\% | 33\% | 38\% | 0.05 | 16\% | nc |  |
| 1 | IT | IT tickets completed in less than 1 day | 5780 | 578 | 578. | 59\% | $61 \%$ | 63\% | 645\% | 668\% | 72\% | 760\% | 778 | 77\% | 65\% | -0.12 | 44\% | $+$ |  |
| 2 | IT | Avg Days to complete IT ticket | 4.15 | 4.22 | 4.22 | 4.21 | 4.25 | 4.01 | 3.55 | 3.03 | 2.68 | 2.22 | 1.92 | 1.77 | 3.86 | 2.09 | 7.95 | - |  |
| 3 | IT | IT tickets completed on first visit | 30\% | 2980 | 20\% | 285 | 26\% | 24* | 23\% | 21\% | 18\% | 18\% | 96\% | 96\% | 20\% | -0.76 | 5\% | - |  |
| 5 | IT | Average Days Aged for Open Incident |  | 0.25 | 0.29 | 0.79 | 1.18 | 4.01 | 6.34 | 7.05 | 4.36 | 7.11 | 10.35 | 9.75 | 2.83 | -6.92 | 5 | - |  |
| 1 | Energy | Utility Cost per student YTD | \$171.00 | \$154.00 | \$154.00 | \$136.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$178.00 | 51.00 | \$243.50 | + |  |
| 1 | Energy | Utility Cost per sqft | \$1.43 | \$1.47 | 51.75 | \$1.50 | 51.28 | \$1.27 | \$1.27 | 51.27 | 51.27 | \$1.27 | 51.21 | \$1.27 | \$1.05 | -0.22 | \$1.30 | + |  |

## DEPARTMENT SUMMARIES

## FACILITIES \& GROUNDS

Values: Strive for Operational Excellence. Ongoing Staff Education. Human Diversity. Maximize Individual Potential. Lifelong learning. Productive Effort. Make a Difference. Shared Responsibilities \& Leadership. Emphasize Team Power. Ethical Behavior. Continuous Improvement.
Mission: To provide a safe, aesthetically pleasing and comfortable environment for our students, staff and community members.
Updates:

- Maintenance Team cleared the central warehouse for preparation of the mezzanine office expansion
- Phase 2 restroom expansion/ renovation at FLC is expected to be completed by $11 / 22$
- Reroof HR and Finance modular buildings have been completed/ awaiting RBD inspection
- HMS greenhouse water service is installed/ final electrical is TBD
- Interviews are underway for District variable-site Custodial positions (applications recently received)
- Grading and erosion control is substantially completed with HMS east grounds area
- Creekside Success Center parking lot asphalt work completed, striping has been scheduled
- Installation of new main domestic water line at FLC has been completed
- Grounds Dept. will be finishing winter sprinkler blow-outs late next week

Performance KPI's:

Maintenance KPI Dashboard

## Work Orders per Student per Year

Number of Work Orders completed for a one year period divided by the total number of students.


KPI KEY: $\quad$ You $\triangle$ Your Peers in Public K-12 Schools KPI CATEGORY: Operational Indicator

CHIEF OPERATIONS OFFICER REPORT

## Total Number of Work Orders

Total number of work orders for a 12 month window.

Total Number of Work Orders

|  |  |  |  | 9,875 wo(s) |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Work Orders |  |  |
|  |  | , |  |  |
| 0 wo (s) | 2,500 wo(s) | 5,000 wo(s) | 7,500 wo(s) | 10,000 wo(s) |
| KPI KEY: | KPI CATEG | ional indicator |  |  |

Work Orders Completed in less than a Week


## Work Orders from Request Portals

Percentage of total Work Order requests submitted from the My School Building on-line request website vs. entered by operational staff.

Work Orders from Request Portals


## Work Orders with Hours

Percentage of the total Work Orders submitted that include hours billed to a Work Order.

Work Orders with Hours


## Work Orders with a Craft

Percentage of the total Work Orders submitted that include a specific Craft-based routing assignment.


## Work Orders with a Purpose Code

Percentage of the total Work Orders submitted that have been assigned a specific Purpose Code.


## Work Hours per Employee per Week

Sum of Labor Hours for a rolling 12 month window divided by 50 weeks.


## Contract Work vs. In-House

Percentage of 3rd party contract work vs. work that is completed by in-house by employees.


## Work Orders per Employee per Year

Average number of work orders assigned to an employee in a rolling 12 month window.

Work Orders per Employee per Year

Number of Work Orders

Number of Work Orders



CHIEF OPERATIONS OFFICER REPORT

Technology KPI Dashboard

## Incidents Completed in One Day or Less

Percentage of Completed/Closed IT Incidents that were completed in one day or less.

Incidents Completed in One Day or Less
77\%


KPI KEY: V You $\triangle$ Your Peers in Public K-12 Schools KPI CATEGORY: Output Indicator

## Average Number of Days to Complete Incident

Average number of days to complete incident, from the request date to the actual completion date.

Average Number of Days to Complete Incident


## Average Days Aged for Open Incident

Snapshot of the average age for New Request, Work In Progreses, On Hold, Waiting More Information, Parts on Order, and Re Open Incidents.


## Incidents with First Contact Resolution

The percentage of technology incidents that were resolved with first contact or without escalation.


## Incidents with a Problem Type

Percentage of the total IT Incidents submitted that have been assigned a specific Problem Type.


## Incidents from Request Portals

Percentage of Completed/Closed IT Incidents submitted from the request portals.


## 备 Facility Events KPI Dashboard

## Number of Events per Student per Year

Total number of events scheduled over the past 12 months that's Approved and Activated, excluding Cancelled events, divided by the total number of students.

Number of Events per Student per Year
0.45 event(s)


Kpi Key: V You $\triangle$ Your Peers in Public K-12 Schools KPI Category: Operational Indicator

## Average Number of Days to Activate Permits

Average cycle time (number of days) between community facility use requests and approval of the community facility use request.

Average Number of Days to Activate Permits


Kpi Key: $\quad$ You $\triangle$ Your Peers in Public K-12 Schools KPI Category: Process Indicator

## Utilities KPI Dashboard

## Utilities Cost per Student per Year

Utilities cost per student per year is based on the total bill amounts entered for a most recent 12 month rolling window divided by student enrollment in NCES.


## Utilities Cost per Square Foot

Utilities cost per square foot per year is based the total bill amounts for the most recent 12 month window, divided by the building's area. This KPI is an average.


CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT - November 2016

## NUTRITION SERVICES <br> Values: Take responsibility for serving a safe high quality and nutritious meal for a reasonable price. Be financially self-sufficient. Team Spirit. Be proud of staff member's contributions. <br> Vision: Nutritional well-being; to support and promote proper dietary habits contributing to student's health status and academic performance. <br> Mission: To enhance each students ability to learn by providing quality food and quality service. <br> Updates:

- Introducing Flavor Stations
- Working with Power Tech to get their Health License processed to start supply them with meal
- Planning 2nd annual Food Show for March 15th.

| District 49 - Nutrition Services KPI Matrix |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Key Performance Indicator | 17-Sep | FY16 | FY15 | Fy14 | FY13 | Trend |
| 1 | Nuts | Annual Profit/Loss from Operations | -30,938.13 | \$236,179 | \$103,585 | \$42,313 | \$139,755 |  |
| 2 | Nuts | Revenue Total | 1,025,190.18 | \$3,339,235 | \$3,364,547 | \$3,333,913 | \$3,686,024 |  |
| 3 | Nuts | Expenses | 1,056,128.31 | \$3,103,056 | \$3,260,962 | \$3,291,600 | \$3,546,269 |  |
| 4 | Nuts | Catering | 10,945.66 | \$48,795 |  |  |  |  |
| 5 | Nuts | Ala Carte | 120,504.65 | \$369,560 |  | 590,431.50 |  |  |
| 6 | Nuts | Free \& Reduced \% | 25.35 | 26.2\% | 28.5\% | 26.6\% | 26.7\% | + |
| 7 | Nuts | School Sites supported | 19 | 19 | 19 | 20 | 20 |  |
| 8 | Nuts | Breakfast served sites | 14 | 14 | 14 | 13 | 12 |  |
| 9 | Nuts | Meals Served Lunch | 280,757 | 924,437 | 947,503 | 928,372 | 946,283 |  |
| 10 | Nuts | Meals Served Breakfast | 40,296 | 132,350 | 124,368 | 115,516 | 110,586 |  |
| 11 | Nuts | Total Students | 15928 | 16,456 | 14,654 | 14,165 | 13,996 | nc |
| 12 | Nuts | SFA Reporting in Data Pipeline | 182 | 182 | 182 | 182 |  |  |
| 13 | Nuts | SFA Excess Net cash reserves |  | 12 | 16 | 16 |  |  |
| 14 | Nuts | SFA Top performing \% |  | 6.6\% | 8.8\% | 8.8\% |  |  |
| Oct revenue is not current at time of report |  |  |  |  |  |  |  |  |

## SECURITY \& SAFETY

Values: Student safety supporting safe learning environments.
Mission: To provide safety and security services to D49 school community.
Updates:

- 66 Safe 2 Tell reports have been received during the 2016-2017 school year
- Crisis Response Team is ready to pilot a new threat assessment form that has been vetted by the Colorado School Safety Resource Center. Staff from the Falcon Zone and Patriot HS will be trained on this new form.
- Crisis Response Team is also researching the benefits of using the Columbia University Suicide Severity Rating Scale. Training on this could be accomplished online in 20 minutes and will be found on Schoology.
- Detectives and Deputies from the El Paso County Sheriff's Office completed their investigation into the "clown threats" reported last month and initiated misdemeanor charges for Interference with Staff/Students of an Educational Institution and Harassment on two middle school students.
- A "hate crime" vandalism/harassment incident occurred at Vista Ridge HS and we are working closely with the Colorado Springs Police Department but have not yet identified a suspect or suspects.
- We received another report from a parent of an SCHS student that illegal drug activity is occurring in the area of Remington Elementary School. This information is known by the Colorado Springs Police Department and began during the summer.
- A basic drug awareness presentation was provided to the staff at Patriot High School by the Safety/Security team as a result of staff finding a spoon with amphetamine residue in a boy's bathroom.
- Discussions have begun exploring an educational partnership for staff, students and parents with the Children's Program Coordinator from TESSA on teen dating violence prevention. Patriot HS will be the first school to offer this presentation with staff and students receiving the information on 02-09-17 and PHS parents receiving the information on 04-25-17.


## TRANSPORTATION

Values: Safety. Professionalism. Integrity. Teamwork. Service.
Vision: $\quad$ To be recognized as the best student transportation organization in the state of Colorado.
Mission: To provide a valued service as efficiently and safely as possible at the least cost.
Updates:

- 0 drivers short, 0 paras short.
- 4 new buses have been placed in-service
- 3-9 Nov. Transportation manager attending NAPT national conference.
- 15 Nov. Soups and Breads pot luck in support of Santa's Toy Express.
- Over fall break:
- 3 buses retrofitted with lap/shoulder seat belts
- Completed safety evaluations of $400+$ corner stops to ensure each meets our bus stop safety criteria.

ATTENDANCE STATISTICS YTD 2016-2017


KEY STATISTICS


|  | eetoroat | 3.3\% |
| :---: | :---: | :---: |
|  | 68 |  |
|  | Mmberectookeman oops |  |
| 6.3\% | 0 | 0.0\% |
|  | Nomberotiwo oras |  |
| 0.1\% | 3 | 0.1\% |
|  | numberaturons |  |
| 0.0\% | 0 | 0.0\% |
|  | numberotur oons |  |
| 1.4\% | 0.5 | 0.0\% |

# District/49 

BUSINESS OFFICE
10850 East Woodmen Road • Falcon, CO 80831
Tel: 719-495-1100 • Fax: 719-494-8922 • www.d49.org
October 2016
This month's Business Office Report includes dashboard information from various departments within the office. These measures of performance targets and trends of performance over time should all support our desires for performance excellence and process improvement.

The most significant work item occurring in the Business Office this month was the annual 'October count' of enrolled students. As you know, this is a particularly complex item for District 49 due to multi-district online schools, both charter (GOAL) and affiliated (CDBOCES), and the now five geographic charter schools. As evidenced by our recent audit report of past October counts, the processes we follow do normally result in a very accurate number. When this process is completed and the results certified by CDE, we will know the volume variance change to apply to our amended budget process.

Another significant process currently underway is our annual Impact Aid count of students with a connection to any federal (i.e. military) presence in and around Colorado Springs. This includes both students that live on the grounds of those facilities, as well as students whose parents have employment in those facilities but may live off-base. This process has undergone significant improvement in the past years, including recent changes that will contribute significant extra funding to the District - both for coordinated schools and charter schools.

The recent honoring of our Human Resources Department at the October 12 regular meeting's 'Fantastic 49 ' time was timed to a milestone point of having completed hiring season for the new school year. The process never truly stops, of course, with an organization of this size, but the 'bubble' of new hire activity has passed into a more normal amount of turnover. It was especially pertinent this year with new processes designed to bring a greater level of clarity and completeness to the hiring process - including the 'hiring' of volunteers in the district with finger-printing and background checks to a greater degree than ever before.

As a bonus for this month, I include a series of reports on general economic indicators that I receive from my participation on the Colotrust Board of Directors.

Brett Ridgway

## Economic Overview

Fed Funds Target Rate


- The Federal Reserve increased its target rate to a range of $0.25 \%$ to $0.50 \%$ on December 16,2015
- The Fed's Mandate - maximum employment and price stability
- Since the 2007-2008 Global Financial Crisis the Fed has lowered interest rates to promote borrowing for capital investments and spending on goods and service

FOMC Dot Plot - September 2016


## Economic Overview

Comparative Historical Yield Curves


- The Fed has been highly successful at driving down interest rates along the yield curve to all-time lows
- The yield curve has flattened recently as economic uncertainly has heightened investor fears


## Economic Overview

Money Market Yield Curves



- Yield spread between Treasuries and commercial paper has widened significantly due to impending m-mkt reform
- Adding credit in the form of commercial paper enhances the yield of the portfolio
- Money market yields have risen following the FOMC rate increase in December 2015


## Economic Overview

US Unemployment Rate


Non Farm Payroll


- The unemployment rate is at $5.0 \%$
- With the improving labor market, wage inflation is beginning to increase at a slightly quicker pace
- September payroll report was mediocre ( +156 k ) following the August report ( +167 k ) and robust July report (+252)


## Economic Overview

## Personal Consumption Expenditure Core Price Index



- The Fed maintains that inflation is running somewhat below its longer-run target of $2 \%$
- While some economists may argue that the Fed has fallen behind the curve, low inflation has allowed the FOMC to take a patient approach in guiding monetary policy
- Although the drop in oil prices has had a significant impact on the headline number, the Fed believes this is transitory in nature and inflation will move back toward the Fed's target of $2 \%$


## Economic Overview

Institute for Supply Management


- ISM Manufacturing for September was 51.5 signaling expansion
- Manufacturing rebounded after contracting in late 2015 and early 2016
- ISM Non-manufacturing increased to 57.1 in September (from 51.4 in August).


## Economic Overview

Contributions to Percent Change in Real Gross Domestic Product


- The U.S. economy expanded at a $1.2 \%$ annualized pace during the second quarter of 2016
- Forecast was for growth to increase to $2.5 \%$ after weak growth of $0.8 \%$ in the first quarter
- Outlook for growth is expected to be approximately $2.0 \%$ for the foreseeable future


## The Planning Department

## October - November

## Planning

- Meetings with Developers
-D20 School sites near D49
- Credit transfers to Quail Brush
- Meetings with Cell Tower companies - lease options
- New Tower at FMS
- Possible towers at WHES and FLC
- Request removal of all Affiniti (Trillion) towers


## Data

- Complete cleanup of IC School of residence and zip codes
- Geocoded student data shared with several individuals
- Internal choice from Aug 1-May 30 for last 3 years
- 3 Year history for Impact Aid
- GIS
- SchoolDude- All building footprints and floor plans (lower level)
- Students residing on a military base
- Data group
- Processes split to subcommittees


## Other

Hail claim with Eastern Colorado Bank properties - Dashboard


## D20 School Sites Near D49 Boundaries

Sterling Ranch is a 1,444 acre development southeast of Vollmer Rd. and north of Woodmen Rd. Upon build-out, it will contain 5,407 dwelling units. The D20 side will develop first with D49 development occurring in approximately 10-15 years. As currently platted, there will be one 12 acre and one 35 acre site for D20 in very close proximity to our boundary. D49 will receive at least one 10 acre elementary site in Sterling Ranch and has another 10 acre and an approximated 20 acre site in Forest Meadows, directly south of the western half of Sterling Ranch.

## D20 School Sites


?

## Risk \& Benefits

Shannon Hathaway
Property \& Casualty Update:

|  | 2014-15 |  |  | 2015-16 |  |  | 2016-17 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Property \& Casualty | Claim \# | Claim Pd \$ | Reserves \$ | Claim \# | Claim Pd \$ | Reserves \$ | Claim \# | Claim Pd \$ | Reserves \$ |
| Commercial Package |  |  |  |  |  |  |  |  |  |
| Property Coverage |  |  |  | 3 | \$177,670 | \$103,045 | 1 | \$602,488 | \$2,337,514 |
| General Liability Coverage | 5 | \$6,533 | \$77,830 | 4 | \$4,537 | \$21,865 |  |  |  |
| Crime \& Fidelity Coverage |  |  |  |  |  |  |  |  |  |
| Inland Marine Coverage |  |  |  |  |  |  |  |  |  |
| Equipment Breakdown |  |  |  |  |  |  |  |  |  |
| Educators Legal Liability | 4 | \$46 |  | 3 | \$92,139 | \$14,398 |  |  |  |
| Auto Coverage | 8 | \$9,389 | \$0 | $\underline{2}$ | \$0 | \$6,110 |  |  |  |
|  | 17 | \$15,968 | \$77,830 | 10 | \$274,346 | \$145,418 |  |  |  |

## based on data from November 1 report

## Upcoming for next report:

- Open enrollment update - how did enrollment go? How did enrollment \#s change?
- Unemployment claims update - year to date \#s / hearing information


## The Best Choice to Learn, Work and Lead

## Finance Group

- In an effort to move the district from Passive Budget Mgmt (Bottom line budget managing) to Active Budget Mgmt (Individual Line Item budget managing) the Finance Group has decided to report on the number of Negative Balance Accounts (Accounts with higher spend than the amount budgeted) at each location.
- Negative balances can occur for many different reasons. However, it is up to each school to identify when an account has been over spent and make the necessary budget transfer to 'cover' the increased spend. This is particularly important in the school's Building or School Mgd Budget. Even better would be for the school to identify future spend and make the necessary adjustments before making the purchase. We are seeing an increasing number of these types of transfers.
- The percentages you will see on the following slides do not take into account dollar amounts, so an account that is $\$ .01$ overspent will have the same effect that an account that is overspent by \$1,000.00
- Please keep in mind that, there are NUMEROUS accounts within our Trial Balance, and transactions occur at all times during the month. Issues are being worked constantly to help keep within our goal of $10 \%$, but as you will see there are a number of areas outside of the goal. These issues are 'OK' as long as there are plans to work with the Finance Group and/or send in budget transfers.


## The Best Choice to Learn, Work and Lead

## Finance Group

- Summary: All Zones/Groups are under the $10 \%$ goal, this is fairly normal at the beginning of the school year as we are only slightly more than a quarter of the year. Total District for Nov 7.01\% under the 10\% goal.
- Personnel account numbers are driving most of the Negative balance accounts. Our first payroll for the year is the Sept Payroll, so July and August numbers are based on accruals using last school year's numbers. These negatives should clear once the accrual is adjusted and based on current year information. This adjustment will be made using data from the October payroll. The accrual has been adjusted, but there is still a need to move people that are either budgeted or getting paid from the wrong account. 1 person that is incorrect causes 9 accounts to be negative. (Salary \& Benefits) Finance is still in the process of making adjustments from the Oct Payroll.
- The following graphs show some categories over $30 \%$, in these cases there are a small amount of accounts with 1 or 2 negatives. i.e. HMS Extracurricular has 2 accounts and 1 is negative driving the percentage to $50 \%$. We are working with the schools to adjust these accounts so they do not have a neg balance. Schools have been extremely responsive and have been a big help in reducing the amount of negative accounts on their spend budget. For November, and the early Work Session, data was pulled for this report before allowing the normal time frame for schools to clear negatives.


## The Best Choice to Learn, Work and Lead

## Finance Group

## District

Falcon Zone


Total Zone has $6.49 \%$ of their accounts in a negative status, this is a $.56 \%$ reduction from last month. Again, the majority of these accounts are driven by Payroll and will be cleaned up as budget adjustments are made using latest payroll info.

- 132 Falcon Elem

134 Meridan Ranch

- 137 Woodmen Hills
- 220 Falcon Middle

310 Falcon High

- Total Zone

The Best Choice to Learn, Work and Lead

## Finance Group

## District

Sand Creek Zone


The Best Choice to Learn, Work and Lead

## Finance Group

## District

Power Zone


The Best Choice to Learn, Work and Lead

## Finance Group

## District//10

## iConnect Zone

Total Zone has $5.81 \%$ of their accounts
in a negative status, this a $1.42 \%$ reduction over last month, again majority is driven by personnel cost


The Best Choice to Learn, Work and Lead

## Finance Group

Internal Vendors


The Best Choice to Learn, Work and Lead

## Finance Group

## District/4?

## Internal Svs



Total Group has $9.17 \%$ of their accounts in a negative status, this an increase of $.18 \%$ over last month. again majority is driven by SPED personnel cost

Total Central Svs

- Total Learning Svs

Total Special Svs

- Total Internal Svs

The Best Choice to Learn, Work and Lead

## District/19

## Accounting Department

THE BEST DISTRICT TO LEARN, WORK \& LEAD

## Principal's Discretionary October

| School | Funded <br> Student Count | Min PP Disc. Target | Max PP Disc. Target | Min Total | Max Total | Current <br> Principal Disc | Current Plan |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Evans Elementary | 668 | 2 | 12 | 1,336 | 8,013 | 3,951 |  |
| Falcon Elementary | 277 | 2 | 12 | 553 | 3,319 | 5,925 | - teacher/staff appreciation incentives |
|  |  |  |  |  |  |  | - Instructional books |
| Meridian Ranch Elementary | 674 | 2 | 12 | 1,349 | 8,092 | 28,535 | - Math Recovery Program |
| Remington Elementary | 521 | 2 | 12 | 1,042 | 6,250 | 5,521 |  |
|  |  |  |  |  |  |  | - Technology needs (TV's, computers, projectors) <br> - Brain Pop, Brain Pop Jr. |
| Ridgeview Elementary | 719 | 2 | 12 | 1,439 | 8,632 | 54,754 | - Professional development |
| Woodmen Hills Elementary | 692 | 2 | 12 | 1,383 | 8,298 | 27,649 | - Instructional Technology |
| Springs Ranch Elementary | 509 | 2 | 12 | 1,018 | 6,108 | 7,053 | - instructional books and materials |
| Stetson Elementary | 510 | 2 | 12 | 1,020 | 6,120 | 18,471 | - Convert workroom into a conference room |
| Odyssey Elementary | 496 | 2 | 12 | 991 | 5,947 | 1,890 |  |
| Falcon Middle | 940 | 2 | 12 | 1,880 | 11,280 | 1,928 |  |
| Horizon Middle | 716 | 2 | 12 | 1,433 | 8,598 | 11,191 |  |
| Skyview Middle | 1,110 | 2 | 12 | 2,220 | 13,320 | (67) |  |
| Falcon High | 1,248 | 2 | 12 | 2,495 | 14,970 | 1,158 |  |
| Sand Creek High | 1,231 | 2 | 12 | 2,462 | 14,769 | 6,983 |  |
| Vista Ridge High | 1,449 | 2 | 12 | 2,898 | 17,388 | 206 |  |

Schools with amounts in green are currently within the projected range and need no explanation.

## Purchasing Card Spending

Each year the District receives a rebate from UMB based on the amount of spending on the purchasing cards. Spending reached a high last year. While this year is looking to decrease from the prior year, spending is well over past years.


## Department: | Chief Education Officer

To our district community, "Thank you!" For many of us, November 8, 2016 will stand as an end and a beginning. By granting our request to create an ongoing mill levy, the voters of D49 funded a series of projects that will benefit every district student. Providing resources for regular upkeep means our community ended a cycle of reactive repairs and deferred maintenance. Although most major construction will take the next 12-18 months, this election begins the end of a season of overenrollment and student overflows in our most crowded elementary schools. With plans already underway for new elementary schools near east Dublin Boulevard and near north Meridian Road, more district students will have a neighborhood school within safe walking distance.

At our high schools, this election is the beginning of a cycle that will equalize and expand opportunities-especially for programs that prepare students to succeed in the work and further learning they select. With growing demand for concurrent enrollment along with technical education for career pathways, student expectations are more diverse than ever before. The election resources dedicated to expansions at our three largest high schools will begin to meet the growing demand for relevant and personalized learning. With programs to prepare pilots and engineers, builders and ranchers, District 49 is preparing a generation of practical leaders our communities need. In 2016, the voters of D49 affirmed our commitment to launch every student to success in the endeavors that matter to them.

The elementary schools and high school expansions are exciting. They bring new opportunities and promise better options for our littlest learners. But buildings and programs only succeed when excellent teachers bring them to life. That's why our funding plan includes a recurring pool of money for teachers to increase salaries for our veterans and provide more competitive compensation to attract new colleagues. Just as we did with a previous compensation pool, we will seek and follow teacher input on how to make the most of this opportunity to reward our most dedicated educators.

Our 2016 election efforts were a success because we learned from the feedback of our community, worked to structure a plan that matched community expectations, and led a sustained effort to provide detailed plans for investment and accountability. Because our voters represent every neighborhood in the district, we proposed a plan that included meaningful improvement for every school. Our business office and community partners did not create a monolithic plan with a single purpose. Instead, they responded to community priorities with a package that takes care of the facilities we already have and adds capacity where we need it most. The plan sets aside maintenance budgets on a ten-year cycle and dedicates new funds for teacher compensation every year. By bundling these four priorities into a comprehensive plan, the work of our financial planners gave us the best solution we have presented in the history of District 49.

It is tempting to think that winning this election is the end of the campaign; but we know the support of our community is just a beginning. We are committed to faithfully execute the plan with full transparency. We promised our community that we would be accountable, so every investment of resources from this election requires explicit approval from a citizens' oversight committee. With every decision, every project, and every promise kept, we say a sincere "Thank You!" to the families, voters, and community of District 49. Thank you for trusting us to serve as your school district.

## Falcon Zone EO November Update

## Innovation Zone Leader: Julia Roark

| Action | Status | Results |  |  |  | Other/Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Primary Literacy <br> - Staff Training | September December, 2016 | All elementary teachers will have completed Module I in the Language Essentials for Teachers of Reading and Spelling (LETRS) training by 10-16-16. |  |  |  | All Falcon Zone elementary teachers will have completed the first three modules for LETRS by May, 2017. |
| 49 Pathways FMS ICAP Completion | End of Quarter, 2016-17 | Grade$6^{\text {th }}$ |  | Milestone Skills Survey | \% Complete <br> 0 (will be done Nov. Dec.) | Collecting data on ICAP milestone completion for FHS, to be shared in December report. |
|  |  | $7^{\text {th }}$ |  | Interest Profiler | $100 \%$ |  |
|  |  |  | $\begin{array}{\|l\|l} \hline \mathrm{C} \\ \mathrm{Cl} \\ \mathrm{Cu} \\ \mathrm{Su} \\ \hline \end{array}$ | Career <br> Cluster <br> Survey | 99\% |  |
| Enrollment | $\begin{gathered} \text { November 7, } \\ 2016 \end{gathered}$ | FHS- 1196 <br> FMS- 973 <br> WHES-751 <br> MRES-721 <br> FESoT-305 <br> TOTAL: 3,946 |  |  |  | Current K-12 student enrollment - FMS is above, and FHS is below the Spring estimate. (Falcon Zone is up 18 students since October 5 count.) |
| Budget <br> Performance | Fall, 2016 | 2016-17 MLO Funds: \$ 13,546 endorsed for spending in October at DAAC budget subcommittee meeting. |  |  |  | MLO funds requested for FHS computers for math lab, and FESoT Project Based Learning materials. |
| Community Engagement | October November, 2016 | Zone-wide Parent Survey Results for selected items: |  |  |  | More to be reported in December; Zone Leadership will be analyzing results (by zone and individual schools) in Nov. - Dec. team meetings and working with Falcon Zone Coalition for next steps. |
|  |  |  | 71\% | 22\% | \% |  |
|  |  | 2. | 68\% | 25\% |  |  |
|  |  | 1. "I am accepted as a member of the school community." <br> 2. "I am respected as a member of the school community." <br> 3. "I am valued as a member of the school community." |  |  |  |  |

# POWER Zone EO Update 

Innovation Zone Leader: Mike Pickering

| Action | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| District Literacy Focus DIBELS Progress Monitoring Data K-5 | $\begin{aligned} & 2 \text { Weeks } \\ & (10 / 24 \text { to } \\ & 11 / 4) \end{aligned}$ | POWER Zone Elementary <br> Schools: <br> At Risk Category: 86\% Some Risk Category: 93\% | \% of K-5 students with completed progress monitoring data |
| District Literacy Focus Primary Literacy DIBELS Within Year Growth: Accuracy and Comprehension | Within Year 14-15 and 15-16 Data | Accuracy 14-15: 5\% <br> Accuracy 15-16: 11\% <br> Comprehension 14-15: 6\% <br> Comprehension 15-16: $15 \%$ | PZ elementary schools experienced 2 to 2.5 times more growth in key areas of reading across the past 2 years. |
| District Pathways Focus ICAP Milestone Completion | 2015-16 <br> School Year | $\begin{aligned} & \text { 2015-16: VRHS -91\% } \\ & \text { 2015-16: SMS - 79\% } \\ & \text { 2016-17 Goal - } \mathbf{1 0 0 \%} \end{aligned}$ | Increased 6-12 Pathway collaboration supporting more meaningful ICAP completion. |
| Zone Accountability <br> Focus <br> Performance <br> Dashboard Work | October $2016$ | Performance Dashboard presentation to BOE on November 10th. Problem solving and critical thinking measures developed by 12-20-16. | Request for BOE to accredit PZ schools through dashboard process. |
| Zone Literacy Focus Literacy Excellence Programming - OES | Expand programmin g across zone | Positive parent, staff, and student feedback combined with strong growth data supports increased programming options | Plan in development to offer programing to more students throughout zone |

## Sand Creek Zone EO Update

Innovation Zone Leader: Sean Dorsey

| Action | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| School Budgets | November 2016 | SCHS-48\% <br> HMS-64\% <br> SRES-50\% <br> RES-49\% <br> EIES-33\% | Percentage of school managed budged spent to date. |
| MYON | Aug-Nov | RES-1086.59 <br> SRES-692.44 | Total hours students have spent reading this year |
| Literacy | Fall 2016 | At or above-1429 <br> Below- 622 | BOY Dibels data, number of students in the 3 zone elementary reading at or above grade level and those below grade level |
| AF Inspection | November | The Sand Creek High School AFJROTC Program received an: <br> Exceeds Standards | The inspection takes place every 3 years. This is the highest rating for JROTC programs. |
| Community Engagement | October 29 | Over 500 community members attended | Boo Bash at SCHS hosted by the NHS and JROTC |
| Community Engagement | October 25 | 15 Community members | Studer is looking at how the zone is functioning and will help us improve what we are doing for all stakeholders. |

## iConnect Zone EO Update

Zone Leader, Andrew Franko - November 2016

| Location | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| Rocky Mountain Classical Academy | $\begin{gathered} \text { Dec. } \\ 10 \\ 2016 \end{gathered}$ | Received \$2,300 funding to bring the Missoula Children's Theatre to campus. | Workshops will be presented, 60 students will be selected to perform with the group. |
| Pikes Peak Early College | $\begin{gathered} \text { Fall } \\ 2016 \end{gathered}$ | $82 \%$ of Algebra 1 and 2 students have mastered the semester concepts. | $45 \%$ of Algebra 1 students in 2nd semester $>60 \%$ completed. |
| Pikes Peak School of Expeditionary Learning | Nov.Dec. | Staff will demonstrate the participation model and volunteer time. | Service learning to the Ronald McDonald House. |
| Falcon Homeschool Program | $\begin{gathered} \text { Fall } \\ 2016 \end{gathered}$ | All teachers on staff have completed at least 1 Coaching cycle. | Support from Coaches helped to create a student led Homeschool Newspaper. |
| Springs Studio for Academic Excellence | $\begin{aligned} & \text { Nov. } \\ & 2016 \end{aligned}$ | Formal observations will be completed. | 29 Staff members: <br> 22 observable, 7 classified |
| Power Technical Early College | $\begin{gathered} \text { Oct. } \\ 19 \\ 2016 \end{gathered}$ | Official ribbon cutting ceremony was held at 2525 Canada Drive. | Approximately 160 students toured the campus with their families and community members. |
| Studio Services Team | $\begin{gathered} \text { Fall } \\ 2016 \end{gathered}$ | Performed over 160 walkthroughs. | Participating schools: <br> PHS, PPEC, SCHS, SSAE, VRHS |

## Department: | Learning Services

## Current and Ongoing Activity

Assessment: In October, Kathleen Granaas, Coordinator of Academic Performance, trained high school school assessment coordinators (SAC's) and counselors in using the PSAT data to engage students and to guide educators in their instruction. She shared numerous resources to influence student growth from the April 2016 PSAT assessment to the SAT to be given to the same students in spring 2017.

On October 5, school administrators gathered to look at the ACT Aspire student results. Kathleen and our ACT Aspire representative, Greg Grey, shared methods to pull reports and look at student data. After fall break, Kathleen trained school assessment coordinators in further utilizing the ACT Aspire results to best meet student's needs. The group discussed methods and practices during the first interim to determine best practices for interim two that starts November 28.

## School Readiness:

As part of CAP4K legislation, all kindergarten students must have readiness plans. Kindergarten teachers completed the minimum requirements to comply with this legislation by completing the Teaching Strategies (TS) Gold KEA Survey and are using the development and learning report as the Readiness plan. The window for completing the TS Gold KEA Survey closed November 4.

Primary Literacy: Twenty-seven second and third grade students participated in fall READ Camp at three school sites over fall break. Planning is already underway for the spring and summer READ Camps. The DIBELS Next middle of year window opens November 30 - December 16. Currently, there are 660 students with active READ Plans in grades K-3.

Library staff met in late October to learn about the capabilities in the newest version of Destiny, our district library management system. An additional training will be held December 9 on inventory and reporting in Destiny and on myON, our digital library. D49 was awarded a state library grant in the amount of $\$ 6,941$ to support library purchases for schools.


Grants and Research: Katherine Hochevar, Data Analyst, is supporting Vista Ridge High School (VRHS) to explore funding opportunities in support of a Science on a Sphere initiative. Bringing this program to VRHS is a first step toward the longer-term goal of the adoption of Science on a Sphere curriculum and the creation of a STEM center at VRHS. Katherine is also updating results within the District's UIP based on the recently released District Performance Frameworks and preparing updated results for our upcoming Rocky Mountain Performance Excellence examiner team visit.

Curriculum and Standards: Kathleen Granaas and Kristy Rigdon, Coordinator of Literacy, met with zone representatives and together they discussed Colorado Academic Standards (CAS) alignment to instruction in the zones. Zone administrators and coaches collaborated on how their schools address the CAS.

Alternative Licensure: Leaders from the Colorado Department of Education will meet with the professional development team on November 8 to discuss the District's proposal to be a designated agency supporting alternative teacher and principal licensure candidates. The implementation of an Alternative Licensure Program in D49 would support the District's concurrent enrollment offerings and support our need to hire qualified teachers in hard-to fill content areas at the secondary level.

Educator Effectiveness: On November 3, Amber Whetstine, Executive Director of Learning Services and Stan Richardson, Educational Consultant facilitated instructional rounds with instructional coaches and building administrators to calibrate evaluation practices and understanding of best-practices. The rounds are supported through the Educator Effectiveness Liaison Grant funds awarded to D49 from the Colorado Department of Education. Three more District-wide rounds are scheduled for the year. In addition, the grant supports school and zone level calibration.

Schoology: The Second Annual Connect Colorado Schoology Conference held on October 14 was well attended by over 175 educators and leaders from across the state. Our professional development team, Brian Green and Annette Romero served as the leadership team coordinating all logistics of the event in collaboration with Cherry Creek and Jefferson County School Districts. Jeremy Friedman, Schoology CEO, served as the keynote for the event. Several teachers including Jesse Mavel, Kathy Beadles, Jillian Boots, and Kim Fajardo also presented at the conference .

## Schoology Usage Through October 2016



Aha! Network: A variety of professional learning opportunities were offered during October Break for D49 teachers and leaders. Course offerings included: Eureka Math, Kagan, Spanish for Educators, Language Essentials for Teachers of Reading and Spelling (LETRS) and Adaptive Schools.



ICAP Summit: On October 25, 60 educators and leaders from the region and state participated in an ICAP Summit, hosted by D49 Education Office leaders. The purpose of the summit was to share best practices and discuss challenges with the implementation of Individual Career and Academic Plans. Participants used a combination of meeting techniques from storyboarding and Ed Camp to develop seven priority areas for further implementation of ICAP. These priorities include re-branding, enhancing family and community involvement, empowering students, promoting passion, creating relevance, building human capacity and forging personal and systematic connections.

Wellness: Twelve D49 staff members attended the Society of Health and Physical Educators (SHAPE) Colorado Convention that was held October 20-22. The Kaiser Permanente Thriving Schools grant supported four registrations. Lucas Holm, $7^{\text {th }}$ grader at Skyview Middle School presented as a state ambassador for Fuel Up to Play 60. Rachel Duerr, Health and Wellness Coordinator attended the Healthy Schools Coordinator Meeting in Lakewood, CO November 3-4.

Title Programs: Paul Coleman, Coordinator of Title Programs and Kim Brown, Family Engagement Teacher on Special Assignment, attended the National Association for the Education of Homeless Children and Youth conference in Orlando Florida, October 29-November 1. Takeaways from the conference included a deepened understanding of the importance of liaison support for homeless families, informational updates on tracking student needs in Infinite Campus and ways to leverage "faithbased" agencies in our area to support homeless students.

## Upcoming:

Wellness: Penrose-St. Francis will be leading a "Sound Sleep, Sound Mind" health education seminar for staff Wednesday, November 30.

Assessment: Training of School Assessment Coordinator for CMAS and WiDA ACCESS assessments began in November and continues throughout December in preparation for the test administration window in January.

The Assessment Page of the District 49 website is reviewed periodically and was updated again this month. The parent-opt out form for state assessment participation will be posted in January. The first state assessments this spring begin March 14.

Performance Excellence: the Rocky Mountain Performance Excellence examiner team will be on site in D49 facilities across the District during the week of November 14. The team will conduct interviews with district leaders, Board members and principals related to our Peak Application submitted in September. As a result, District leadership and the Board will receive feedback regarding our strengths and opportunities for improvement by early 2017.

## Report of the Education Office

Department:
Individualized Education

| Dept. | Athletics |  |  |
| :--- | :---: | :---: | :--- |
| Specific Action | Due Date | Status | Other/Comment |
| Nothing new to report in <br> district athletics. VRHS <br> football made it into the <br> state playoffs | On-going | On-going |  |
| There is more public <br> interest in bringing a <br> district LaCrosse team in <br> which SCHS has agreed <br> to help coordinate | On-going | ELD | On-going |

## Report of the Education Office

| Day 1 |  |  | staff and admin. Feedback received requestions PD in March (Kagan Day 1 and Kagan for Teachers of ELs \& Spanish for Educators Day 2) more information to come soon. |
| :---: | :---: | :---: | :---: |
| Initial Planning stages for upcoming WIDA <br> ACCESS - Administration <br> Window - January 9, <br> 20170 - February 10, <br> 2017 | CDE Training October 21, 2016 | On-going | D49 Assessment Team and ELD Admin. Team are beginning to plan for upcoming WIDA ACCESS <br> Administration. More to come. |
| Dept. | EXCELL |  |  |
| Specific Action | Due Date | Status | Other/Comment |
| As of the first part of November EXCELL PLUS has sent 3 students back to their tradition school and has taken on 3 more students - 1 in Middle School and 2 in High School | Fall 2016/2017 school year |  | We currently have 3 middle school students for 4 weeks and 3 High School students for the remainder of the semester. Falcon needs to bring back an alternative Middle School setting that is not blended learning but relationship based. <br> A middle school setting needs to be reestablished in this district for at-risk students in Middle School. It is as vital as an alternative High School |
| EXCELL has accepted another expelled student from Horizon Middle School who will be in the program until the end of the year | Fall 2016/2017 school year | On-going |  |

## Report of the Education Office

| EXCELL has renewed its contract with Reading Plus and Math Score for online reading programs in elementary, middle, and high school | On-going | On-going |  |
| :---: | :---: | :---: | :---: |
| Dept. | Gifted and Talented |  |  |
| Specific Action | Due Date | Status | Other/Comment |
| Grade Acceleration Process at Odyssey Elementary School | Dependent on Process | Completed | At request of school administration, kindergarten student (staff members child) began full grade level acceleration process. Student did NOT make past first round. Led "difficult" conversation with parents in two separate meeting. |
| Participated in CDE led Standards Based Advanced Learning Plans | September 7, 2016 | Completed | 10 facilitators participated in training. Unfortunately Infinite Campus hasn't "caught up" and G/T is waiting to implement. Until then - tradition ALPs will be developed. |
| Administered Cognitive Abilities Test (CogAT) | September 30, 2016 | Completed |  |
| Colorado State Directors Meeting | September 12, 2016 | Completed | Collaborated with John Fogarty (Asst. Superintendent for D12) on presentation regarding identification in psychomotor, dance and instrumental music |
| Social Emotional Support for Parents of Gifted | September 21, 2016 | Completed | Collaborated with Pikes Peak Association of Gifted Students to offer special parent event. |

Report of the Education Office

| CDE sponsored workshop Supporting Social Emotional Needs of the Gifted | September 22, 2016 | Completed | CDE changed content of presentation after suicide in other district. Had I known, I would have extended opportunity to counselors instead of G/T Facilitators. |
| :---: | :---: | :---: | :---: |
| Additional funds Budget Revision | September 30, 2016 | Completed | Received an additional \$ 16,000 in funding for G/T Programming |
| Data Management System | On going | On Going | Developing Comprehensive Program Plan and other additional reporting required by CDE |
| Dept. | College in Colorado |  |  |
| Specific Action | Due Date | Status | Other/Comment |
| Maintain College in Colorado Student Accounts | Ongoing throughout the school year | 7,560 student accounts created to date | Accounts are "cleaned up" weekly - meaning any accounts associated with students no longer in district will be released and new accounts created. |
| Plan of Study Milestone | ASAP | On-going | Manually editing courses to each school site, coding, and fixing any data issues to be able to import all course catalogs ( 1,249 courses) and locations (1,661 entries) into College in Colorado/ NOTE: Deadline pushed back due to CIC tech support creating new course fields for our district |

Report of the Education Office
$\left.\begin{array}{|l|l|l|l|}\hline & & \begin{array}{l}\text { and delayed responses } \\ \text { from schools when } \\ \text { providing } \\ \text { information/clarificatio } \\ \text { n. }\end{array} \\ \hline \begin{array}{l}\text { Technical Support for } \\ \text { CIC }\end{array} & \begin{array}{c}\text { Ongoing throughout the } \\ \text { school year }\end{array} & \text { On-going } & \begin{array}{l}\text { Assisting all personnel } \\ \text { with issues in CIC }\end{array} \\ \hline \text { ICAP Summit } & \text { Attended } & \text { Attended } & \begin{array}{l}\text { Attending district ICAP } \\ \text { Summit. Collected } \\ \text { useful feedback and } \\ \text { suggestions for future } \\ \text { ICAP implementation. }\end{array} \\ \hline \begin{array}{l}\text { Assisted with GT Fall } \\ \text { Break Adventure Camp }\end{array} & \begin{array}{l}\text { October 17th -21st, } \\ 2016\end{array} & \text { Completed } & \begin{array}{l}\text { Created camp } \\ \text { applications, collected } \\ \text { applications and } \\ \text { organized student } \\ \text { information, organized } \\ \text { camp logistics, and } \\ \text { assisted with camp day- }\end{array} \\ \text { to-day activities. }\end{array}\right\}$

Report of the Education Office

| Concurrent Enrollment Math Student Profile | No deadline | On-going | Creation and development of a CE math student profile using historical data to help identify characteristics of a "successful" CE math student |
| :---: | :---: | :---: | :---: |
| Concurrent Enrollment course offerings for 2016-2017 | No deadline | Completed | Collected information from staff for interest in future courses to be offered at Creekside |
| Concurrent Enrollment FAFSA Event | No deadline | Completed | Assisted in <br> Organization of D49 FAFSA Event sponsored by PPCC for all high schools on November 17th, 2016 |
| Dept. | Special Education |  |  |
| Specific Action | Due Date | Status | Other/Comment |
| Area of Focus: Effective Instruction <br> Enrich TOTs (Trainer of Trainers) had a two hour refresher session with Special Education Data Analyst to increase proficiency of Enrich usage. | January 6, 2017 | On-going | Most Recent TOT <br> Support session was held October 31, 2016. <br> The next session is November 14, 2016 with Enrich project staff participation as needed |
| Area of Focus: <br> Effective Instruction <br> Completed I-13 Audit | December 1, 2016 | On-going | Audit results sent to teachers with any corrections due by November 15, 2016 <br> Results of Audit will be reviewed and final results uploaded to Data Management System (DMS) by December 1, 2016 |

## Report of the Education Office

| Area of Focus: Recruit and Retain <br> Held the first quarterly event to thank teachers and itinerants for their hard work at Creekside Service Center | December 20, 2016 | Completed | Planning underway to host thank you gathering for special education staff. |
| :---: | :---: | :---: | :---: |
| Area of Focus: <br> Recruit and Retain <br> Implementation of Enrich | (See Above) |  |  |
| Area of Focus: <br> Collaborative <br> Communication with <br> Stakeholders <br> Schedule a breakfast and invite community partners such as TRE, DHS, Emily Griffith, BOCES, etc. to learn about District 49's Area of Focus, Cultural Compass and Big Rocks | November 15, 2016 | Postponed |  |

## Department: Communications

## Data Dashboard - D49.org

Year-over-year statistics in Sept. and Oct. remain consistent with those observed in July and August.
The number of page views continues to be up at about ten-percent. Pages per session and average session duration continue to show decreases of approximately 20-percent in 2016 . This drop is primarliy due to student devices defaulted to open to the D49.org homepage upon launch of a browser. Students are opening a browser in a class and then immediately going to external websites for content and curriculum information.


The top ten landing pages in the last two months on D49.org, as provided by Google Analytics and confirmed through SchoolWires data include the district homepage and the homepages of several schools. Many patrons have the parent portal page bookmarked, as it is the number two landing page. We see spikes to this page, as you would expect, as school begins and as quarters end.

1. D49.org Homepage
2. ParentPortal Page
3. Sand Creek High School Homepage
4. SRES Library Resources Page (Kudos Erin Bedell)
5. WHES Tech Teacher Kim Olson's Page
6. District 49 Calendar Page
7. Vista Ridge High School Homepage
8. Career Opportunities Page
9. Imagine Classical Academy Homepage
10. Springs Ranch Elementary School Homepage

Data Dashboard - Bronto Email Distribution Platform

| Performance Over Last 90 Days |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Sent | Delivery Rate | Open Rate | Click Rate | Conversion Rate |
| 194,302 | $\underset{193,587}{99.6 \%}$ | 22.2\% | 3.4\% $1,457$ | $0.0 \%$ |
| Email Revenue | Other Revenue | Total Revenue | Revenue Per Email | Revenue Per Order |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Email Orders |  | Other Orders |  | $\begin{aligned} & \text { Total } \\ & \text { Orders } \end{aligned}$ |
| 0 |  | 0 |  | 0 |

Over the last 90 days, we've sent approximately 194,000 emails with 22percent open and 3-percent click rates - our targets are $25 \%$ open rates and 10 percent click through rates.

We've seen a noticeable drop in click through rates this cycle, primarily due to the consistent effort we were giving to sending Building Our Future Community emails prior to the BOE voting to send ballot issue 3B to voters. This was an investment worth the drop in click through rates as we were trying to reach as many parents as possible with information about the ballot proposal.

I anticipate that my next report will show a bump in click through and open rates, as we are prepping to send our winter weather communications email. This is typically one of our highest engagement messages of the school year.

Data Dashboard - LiveChat Web Customer Service
LiveChat statistics from Oct. 1 through Nov. 6 show a continued year over year increase in use of the chat platform, but a slight decrease from the last report due to the two week fall break.



## Data Dashboard - Social Media

Report of the Education Office
District 49 social media -the challenge of engagement. This month I highlight the challenge that is Facebook. Engagement on the platform continues to evolve along with the Facebook algorithm.

Since becoming a publicly traded company needing to increase monthly revenue, Facebook has increasingly become a pay to play space for organizational pages such as ours.

Notice how the highest perform posts top out at about tenpercent engagement, measured as a like, comment, reaction, or share. We continue to observe that once engagement with a post hits ten-percent, the displaying of the post in news feeds gets throttled down.

We will continue to experiment with different techniques to try and find a method to break through the Facebook algorithm cap.

Winter weather posts will greatly exceed the results our normal posts get. This is due to viral type engagements

immediately after posts are made. While it is unfortunate that weather drives higher engagement than posts related to our educational programs and student experiences, we'll try to use those the weather posts as a springboard to higher engagement for other types of posts.

## New Internal Communication Initiative - C3

Communication Check
Launched as November began, the C3 communications check is meant to provide a clear and accountable communication channel between the senior leadership team and departments to schools. A workflow has been created to initiate C3 communications that are scheduled around the monthly principals meeting.

The workflow consists of chief officer administrative assistants aggregating data from departments into a bulleted list of action, informational, opportunity and policy items. A combination of Bronto email and a dedicated C3 page on D49.org provides metrics on engagement with the notification email and page containing the in-depth information.

The communications director will work with the chief education officer to obtain feedback from all involved stakeholder groups to further develop the workflow and improve the user experience of the new internal communications initiative.


## Department: | Concurrent Enrollment

Best Choice to Learn, Work, and Lead

- M Perez and Elisabeth Fisk, VRHS CE Dean, attended NACEP national conference Oct 17-18 (Nat'l Alliance of Concurrent Enrollment Partnerships).
- Invited to serve on NACEP Communications Committee.
- Invited to share/present a "district perspective" for supporting schools with student Individual Career \& Academic Plans (ICAP) at the state Career \& College Readiness ICAP Symposium on Oct 31.


## Every Student

- Assisted leadership with hosting Pikes Peak Region ICAP Summit on Oct 25, to reflect on ICAP implementation, effectiveness, and bright spots, and to clarify and plan next steps for personalized secondary education in D49.


## Portfolio of Schools

- Paul Finch is coordinating GTPathways college course, PSY101 Gen Psychology, to be offered spring semester at PPEC with Dale Bonavita as instructor.


## Community

- Reached out to PPCC to begin the conversation about Cyber Security certification opportunities for D49 concurrent enrollment students. PPCC is collaborating with local industry partners to develop a new AVP pathway for Cyber Security and to update their Computer Network Technology certificates.


## Firm Foundation

- Dr. Louis Fletcher visited Paul Finch's ENG121 English Composition I college class after a rhetorical analysis assignment to demonstrate the importance of rhetoric in everyday interactions. Dr. Fletcher's position is a perfect example of how one has to carefully tailor his or her rhetoric to meet the needs of public communications on a day-to-day basis.



## Department: |Career \& Technical Education Current and Ongoing Activity

VRHS took 7 students to the FCCLA National Cluster Meeting this last weekend! They completed 5 Leadership Academy courses

D49 Visual Arts and Design instructors attended the CAEA conference on Nov $3^{\text {rd }} \& 4^{\text {th }}$
FMS Family \& Consumer program - received a grant for a Shaken Baby from Reality works worth \$992
FHS AOHS - a message from a 2012 FHS AOHS graduate
Per Emily Marten - I saw a motorcycle accident and we were first on scene. I stabilized the spine and kept the guy awake and I was able to give a full report to the EMT and he said I did a great job and was impressed with the knowledge. I said he had a possible hip/ leg fracture and was complaining of blurred vision. As soon as they cut the pants, he had both and a bruised back. Then the cop thanked me for doing the right thing and having the courage to give a full report. So I just want to say thank you for being such a great teacher (Ms. Michaels-Lipp) and giving me the ropes to have courage and knowledge to help save a life.

## Upcoming Activity

Planning for the 2016 College and Career fair is underway. This is a partnership event with District 11. Currently we have over 90 vendors signed up. We project 800 middle school students and 475 high school students from D49 in attendance.

PHS is planning a Senior Citizens' Thanksgiving Feast on November 18, from 11:00 am - 1:00 pm

FHS will be taking 23 DECA students to the Colorado DECA District 8 Role-Play Competition on November $8^{\text {th }} 2016$

FHS AOHS has a meeting scheduled with PPCC to discuss the future possibility of Pharmacy Tech integration into the AOHS academy

FHS Agriculture program - There will be a write-up on the new Landscape class in the January edition of the Landscape Industry Journal put out by the Associated Landscape Contractors of Colorado

## Department: | Culture and Services

Building culture and providing services is a continuous process that requires buy-in from School District 49's leadership, students, parents, and community. Intentional exposure and meaningful interaction leads to measurable outcomes, which creates a responsive multicultural environment.

## Current and Ongoing Activity

## Cultural Framework

The Military Student Transition Consultant (MSTC) traveled to Harker Heights, Texas for her initial subject matter training. The MSTC successfully completed the aforementioned Military Child Education Coalition (MCEC) hosted training. The BRIGHT Project Manager is scheduling basic restorative practices training in Austin, Texas for an initial representative cadre from District 49. The cadre will become the first ambassadors for restorative practices professional development in the district. The cadre includes a building administrator, the MSTC, the BRIGHT Project Manager, an elementary school counselor, the Online Professional Learning Specialist, and a representative from district communications. Each of the latter individuals has a role in enhancing, shaping, and aligning BRIGHT to District 49's culture.

## Department of Justice

The Department of Justice (DOJ) has been relatively silent since this year's initial interaction concerning the $2^{\text {nd }}$ Annual DOJ report. The Director of Culture and Services will engage the DOJ to set up a telephone update to discuss the $1^{\text {st }}$ semester and any other interest items presented by the DOJ.

## Community Outreach

Both the BRIGHT Project Manager and the MSTC are participating in the CDE community engagement "coffee talk" in November. The MSTC is coordinating a planning meeting, which includes local military family support personnel, to establish Military Advisory Committee (MAC) in District 49.

## Upcoming Activity

1) Key Planning Cadre RP Training 2) 5-yr BRIGHT Execution Planning 3) CDE RP Grant decision

## Department: | Central Enrollment (CE) and Student Information (SI)

Central Enrollment is the entry point of the district; therefore, processes are being reviewed daily to add efficiency and customer focus. The SIS is vital tool in the process of fostering integration in the district.

## Current and Ongoing Activity

## Enrollment Reform

Decisions on the potential migration of SIS and other IT systems, to support District 49 operations, are still on hold pending the Chief Officers' guidance.

## Upcoming Activity

Process Documentation \& Customer Service Training
Due to the pending departure of a CE registrar, a process has been enacted to advertise the upcoming vacancy, with the goal of replacing the incumbent and training a new hire prior to January 2017.

## BOARD OF EDUCATION AGENDA ITEM 17

| BOARD MEETING OF: | November 16, 2016 |
| :--- | :--- |
| PREPARED BY: | Peter Hilts, Chief Education Officer |
| TITLE OF AGENDA ITEM: | CEO Performance Review |
| ACTION/INFORMATION/DISCUSSION: | Information |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

When evaluating a senior executive, it is important to align leadership activity with the district's strategic plan. Since the strategic plan is operational, it is helpful to use a portfolio review model where the reviewers may examine leadership behavior in the context of daily and long-term activity and accomplishments.

## RATIONALE:

The purpose of performance review is to improve outcomes by improving our performance. The six sections organize leadership performance into manageable, observable patterns (i.e. Performance Domains from established standards from CDE). For each section, additional insights might be gleaned from existing surveys and feedback systems or the pursuit of new collections related to a particular performance measure.

## RELEVANT DATA AND EXPECTED OUTCOMES:

Quality feedback is the ingredient that will help us become the best district to learn, work, and lead. Performance review is a systematic way to provide feedback about how well the CEO is meeting the board's expectations.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

Rock \#1—Reestablishing the district as a trustworthy recipient of taxpayer investment

Rock \#2—Research, design and implement programs for intentional community participation
Rock \#3- Grow a robust portfolio of distinct and exceptional schools

As a school district, our primary service is educational programming, so the performance of the CEO is significant for all our strategic and cultural priorities.
Rock \#4-Build firm foundations of knowledge, skills and experience so all learners can thrive
Rock \#5- Customize our educational systems to launch each student toward success

FUNDING REQUIRED: None AMOUNT BUDGETED: None
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item to the December regular meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: $11 / 10 / 16$

Performance Review Packet for the Chief Education Officer
Presented to the District 49 Board of Education by Peter Hilts

## ANNUAL PERFORMANCE REVIEW CYCLE FOR the CHIEF EDUCATION OFFICER:

## Performance time frame January - December, Completion: December

When evaluating a senior executive, it is important to align leadership activity with the district's strategic plan. Since the strategic plan is operational, it is helpful to use a portfolio review model where the reviewers may examine leadership behavior in the context of daily and long-term activity and accomplishments.

The six sections organize leadership performance into manageable, observable patterns (i.e.
Performance Domains from established standards from CDE). For each section, additional insights might be gleaned from existing surveys and feedback systems or the pursuit of new collections related to a particular performance measure.

## 01-Educational Leadership

- Emphasize Firm Foundations through Primary Literacy
- Emphasize Firm Foundations through Teacher Preparation


## 02-Strategic Leadership

- Launch Every Student to Success
- 49 Pathways Strategic Plans


## 03-Leadership Development (Inner Ring)

- Workforce Development Survey and Exemplars
- Peak Partners Academy II


## 04-Cultural Leadership (Outer Ring)

- Host Ascent to Excellence and Reach your Peak
- Serve as a Baldrige Examiner


## 05-Communication

- Win the election--Building our Future Community
- Continue improved performance reporting


## 06- Personnel

- Study the Studer Group's Hardwiring Excellence and Maximizing Performance
- Complete an Ed.D. focused on Leadership and Lifecycle Dynamics for Successful School Innovation.

Strategic Action

## Education Office <br> CEO 01-1: Primary Literacy

## Strategic <br> Priority



## LEARN: $\quad$ Literacy performance in $\mathbf{D} 49$ is improving but still below expectations.

- Our percentile rank compared to Colorado and our comparator districts is improving.
- Our percentage of students reading at benchmark is improving, but not yet excellent.

PARCC ELA Percentile


DIBELS Benchmark


## WORK: $\operatorname{We}$ will increase focus and resources on primary literacy.

- CO leaders will meet with building literacy teams three times annually to review performance data.
- The CO literacy team and building teams will dedicate focus, time, and additional staff and budget to improve performance. We will host trainings and events to support this plan.
- This plan is ongoing with major milestones at the BOY/MOY/EOY of each school year.


## LEAD: $\mid$ The CEO will serve as the district leader.

- School principals and zone leaders share primary responsibility for school-level performance.
- The CO Primary Literacy team and Learning Services Department will provide technical support and assistance.

RESULTS: $\mid$ Describe the results this plan is designed to accomplish.

## PROJECTED RESULTS

- We project an improvement in our district percentile rank of 10 points by the 2016 PARCC ELA assessment.
- We project a year-over-year reduction of at least $30 \%$ in the district-wide number of $3^{\text {rd }}$ grade students well below benchmark on the 2016 EOY DIBELS.


## Actual Results

- We did not improve our percentile rank by 10 points in any level. (This is a poorly constructed target because we need to specify level/test and report on reading or writing or both.)
- We did not meet the $30 \%$ projection for reducing $3^{\text {rd }}$ grade students well below benchmark. Our actual rate of reduction was $10 \%$
*These data were presented as part of the UIP presentation to the BOE on 10-26-16

Strategic Action

Plan on a Page

## Education Office CEO 01-2: Teacher Preparation

## Strategic <br> Priority



## LEARN: $\mid$ District 49 has acute and chronic teacher shortages in multiple subjects.

- For many teaching positions, the candidate pool is very small.
- We do not employ enough qualified instructors to teach in our concurrent enrollment and CTE programs.

Our HR department will develop visuals to represent trends in the number of candidates per open position over a threeyear period.

Our CTE and CE Directors will develop visuals to project the number of candidates needed compared to the number currently available and projected to be available over the next three years.

## WORK: We will enhance programs for preparing and recruiting teacher candidates.

- CO leaders will develop a recruiting strategy that builds on the Olympic City USA brand for Colorado Springs.
- The LS Department will enter into preparation relationships with additional colleges and universities.
- Through 49 Pathways and our CE and CTE programs, District 49 leaders will create a pre-professional pathway for future K-12 educators.


## LEAD: $\mid$ The CEO will serve as the district leader.

- The Human Resources Department will assist in developing recruitment strategies and activities to increase the size and quality of our candidate pool.
- The Learning Services Department, through the Aha! Network will develop more pathways for teachers to earn classroom, college, and CTE credentials.


## RESULTS: | Describe the results this plan is designed to accomplish. <br> Projected Results

- We project a $10 \%$ improvement in our ability to attract teacher candidates at teacher fairs.
- We project a year-over-year improvement of at least $5 \%$ in the number of candidates for historically hard-to-fill positions.


## ACTUAL RESULTS

Leave this section blank until results are collected.

## Education Office CEO 02-1: 49 Pathways

## Strategic Priority



## LEARN: $\mid$ D49 students perform below state averages for ACT and remediation rates.

- Our ACT composite average score remains below the Colorado average.
- Our percentage of graduates who are prepared for college coursework is improving but only slightly better than the CO average.



## WORK: $\mid$ We will improve our district ACT composite average and our college preparation rate.

- Each high school will set a goal for ACT performance in 2016, followed by an SAT performance goal for 2017.
- High schools will implement research-based programs to enhance participation and test preparation.
- High schools will increase the numbers of students who demonstrate college readiness before graduating.
- CO, zone, and high school leaders will meet in spring 2016 to set performance targets for 2016-17.


## LEAD: $\mid$ The CEO will serve as the district leader.

- Secondary school principals and zone leaders share primary responsibility for school-level performance.
- The CO 49 Pathways team will provide technical support and assistance.

RESULTS: $\mid$ Describe the results this plan is designed to accomplish.

## PROJECTED RESULTS

- We project an improvement in our district average ACT composite score rank to 19 on the 2016 ACT.
- We project an improvement in college preparation of $3 \%$ on the 2015 college remediation report.


## Actual Results

Performance did not match our projections for ACT. Despite improvements at all three conventional high schools, our district average remained at 18.7. Our average for non-AEC coordinated schools was 20.0, with all four schools above the target of a 19-point composite.
(The remediation/preparation report is typically published in May)

| School Name | 2015 Total <br> Students* | 2015 Average <br> Composite** | 2016 Average <br> Composite** |
| :--- | ---: | ---: | ---: |
| DISTRICT RESULTS | 1255 | 18.7 | 18.7 |
| SPRINGS STUDIO FOR ACADEMIC EXCELLENCE | 44 | 19.1 | 19.6 |
| FALCON HIGH SCHOOL | 298 | 20.1 | 20.2 |
| GOAL ACADEMY | 285 | 16.1 | 15.4 |
| PATRIOT LEARNING CENTER | 46 | 14.7 | 15.4 |
| SAND CREEK HIGH SCHOOL | 262 | 19.4 | 19.8 |
| VISTA RIDGE HIGH SCHOOL | 320 | 19.6 | 20.3 |
|  |  |  | 20 |

Strategic Action

## Plan on a Page

## Education Office CEO 03-1: Workforce Engagement

## Cultural Priority <br> Inner Ring



## LEARN: <br> D49's workforce reports levels of engagements and satisfaction below role model organizations.

- District 49 does not conduct a nationally or regionally normed assessment of workforce engagement and satisfaction.
- District 49 has tracked workforce engagement through the cultural compass and big rocks surveys.



## WORK: We will improve our ability to measure and report workforce engagement and satisfaction.

- The HR department and chief officers will select a credible and comparable instrument to measure workforce engagement and satisfaction.
- The chief officers will guide the Senior Leadership Team to implement research-based programming to improve workforce engagement and satisfaction.


## LEAD: $\mid$ The CEO, CBO, and COO will serve as the district leaders.

- Members of the Senior Leadership Team will model and implement measurable strategies to enhance workforce engagement and satisfaction.

RESULTS: $\mid$ Describe the results this plan is designed to accomplish.

## Projected Results

- We project baseline scores on measures of workforce engagement that meet or exceed comparator districts on $60 \%$ of items measured.


## ACTUAL RESULTS

- We have contracted with the Hay Group to develop and administer our annual engagement survey.
- The Voice of the Workforce (VoW) survey will close on Monday the 14th of November. If we have a data set available prior to the work session, that data will be incorporated here and as a supplement.

Strategic Action

## Education Office CEO 03-2: Peak Partners

## Cultural Priority <br> Inner Ring



## LEARN: $\mid$ D49 has low levels of engagement and advocacy from community leaders.

- District 49 does not have reliable access to leaders of our community who lack a direct connection to district schools.
- District 49 does not have a leadership development system to identify, equip, and invite community leaders into advisory and governance roles.


WORK: | We will improve the quantity and quality of community leadership in District 49.

- The communications, culture, and education offices will complete and review the first Peak Partners Academy.
- District 49 will launch Peak Partners 2, a second generation of the leadership development academy.


## LEAD: $\mid$ The CEO will lead the district effort.

- Community consultants will conduct a performance review and report to the BOE on the successes and challenges of Peak Partners Leadership Academy 1.

RESULTS: $\mid$ Describe the results this plan is designed to accomplish.

PROJECTED RESULTS

- We project a $50 \%$ increase in participation in the second cohort of Peak Partners.
- We project an improvement of $15 \%$ in participant satisfaction responses from PP 1 to PP 2


## ACTUAL RESULTS

- The CEO helped oversee completion and reporting on PPLA 1.
- We are currently recruiting membership for PPLA 2 which will commence after the new year.
- We will measure participation and satisfaction levels at the conclusion of PPLA 2.

Strategic Action

## Plan on a Page

## Education Office CEO 04-1: Ascent to Performance Excellence

## Cultural Priority <br> Outer Ring



## LEARN: $\mid$ D49 has low levels of workforce understanding of performance excellence.

- District 49 has not effectively deployed concepts of performance excellence and continuous improvement.
- Our performance excellence commitments are not well integrated into workplace processes and systems.



## WORK: We will improve the depth and degree of stakeholder understanding of our commitment to continuous improvement through performance excellence.

- The SLT will host Ascent to Excellence, a group climb up Pikes Peak to represent our performance improvement efforts.
- The SLT will host Reach Your Peak, a kickoff event to introduce our district commitment to peak performance.


## LEAD: $\quad$ The CEO will lead the district effort, with strong collaboration from the CBO and COO.

- The district wellness team will facilitate training and planning for staff and stakeholders who participate in the Ascent to Excellence.
- The communications department will produce the Reach Your Peak event.

RESULTS: $\mid$ Describe the results this plan is designed to accomplish.

## Projected Results

- We will establish a baseline measure of familiarity with the concept of performance excellence among our workforce.


## ACTUAL RESULTS

- The district wellness, transportation, and education offices collaborated to host the Ascent to Excellence. 49 out of 49 climbers reached the summit of Pikes Peak.
- The kickoff event, rebranded as Base Camp was a great success with excellent participation and feedback from our district workforce.

Strategic Action

# Education Office CEO 04-2: Baldrige Examiner 

## Cultural Priority <br> Outer Ring



## LEARN: $\mid$ D49 does not yet demonstrate an integrated culture of performance excellence.

- Our commitments to performance excellence are erratic and non-systematic.
- Our familiarity with national role-model performance is low.


I will participate in the learning and experiences available through my service as a Baldrige examiner.

- Members of the SLT will train and serve as examiners in the Rocky Mountain Performance Excellence process.
- RMPEx and Baldrige examiners will form a professional learning community.

LEAD: $\mid$ The CEO will lead the district's efforts to self-assess by serving as a Baldrige examiner.

- Members of the SLT will attend a one-day training on the Baldrige framework.
- Selected members of the SLT will serve as RMPEx examiners.

RESULTS: $\mid$ Describe the results this plan is designed to accomplish.

## Projected Results

- We will establish a second cohort of trained RMPEx examiners along with a chief officer with experience as a Baldrige examiner.


## ACTUAL RESULTS

- During July, the Director of HR and the Falcon Zone leader along with the CBO attended examiner training through RMPEx. Only the Director of HR served on a site visit team.
- During June and July, the CEO served on a Baldrige examiner team. After completing an application review, the CEO was assigned to a new team and participated in a site visit in late September. That site visit report was highly rated by the Baldrige judges.


# Education Office CEO 045-21: 2016 Election Building our Future Community 

## Strategic <br> Priority



LEARN: $\mid$ Voters in District 49 have not supported traditional bond financing of schools.

- Our election results in 2014 showed that our voters support our schools, and will maintain levels of funding, but resist tax increases.
- That election also showed that support for charter schools does not include support for funding charter facilities.

Our planning office will develop a visual reflecting the district's historical performance in school finance elections.


## WORK: We will embark on an educational campaign to inform our community about the plan to build our future community.

- The Director of Communications developed and executed a comprehensive communications plan for the 2016 MLO campaign.
- The Chief Officers contracted with a consulting team to develop neighborhood educational initiatives in support of the MLO campaign.


## LEAD: $\mid$ The CEO will support the district's communications plan to inform our community.

- The CEO participated in numerous presentations and other events to support the communication and education plans.

RESULTS: | Describe the results this plan is designed to accomplish.

## Projected Results

- We will place a school finance question on the ballot in November 2016.
- The district will win the school finance election.


## ACTUAL RESULTS

- On November 8, 2016, voters in D49 approved ballot measure 3B with nearly $64 \%$ voting yes.


[^0]:    Donna Richer
    Executive Assistant to the Board of Education

[^1]:    To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be

